

# LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 12th December 2023 at the Pavilion, Church Road, Little Marlow, Bucks, SL7 3RS commencing at 8pm

---

## CONFIRMED

Present: Cllr K Acres (KA) – Chairman, Cllr A Crabtree (AC), Cllr J Downes (JD), Cllr P Emmett (PE) - Vice-Chairman, Cllr S Goss (SG), Cllr S Kershaw (SK),		
Mrs J Murray – Parish Clerk	Public present: Please refer to sign in sheet	
Minute Ref:	Agenda Item	Action
2558/23	<b>1. To receive, and consider for approval, apologies for absence and reasons given</b> Cllr K Cook (KC), Cllr V Morton (VM), Cllr R Start (RS),	
2559/23	<b>2. Declarations of interest – pecuniary or prejudicial</b> None	
2560/23	<b>3. To approve the Minutes of the Parish Council Meeting of the 12<sup>th</sup> September 2023</b> The Council <b>RESOLVED</b> to accept the minutes of the Parish Council Meeting and the Chairman duly signed the minutes.	
2561/23	<b>4. To take reports from these minutes for NOTE</b> <b>a. 2554/23 8.5. g. To consider memorial bench application</b> Cllr J Downes would meet with the two families who have requested memorial benches at the burial ground to agree a suitable position for requested benches. To be actioned.	<b>JD</b>
2562/23	<b>5. Parish Clerk’s report:</b> Chapel roof works are to begin early in the new year; confirmation has been received that roof tiles have been ordered. Allotment invoices & ABH invoices have been distributed. CIL report will be made to Buckinghamshire Council by the end of December. LMRINC donations have been made. Street Lighting Project Winchbottom Lane & Wendover Road issues being chased with SSE.	<b>Clerk</b>
2563/23	<b>6. Items to be taken in confidential</b> None	
2564/23	<b>7. Public participation – maximum 15 minutes</b>	
2565/23	<b>8.1.a. To consider planning report 30<sup>th</sup> October 2023 &amp; 4<sup>th</sup> December 2023:</b>  <b style="text-align: center;"><u>Planning October 2023 Council Meeting</u></b>  Planning applications received from Buckinghamshire Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.	

Chairman initials1

.....

LMPC resolved to apply the following comment to TPO/CTREE applications – Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer.

Buckinghamshire Council's planning list can be found at:

<https://publicaccess.wycombe.gov.uk/idxpa-web/search.do?action=weeklyList>

**Buckinghamshire Council**

**WEEKLY LIST OF PLANNING APPLICATIONS up to 25.10.2023**

Householder application for proposed demolition and rebuilding of the existing garage and a single storey rear extension

Heronsgate The Avenue Bourne End Buckinghamshire SL8 5RD

Ref. No: 23/07168/FUL | Received: Wed 30 Aug 2023 | Validated: Mon 11 Sep 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council object to the application as it is too close to the neighbouring boundary and would be overbearing. **Submitted 30<sup>th</sup> October 2023**

Re pollard by 4 metres to contain and maintain x 3 Poplars (T1-T3) and sectional fell due to large Basal decay Southern Side x 1 Sycamore (T4)

White Barns Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Ref. No: 23/07637/CTREE | Received: Mon 23 Oct 2023 | Validated: Fri 27 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 30<sup>th</sup> October 2023**

Make new Pollard at 10 metres from ground level to 1 x Weeping Willow (T1)

Well End Farm Marlow Road Bourne End Buckinghamshire SL8 5PJ

Ref. No: 23/07576/CTREE | Received: Mon 16 Oct 2023 | Validated: Mon 16 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 30<sup>th</sup> October 2023**

Remove x 3 Castlewelian Conifers and 1 x Cedar

Altyre & White Cottage The Avenue Bourne End Buckinghamshire SL8 5RD

Ref. No: 23/07555/CTREE | Received: Thu 12 Oct 2023 | Validated: Mon 16 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 30<sup>th</sup> October 2023**

Listed building application for construction of single storey rear extension, internal adjustments to ground floor layout and replacement of garage skylights

Dairy Cottage 2 Spade Oak Farm Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Ref. No: 23/07515/LBC | Received: Mon 09 Oct 2023 | Validated: Thu 19 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection **Submitted 30<sup>th</sup> October 2023**

Householder application for construction of single storey rear extension, internal adjustments to ground floor layout and replacement of garage skylights

Dairy Cottage 2 Spade Oak Farm Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Ref. No: 23/07514/FUL | Received: Mon 09 Oct 2023 | Validated: Thu 19 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection **Submitted 30<sup>th</sup> October 2023**

Conversion of the vacant and redundant agricultural barn (Barn F) to Class E office unit with associated access arrangements, parking and landscaping.

Hard To Find Farm Heath End Road Flackwell Heath Buckinghamshire HP10 9QH

Ref. No: 23/07495/FUL | Received: Wed 04 Oct 2023 | Validated: Wed 04 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection **Submitted 30<sup>th</sup> October 2023**

Householder application for a single storey front extension (alternative scheme to 23/06881/FUL)

24 Burroughs Crescent Bourne End Buckinghamshire SL8 5NR

Ref. No: 23/07447/FUL | Received: Mon 02 Oct 2023 | Validated: Mon 02 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council object to the application as it is out of keeping, neighbours will suffer loss of light, and parking problems around the area would increase. **Submitted 30<sup>th</sup> October 2023**

Crown reduction of up to 4 metres x 3 Horse Chestnut

Swans Way Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Ref. No: 23/07390/CTREE | Received: Mon 25 Sep 2023 | Validated: Wed 27 Sep 2023 | Status: Pending Consideration

Chairman initials3

.....

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 30<sup>th</sup> October 2023**

Householder application for partial historic re-ordering of interior with minor external alterations, insertion of two new windows, re-use of refurbished Crittall windows, provision of solar panels and recreation of historic garden water feature (Part Retrospective)

The Manor House Church Road Little Marlow Buckinghamshire SL7 3RZ

Ref. No: 23/07145/FUL | Received: Mon 28 Aug 2023 | Validated: Fri 08 Sep 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no comment due to Declaration of Interests and consider works will be subject to Conservation Officer regulations **Submitted 30<sup>th</sup> October 2023**

Demolition of existing equipment shed, removal of steel storage container, and erection of new equipment shed

Recreation Ground Church Road Little Marlow Buckinghamshire

Ref. No: 23/07128/FUL | Received: Thu 24 Aug 2023 | Validated: Mon 11 Sep 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council supports the application **Submitted 30<sup>th</sup> October 2023**

**Buckinghamshire Council do not produce the Delegated List any longer, but do produce the list below which can be accessed through public access under decided this week:**

Application for approval of details subject to Condition 5 (DM34) of planning ref: 23/06641/FUL

Penny Breeze Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Ref. No: 23/07240/ADRC | Received: Thu 07 Sep 2023 | Validated: Thu 07 Sep 2023 | Status: Permit - detail Reserved by Condition

Tree works as per schedule. Acer reduction by 4 metres removed from application.

1 The Abbey The Avenue Bourne End Buckinghamshire SL8 5QX

Ref. No: 23/07090/CTREE | Received: Mon 21 Aug 2023 | Validated: Mon 21 Aug 2023 | Status: Not to make a Tree Preservation Order

Tree works as per schedule

River Thatch The Avenue Bourne End Buckinghamshire SL8 5QU

Ref. No: 23/07063/CTREE | Received: Wed 16 Aug 2023 | Validated: Mon 21 Aug 2023 | Status: Not to make a Tree Preservation Order

Householder application for ground floor fenestration alterations and installation of new white aluminium double-glazed windows/glazed doors throughout the house

The Ford The Drive Bourne End Buckinghamshire SL8 5RE

Ref. No: 23/O6951/FUL | Received: Wed 02 Aug 2023 | Validated: Mon 14 Aug 2023 | Status: Application Withdrawn

Householder application for single storey front extension with enlargement of driveway

24 Burroughs Crescent Bourne End Buckinghamshire SL8 5NR

Ref. No: 23/O6881/FUL | Received: Wed 26 Jul 2023 | Validated: Wed 26 Jul 2023 | Status: Application Permitted

Householder application for construction of first floor side extension over an existing single storey, relocate front door to front elevation and new open covered porch

Fox Dell The Close Bourne End Buckinghamshire SL8 5PE

Ref. No: 23/O6477/FUL | Received: Wed 07 Jun 2023 | Validated: Wed 07 Jun 2023 | Status: Application Permitted

Erection of an outbuilding, decking, and the change of use of the outbuilding from residential (C3 use class) to mixed use in order to include the provision of a canine hydrotherapy pool (sui generis class) (retrospective)

14 Oakfield Road Bourne End Buckinghamshire SL8 5QN

Ref. No: 23/O6122/FUL | Received: Mon 01 May 2023 | Validated: Wed 05 Jul 2023 | Status: Application Permitted

**Little Marlow Parish Council**

**Planning November 2023 Council Meeting**

Planning applications received from Buckinghamshire Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.

LMPC resolved to apply the following comment to TPO/CTREE applications – Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer.

Buckinghamshire Council's planning list can be found at:

<https://publicaccess.wycombe.gov.uk/idoxpa-web/search.do?action=weeklyList>

**Buckinghamshire Council**

**WEEKLY LIST OF PLANNING APPLICATIONS up to 29.11.2023**

Chairman initials5

.....

Tip reduce back to previous points approximately 1.5m and reduction crown thin by 15% x Walnut (T1)

Lanterns Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Ref. No: 23/07902/CTREE | Received: Mon 20 Nov 2023 | Validated: Fri 24 Nov 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 5<sup>th</sup> December 2023**

Householder application for demolition of existing garage and construction of two storey side extension, raising roof height and insertion of 2 x front and 2 x rear dormers and raising floor level. New front porch. Fenestration alterations

Glenbrook The Drive Bourne End Buckinghamshire SL8 5RE

Ref. No: 23/07837/FUL | Received: Mon 13 Nov 2023 | Validated: Mon 13 Nov 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection. **Submitted 5<sup>th</sup> December 2023**

Reduce overall by 4m leaving a 4m crown and shape accordingly x 2 Ash trees (G1)

Abbotsbrook Cottage Marlow Road Bourne End Buckinghamshire SL8 5PN

Ref. No: 23/07812/CTREE | Received: Thu 09 Nov 2023 | Validated: Mon 13 Nov 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 29<sup>th</sup> November 2023**

Fell to ground level as has died x 1 Hornbeam (T1)

Priory Ford The Avenue Bourne End Buckinghamshire SL8 5QZ

Ref. No: 23/07693/CTREE | Received: Mon 30 Oct 2023 | Validated: Mon 30 Oct 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 29<sup>th</sup> November 2023**

Certificate of lawfulness for proposed rear dormer window, new velux windows and new flue

3 Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Ref. No: 23/07664/CLP | Received: Thu 26 Oct 2023 | Validated: Thu 26 Oct 2023 | Status: Pending Consideration

**LMPC Comment**

Fell as want to build a boundary wall and the trunk straddles legal boundary and roots constitute trespass, too close to overhead cables and the roots have penetrated sewage and waste water pipes x 1 Weeping Willow

1 Manor Cottages Church Road Little Marlow Buckinghamshire SL7 3RU

Ref. No: 23/07522/TPO | Received: Mon 09 Oct 2023 | Validated: Wed 22 Nov 2023 | Status: Pending Consideration

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 5<sup>th</sup> December**

Crown reduce by 2 metres in height and 2 metres across to tidy appearance x 1 Copper Beech (T7)

Newfields Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Ref. No: 23/07481/TPO | Received: Tue 03 Oct 2023 | Validated: Thu 02 Nov 2023 | Status: Pending Decision

**LMPC Comment** Little Marlow Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. **Submitted 29<sup>th</sup> November 2023**

**Buckinghamshire Council do not produce the Delegated List any longer, but do produce the list below which can be accessed through public access under decided this week:**

Make new Pollard at 10 metres from ground level to 1 x Weeping Willow (T1)

Well End Farm Marlow Road Bourne End Buckinghamshire SL8 5PJ

Ref. No: 23/07576/CTREE | Received: Mon 16 Oct 2023 | Validated: Mon 16 Oct 2023 | Status: Not to make a Tree Preservation Order

Remove x 3 Castlewelian Conifers and 1 x Cedar

Altyre & White Cottage The Avenue Bourne End Buckinghamshire SL8 5RD

Ref. No: 23/07555/CTREE | Received: Thu 12 Oct 2023 | Validated: Mon 16 Oct 2023 | Status: Not to make a Tree Preservation Order

Conversion of the vacant and redundant agricultural barn (Barn F) to Class E office unit with associated access arrangements, parking and landscaping.

Hard To Find Farm Heath End Road Flackwell Heath Buckinghamshire HP10 9QH

Ref. No: 23/07495/FUL | Received: Wed 04 Oct 2023 | Validated: Wed 04 Oct 2023 | Status: Application Permitted

Householder application for a single storey front extension (alternative scheme to 23/06881/FUL)

24 Burroughs Crescent Bourne End Buckinghamshire SL8 5NR

	<p>Ref. No: 23/07447/FUL   Received: Mon 02 Oct 2023   Validated: Mon 02 Oct 2023   Status: Application Refused</p> <p>Crown reduction of up to 2 metres x 3 Horse Chestnut</p> <p>Swans Way Sailing Club Road Bourne End Buckinghamshire SL8 5QS</p> <p>Ref. No: 23/07390/CTREE   Received: Mon 25 Sep 2023   Validated: Wed 27 Sep 2023   Status: Not to make a Tree Preservation Order</p> <p><b>8.1.b. To consider Marlow Film Studio correspondence</b> The Council noted the correspondence.</p> <p><b>8.1.c. To note objection letter from Wooburn &amp; Bourne End Parish Council re Marlow Film Studio</b> The Council noted the correspondence.</p> <p><b>8.1.d. To consider information request to Buckinghamshire Council on Strategic Sites Committee meeting</b> Cllr S Kershaw reported that there was no further requirement.</p>	
2566/23	<p><b>8.2. Finance-</b></p> <p><b>a. To consider draft Budget for 2024/2025 and agree Precept</b> The Council <b>RESOLVED</b> to increase the precept request by 3% and the Clerk was asked to submit to Buckinghamshire Council.</p> <p><b>b. To consider Budget Committee meeting minutes of 28<sup>th</sup> November 2023 and recommendations</b> The Council <b>RESOLVED</b> to include parish sign cleaning within the budget every two years and on inspection a decision could be made to clean either every two or three years.</p> <p>The Council <b>RESOLVED</b> to install dog waste bins at Coldmoorholme Lane Car Park, on the Recreation Ground in Little Marlow and at Abbotsbrook Hall. Installation would be allocated to CIL.</p> <p>The Clerk was tasked with responding to Cllr Sam Kersahw’s query regarding the Cricket Shed and Financial Regulations.</p> <p><b>c. To approve expenditure for July, August, September &amp; October 2023</b> The Council <b>RESOLVED</b> to approve the accounts for July, August, September &amp; October 2023</p> <p><b>d. To consider bank balances</b> The Council noted the bank balances. Accounts spot checks are to be reinstated for 2024.</p> <p><b>e. To consider feedback from plumber on heating pipework at Pavilion</b> The Council <b>RESOLVED</b> to accept a plumbing quote to insulate the problematic pipework at the back of the Pavilion. Cllr D Johncock would discuss maintenance resource with the Clerk at Chepping Wycombe to find out if LMPC could forge a partnership to manage LMPC maintenance. The Clerk was asked to find a resource to fix the leaking guttering at the Pavilion.</p> <p><b>f. To note Fern Lane Cemetery Chapel Roof Quote</b> The Council <b>RESOLVED</b> to accept the quote and proceed with the contractor. It was noted that three other contractors were approached to quote but no response were received.</p> <p><b>g. To note implementation of new NJC pay-scales for staff 2023-2024</b> The Council noted the new NJC pay-scales which had been notified to the payroll administrator and implemented in line with staff contracts.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>ALL</p> <p>Clerk</p> <p>Clerk</p>
2567/23	<p><b>8.3. Abbotsbrook Hall-</b></p> <p><b>a. To receive an update on the heating system</b> The hall timer had been set in line with regular hall use and Cllr K Acres was managing adhoc bookings, alongside LMPC’s booking administrator, and setting the hall temperature accordingly. Hall hire rates, which had been reviewed by Cllr K Acres, would be included for review at the January parish council meeting.</p>	Clerk
2568/23	<p><b>8.4. The Pavilion and Recreation Ground</b></p> <p><b>a. To receive an update on heating system</b> The hall timer had been set in line with regular hall use and a notice had been attached below the thermostat to aid ad hoc users.</p> <p><b>b. To receive an update on the Cricket Shed</b> Cllr P Emmett reported that LMPC had received planning approval.</p>	



	<p>The Council <b>RESOLVED</b> to request a quote for building regulations from the incumbent planning consultant. The Council <b>RESOLVED</b> to put a tender process in place. The Clerk was asked to circulate the tender templates. Quotes for building the shed is the next step: agree specification and proposal, source builders, distribute tender and add to contract finder. A structural engineer will be required to size steels required. It was agreed that demolition of the current shed would be included in the tender process once the new shed is built.</p> <p>Cllr Jason Downes agreed to approach contact to as how long and how much it would cost to turn planning application into design and requirement.</p> <p><b>c. To consider meeting minutes with LMCC &amp; BEJSC</b> The Council <b>RESOLVED</b> to agree to BEJSC's goal post to remain in the current position near the entrance to the car park. BEJSC's risk assessments was reviewed and approved. The Clerk was asked to organise a delivery of topsoil, which BEJSC would use to fill rabbit holes prior to play. The Council <b>RESOLVED</b> to agree to LMCC's request to deliver cricket covers to the recreation ground to take care of the pitch. LMCC's risk assessment was reviewed and approved.</p> <p><b>d. To review ARD playground inspection report</b> The Council <b>RESOLVED</b> to add a discussion regarding playground matting to the next meeting.</p>	<p>Clerk</p> <p>JD</p> <p>Clerk</p> <p>Clerk</p>
2569/23	<p><b>8.5 General-</b></p> <p><b>a. To review the Project List &amp; Action Plan</b> The Council <b>RESOLVED</b> to update the project list at each committee meeting. The Action Plan had been updated and would be reviewed again in March. The Action Plan would be monitored year on year to follow progress.</p> <p><b>b. To receive an update on the Street Lighting Project &amp; review request for alternative fitting</b></p> <p>Cllr Sam Kershaw reported that the work had been completed. There was an outstanding outage on Wendover road which has been fixed. The issue on Winchbottom Lane remains outstanding and the team are figuring out a resolution. The next step is for two councillors to inspect the works. Payments will be deal with in line with original agreement.</p> <p>Following the final inspection Council will have to consider a maintenance contract.</p> <p>A resident on Church Road requested a traditional light fitting outside the church. The Council <b>RESOLVED</b> to respond confirming that the original light fittings were chosen to fit an agreed budget. The traditional heritage lamp would cost £7-800 each, which was not equitable.</p> <p>The Clerk was asked to reply to the resident to highlight the costs involved.</p> <p><b>c. To receive an update on Neighbourhood Plan</b> Cllrs Anna Crabtree and Sam Kershaw reported that they would apply for a grant to carry out the Neighbourhood Plan. The plan was to move forward consulting with the parish and to find out what residents want and enhance what is in IUR4. Schedule January meeting.</p> <p><b>d. To consider Fern Lane Cemetery Apiary</b> Cllr Jason Downes had circulated a note to full council to suggest the setup of a community apiary at Fern Lane Cemetery. The Council <b>RESOLVED</b> to approve the concept, which would be a community project and not a revenue generator, and asked Cllr Downes to come back to full council with a proposal.</p> <p><b>e. To consider participation in a group planning to test the water quality in the Thames</b> Cllr Sam Kershaw reported that the initiative has started to test water quality in Thames, to put pressure on Thames Water to clean up the river and measure all pollutions. Cllr Sam Kershaw was asked to give a further report and delivery a proposal to the next parish council meeting, having spoken to other local parish council's, the sailing club and marina.</p> <p><b>f. To consider the protocol governing communication between LMPC members and external bodies</b> The Council <b>RESOLVED</b> to ask the Clerk to draft a communications policy to resolve upon at the next parish council meeting.</p> <p><b>g. To note Buckinghamshire Council Devolution Policy</b> Noted</p>	<p>SK/JD</p> <p>Clerk</p> <p>AC/SK</p> <p>JD</p> <p>SK</p> <p>Clerk</p>

	<p><b>h. To review Land Registry documents – Spade Oak Car Park</b> Noted</p> <p><b>i. To consider Parish Council Meeting Dates for 2024 &amp; festive opening times</b> The Council <b>RESOLVED</b> to agree the festive opening hours.</p> <p>The Council <b>RESOLVED</b> to agree to the parish council meeting dates for the planning committee and parish council in January 2024. Further dates would be reviewed alongside a newly proposed reduced number of council meetings for 2024. Cllr Jason Downes would develop the new structure of meetings and the Clerk would suggest future dates to be agreed at the January parish council meeting.</p>	JD
2570/23	<p><b>8 Burial Ground</b></p> <p><b>a. To receive an update from the Burial Ground Committee</b></p> <p>The Council <b>RESOLVED</b> to accept donation from Wild Wycombe to buy bee friendly plants. The Clerk was asked to respond to Wild Wycombe. It was also <b>RESOLVED</b> that Cllr Anna Crabtree would order hedges and that the hedge height around the cemetery would be reduced to less than 3m.</p>	Clerk AC
2571/23	<p><b>8.7 Environment Committee</b></p> <p><b>a. To receive an update from the Environment Committee</b></p> <p>The Council <b>RESOLVED</b> to write to Buckinghamshire Council re 106 and restoration of the quarry area. The Council requested that Cllr Sam Kershaw prepare a draft letter. Cllr Sam Kershaw would also address the office to be placed at the end of Muschalik Road, which was deemed to be an enforcement issue.</p>	SK
2572/23	<p><b>9. Items for information only:</b></p> <p><b>1. Reports from Meetings of Outside Bodies:</b></p> <p><b>1.1. Marlow Society:</b> Cllr V Morton not present</p> <p><b>1.2. Community Board action groups:</b></p> <p><b>Economic Recovery and Regeneration Action Group, Community Engagement, Transport and Highways Action Group - cancelled, Environment and Climate Change –</b></p> <p><b>Environment and Climate Change –</b> Cllr Sam Kershaw reported that solar bin may be coming back to marlow.</p> <p>Cllr S Kershaw attended a talk on project groundwater in Bucks as part of national plan. It is a research project so unable to use results.</p> <p>Cllr Phil Emmett gave a report on the Sewage Liaison Group.</p> <p><b>2. Correspondence</b> None</p>	
2573/23	<p><b>10. Items to be included in the next Agenda:</b> risk assessments, recreation ground rabbits, parish council communications policy, tree survey works.</p>	
2574/23	<p><b>11. Dates of the next meetings:</b> Planning Committee Meeting 15<sup>th</sup> January 2024, Parish Council Meeting 23<sup>rd</sup> January 2024</p>	
<p>There being no further business to be transacted the meeting was closed at 9.55</p>		

Abbreviations:	
BC	Buckinghamshire Council
BEJSC	Bourne End Junior Sports Club
BMKALC	Bucks Milton Keynes Association of Local Councils
GDPR	General Data Protection Regulations
LGPS	Local Government Pension Scheme

Chairman initials10

.....

LMLCP	Little Marlow Lakes Country Partnership
LMCC	Little Marlow Cricket Club
LMPC	Little Marlow Parish Council
LMRA	Little Marlow Residents' Association
LMRINC	Little Marlow Relief in Need Charity
PCSO	Police Community Support Officers
ROW	Rights of Way
SLCC	Society of Local Council Clerks
VAS	Vehicle Activated Sign

Signed: .....

Chairman

Date: .....

Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.