

LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget / Finance Committee held on 10th May 2021 held remotely via Microsoft Teams starting at 1.00pm.

CONFIRMED

Present: Cllr K Acres – Chairman, Cllr J Downes, Cllr V Morton, Cllr A Crabtree, Cllr P Emmett -joined at 1.39pm [Cllr V Brownridge]		
Mrs J Murray, Parish Clerk		No Members of the public present
Minute Ref:	Agenda Item	Action
F168/21	1. Apologies for absence Cllr G Fitchew	
F169/21	2. Declarations of interest – personal or prejudicial None	
F170/21	3. To take reports from the Minutes of the Budget Committee Meeting on the 11th February 2021, approved at the Parish Council meeting on 9rd March 2021 Clerk to email Budget Committee Meeting minutes to Chairman for digital signature.	Clerk
F171/21	4. To consider report to review expenditure of £142 on Utilities – CNG under the allotments subhead, cost centre 3915 It was RESOLVED to reallocate the cost once cost centre had been double checked.	Clerk
F172/21	5. To review expenditure: 4th Qtr 2020/2021 The expenditure report was reviewed and following notes made: 1101 – 2020/21 would amount to £19, 165, as NI contributions were not included when budget was set 1563 – Green Paths Project Chiltern Society Invoice to be recoded to 5554 £785 2181 – 3 Car park licence payments due 5114 & 5136 -check allocation of invoices across cost centres	Clerk
F173/21	6. To review un-audited year end figures 2020/2021 It was noted that the year end fixed asset register amount required amendment.	Clerk
F174/21	7. To review the asset register It was RESOLVED to include the newly purchased gang mowers in this year’s asset register. Councillor Jason Downes & the Clerk would develop the asset register over the next year. Councillor Anna Crabtree offered her assistance to develop depreciation policies.	Clerk Clerk/ JD Clerk/ AC
F175/21	8. To review DD/SO list for 2021/22 The lists were reviewed and approved. It was noted that Bucklands SO cost would rise in line with new contract. The water supplier would be considered at the next parish council meeting.	
F176/21	9. To review cost centres prior to roll over of accounts The cost centre list was reviewed and approved. No changes were made.	
F177/21	10. To consider allocation of expenditure: Gang Mowers, Abbotsbrook Hall Soakaway and Parish Tree Works It was agreed to allocate spending as listed: Abbotsbrook Hall Soakaway – 2137 Gang Mowers – 3959 £10k of reserves to be allocated to gang mowers in May accounts Tree Works – ABH 2139, BG 3573, Recreation Ground 3971	Clerk
F178/21	11. Items of NOTE - Councillor Kath Acres made contact with Buckinghamshire Council to ask why the LMPC precept tax rate had been increased when LMPC had not increased their request for precept. It was explained that the rate had increased because of the apportionment calculation across the parish. - Consider guest wifi for The Pavilion, contact Zen - Councillors Jason Downes & Anna Crabtree unable to attend next Meeting	Clerk

F179/21	12. Notice of next meeting: Thursday 29th July 2021 at 1.00pm at The Pavilion, Changing Room	
There being no further business to be transacted the meeting was closed at 13.39		

Abbreviations:

LMPC Little Marlow Parish Council
 BC Buckinghamshire Council TfB Transport for Bucks
 RBS (LMPC Accounts Software)

Signed:
 Chairman

Date: