

LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget / Finance Committee held on 11th February 2021 held remotely via Microsoft Teams starting at 1.00pm.

UNCONFIRMED

Present: Cllr K Acres – Chairman, Cllr G Fitchew, Cllr J Downes, [Cllr V Brownridge], Mrs J Murray, Parish Clerk			No Members of the public present
Minute Ref:	Agenda Item	Action	
F160/21	1. Apologies for absence Cllr V Morton, Cllr A Crabtree, Cllr P Emmett		
F161/21	2. Declarations of interest – personal or prejudicial None		
F162/21	3. To take reports from the Minutes of the Budget Committee Meeting held on 3rd December 2020, approved at the Parish Council meeting on 15th December 2020 None		
F163/21	4. To review request from Chiltern Society for commensurate donation for 2020 The Committee RESOLVED to recommend to Full Council to pay the invoice of £785.00.	Clerk	
F164/21	5. To consider Little Marlow Parish council charges 2021/2022: Hall Hire, Burial Ground The Committee RESOLVED to recommend to Full Council that fees for hall hire and the burial ground remain the same as 2020/2021 given that hall hire fees were last reviewed in October 2020 and it did not seem appropriate to raise the burial fees in the current difficult economic climate.	Clerk	
F165/21	6. To consider income and expenditure for FY 20/21 until end January 2021 against budget - The Clerk was asked to review expenditure of £142 on Utilities- CNG under the allotments subhead, cost code 3915 and report back to committee - There were a number of large invoices expected prior to year end which would have an impact on our income v expenditure: Gangmowers, Parish tree works & Abbotsbrook Hall soakaway - S137 Cllr Kath Acres requested the committee consider a donation to Target the local community magazine. Donation request letter from Target to be considered at next Parish Council meeting.	Clerk	
F165/21	7. To consider reserves The General Reserve currently stands at £92,641.14 which is much the same as at the end of FY219/20 with an additional £8,943.27 in the Earmarked Reserves. In spite of much lower than expected income from facilities hire, we had not had to draw down on the General Reserve because of higher than expected income from burial fees. The Committee RESOLVED to recommend the following to Full Council: To allocate £11,200 from the General Reserve to Earmarked reserves for the proposed burial ground expansion next year, giving a total of £20,143.27 in Earmarked Reserves and leaving £81,414.14 in the General Reserve. The committee RESOLVED that it was prudent to maintain the General Reserve at around 12 months of expenditure in view of the continuing uncertainty about our future income due to COVID. CIL monies within the Earmarked Reserves currently stand at £8,943.27 and it was agreed to allocate these to the following headings within earmarked reserves: £5,800 Burial Ground Expansion £1,000 Playground £2,000 Road Safety £8,800 Total		

F166/20	8. Items of NOTE The Committee recorded that there had been a significant jump in income from burial fees vs the forecast budget.	
F167/20	9. Notice of next meeting: Thursday 29 th April 2021 at 1pm	
There being no further business to be transacted the meeting was closed at 13.43.		

Abbreviations:

LMPC Little Marlow Parish Council
 BC Buckinghamshire Council TfB Transport for Bucks
 RBS (LMPC Accounts Software)

Signed:
 Chairman

Date: