

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS
01628 890301

Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above-named Parish will be held at **THE PAVILION** on **Tuesday 12th November 2019 at 8pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Jo Murray, Clerk to the Council

Dated: 4th November 2019

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. To receive and accept any apologies for absence
2. Declarations of Interest – personal or prejudicial
3. To approve the Minutes of Parish Council Meeting and Annual Council Meeting of the 1st October 2019
4. To take reports from these minutes for NOTE
5. Finance –
 - a) To approve income and expenditure report for August, September & October 2019
 - b) To report on spot check of Parish Council Accounts
 - c) To consider appointment of internal auditor
 - d) To consider list of additional suppliers for direct debit list
 - e) To approve minutes of Budget Committee Meeting on 17th October 2019
 - f) To consider draft Budget for 2020/2021
 - g) To consider sign cleaning quote from EF Cleaning
6. Planning -
 - a) To consider report
7. The Pavilion and Recreation Ground -
 - a) To consider electrician's quotes for The Pavilion office
 - b) To consider Local Wildlife Group's request for Pavilion usage
 - c) To consider request from WI to be allowed to park on the grass in the summertime
8. Abbotsbrook Hall
 - a) To consider request for Stop Sign at exit to ABH car park onto Avenue North
 - b) To consider quote for treeworks and bark at Abbotsbrook Hall
9. Burial Ground
 - a) To approve minutes of the Burial Ground meeting 25th October 2019
 - b) To consider recommendations from Burial Ground Committee for proposed works at Burial Ground, including plans for expansion
 - c) To consider draft policy on benches at the Burial Ground
10. To consider updating Emergency Plan
11. To consider maintenance of footpath from Rebellion Brewery to Three Horseshoes Pub
12. To consider alternative email addresses for Councillors using Outlook
13. To consider a possible Council response to Buckinghamshire Shadow Authority consultation on "Your Council, your services, your views"
14. Reports from Meetings of Outside Bodies:
 - a) Marlow Society
 - b) Marlow Community Forum
 - c) BMKALC
 - d) Parish Liaison Meeting
13. Parish Clerk's Report
14. Correspondence to the Council
15. Public participation – maximum 15 minutes
16. Items to be included on the next Agenda
17. Dates of the next meetings: Budget Meeting 21st November or 5th December tbc, Parish Council Meetings: 17th December 2019