

## LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Burial Ground Committee held on 16<sup>th</sup> September 2021 held at Little Marlow Cemetery,  
Fern Lane, SL7 3SF commencing at 1pm

### CONFIRMED

<b>Present:</b> Cllr J Downes (JD) – Chairman, Cllr V Brownridge (VB), Cllr A Crabtree (AC)		
Mrs J Murray, Parish Clerk		No Members of the public present
<b>Minute Ref:</b>	<b>Agenda Item</b>	<b>Action</b>
BG78/21	<b>1. Apologies for Absence</b> None	
BG79/21	<b>2. Declarations of Interest – personal or prejudicial</b> None	
BG80/21	<b>3. To take reports from the CONFIRMED Minutes of the Burial Ground Committee meeting held on the 17th June 2021</b> Councillor Jason Downes confirmed that the children’s area & benches are to be moved at a later stage. Contact would be made direct with S R Farm Services with regards to rubbish pile following report from Clerk. Clerk highlighted that when the next maintenance contract is open for tender that the new area of cemetery would be included for maintenance purposes, which would increase the cost of maintenance contract.	JD Clerk
BG81/21	<b>4. To review variegated hedge specification to be planted in new burial area</b> Dickinson’s to report back on hedge specification and availability to review in October and purchase in November. To be agreed at parish council meeting on 9th November. Hawthorns around pond would be coppiced to create a 1m hedge to integrate with new hedge. Quote would include filling in the hedge gaps along the border to the field.	JD/ Clerk
BG82/21	<b>5. To consider the timetable for preparation of the new burial plots in existing cemetery following feedback from Keith Heybourn &amp; Dickinsons Tree Surgeons</b> Dickinson’s Tree Surgeons had marked up trees for removal and works would commence next week. Meeting with Keith Heybourn delayed due to work commitments. Aim to rearrange prior to next burial ground committee meeting.	Clerk
BG83/21	<b>6. To receive an update on cemetery digital mapping demonstrations</b> Clerk to arrange remote demonstrations during the first week of November.	Clerk
BG84/21	<b>7. To consider requests for historical graves research</b> The Committee <b>RESOLVED</b> to invite enquirers to visit the office at a convenient time to the Clerk, who would lay out registers for research purposes. An administration charge of £20 was agreed and the Clerk was asked to buy white cotton gloves for researchers to wear.	Clerk
BG85/21	<b>8. To consider budget requests for next financial year, including chapel maintenance</b> Clerk to approach insurer regarding stained glass window repair and ask Jeremy Hillsdon to quote to repair three fallen graves along pathway. The Committee <b>RESOLVED</b> to include budget requests for stained glass window repair, roof shingle repair & grave renovation.	Clerk
BG86/21	<b>9. Items of NOTE – carried over - check cemetery bin collection day and time with Biffa.</b> Discuss bins and boxing in at next meeting. Purchase sign to highlight where bin to be found. It was agreed to approach Verity West of Wild Marlow to ask if she was able to repeat the offer she made last year of supplying hawthorn whips free of charge to plant along the fence opposite the chapel. Councillor Jason Downes & Anna Crabtree agreed to organise a cemetery working party in December.	Clerk
BG87/21	<b>10. Public participation – 15 minutes - None</b>	
BG88/21	<b>11. Date of next meeting – 9<sup>th</sup> December 2021</b>	
There being no further business to be transacted the meeting was closed at 1.51pm		

**Abbreviations:**

LMPC Little Marlow Parish Council TfB Transport for Bucks  
BC Buckinghamshire Council

Signed: .....  
Chairman  
Date: .....