

LITTLE MARLOW PARISH COUNCIL

Minutes of the Burial Ground Committee held on 9th February 2023 held at Little Marlow Cemetery, Fern Lane, SL7 3SF commencing at 11.11am

UNCONFIRMED

Present: Cllr J Downes (JD), Cllr A Crabtree (AC), Cllr S Goss (SG),		
		No members of the public present.
Minute Ref:	Agenda Item	Action
BG118/22	1. To receive and accept any apologies None	
BG119/22	2. Declarations of Interest – personal or prejudicial None	
BG120/22	3. To approve minutes of meeting held on the 18th October 2022 The Committee RESOLVED to approve the meeting minutes and the Chairman would sign at the next parish council meeting.	JD/ Clerk
BG121/22	4. Public participation – 15 minutes – None	
BG122/22	5. To review and prioritise LMPC Project List 2023 The Committee RESOLVED to consider Burial Register Open day 2023 in either June or September, depending on Clerk’s Calendar priorities, at the Chapel. Clerk to report back.	Clerk
BG123/22	6. To consider contractor quotes for further burial ground development The Committee RESOLVED to accept contractor quotes for further burial ground development. Clerk to make contact with contractor to make arrangements.	Clerk
BG124/22	7. To consider map of new area Cllr Downes would email last version to all, to be uploaded to Teams	JD
BG125/22	8. To consider chapel roof & chapel’s stained glass windows repairs Quotes for repairs to the chapel roof would be gained from two contractors and presented to full council for approval. The Clerk was asked to make contact with All Saints Church office to ask for a contact to repair the stained-glass windows.	Clerk Clerk
BG126/22	9. To consider Cemetery Regulations The Committee RESOLVED to make contact with families following a grace period to highlight the Cemetery Regulations and to ensure that plots were following maintenance requirements. The Clerk would make contact with the Cemetery contractor to cut down trees growing through old grave plots. A review of the Cemetery Regulations, against a template provided by the ICCM, would be carried out and added to the next meeting agenda.	Clerk Clerk
BG127/22	10. To review works carried out by Working Group & Wild Marlow in 2022 The Committee RESOLVED to write to Wild Marlow to thank them for their support in the Burial Ground Working Party; planting of whips and bulbs. Also, to convey thanks for advice on the cemetery pond.	
BG128/22	11. To review cemetery boundary and hedging The Clerk would make contact with Land Registry and gain deeds for area owned by parish council, including boundaries.	
BG129/22	12. Items of NOTE The Committee NOTED that the wooden gate and post on Fern Lane entrance will	

	require maintenance	
BG130/22	13. Date of next meeting – 19th September 2023	
There being no further business to be transacted the meeting was closed at 12.06		

Abbreviations:

LMPC Little Marlow Parish Council
TfB Transport for Bucks
BC Buckinghamshire Council

Signed:
Chairman
Date: