

LITTLE MARLOW PARISH COUNCIL
Community Office, The Pavilion, Church Road, Little Marlow, Bucks. SL7 3RS
01628 890301

Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above named Parish will be held at THE PAVILION on **Tuesday – 6th September 2016 at 8pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emma Marsden

Mrs E L Marsden - Clerk to the Council

Dated: 30th August 2016

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. To receive and accept any apologies for absence.
2. Declarations of Interest – personal or prejudicial
3. To approve the Minutes of Parish Council Meeting on the 26th July 2016
4. To take Reports from those Minutes for NOTE.
5. Finance: a) To approve Income and Expenditure report for July & Aug 2016
b) Annual Report 2015/16 completion of External Audit.
6. Planning Report- a) Consideration of report
b) WDC Q & A sessions on Local Plan – 12th September.
7. The Pavilion and Recreation Ground
 - a) Confirmation of awarding Cleaning Contract
 - b) LMCC Meeting – consideration of new Contract.
8. Abbotsbrook Hall
 - a) Cleaning of AB Hall
 - b) Car park Licences – consideration of next action on non-payment
 - c) Consideration for request of a more powerful light to cover car park.
9. Green Path Program
 - a) C100 commencement in September & Sheepridge green path extension.
 - b) Consideration of ongoing maintenance of Sheepridge Lane and C100 green paths
10. Spade Oak Car Park
 - a) Consideration of best position of WDC banner for Apps game in the Country Park.
11. Hedge along front of Pavilion.
Consideration of quotations.
12. Website - Update on LMPC Website provision.
13. Athletics Track
 - a) Large Charity Event in September at the track in association with Marlow Town Council
 - b) Meeting with Richard Easton WDC at Athletics Track
14. Meeting Calendar 2017 – Consideration of dates.
15. Provision of improved Broadband to Little Marlow Village
Consideration of request by Little Marlow Residents Association contribution by Parish and Residents
16. Devolved Services - a) Report of expenditure for NOTE
17. Reports from Meetings at Outside bodies:
 - a) Marlow Town Council
 - b) Marlow Society
 - c) LM Village Fete
18. Correspondence to the Council.
19. Public Participation – maximum 15 minutes
20. Items to be included on next Agenda
21. Dates of next meetings 18th October, 6th December

Little Marlow Parish Council

Planning Report – 6th September 2016 Council Meeting

Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. The Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.

Applications Received

App. No.	Location	Description
<u>16/07133/FUL</u>	Coldharbour Cottage, Winchbottom Lane	Householder application for a two storey side and single storey extension.
<u>16/07177/FUL</u>	14 Abbey Road Bourne End	Householder application for construction of single storey rear extension
<u>16/07204/CTREE</u>	Copper Beech Marlow Road Bourne End	Lift canopy of T3 Beech over road to reach 6 metres and follow road over driveway and over to next door. Top thin by 20% removing crossing or rubbing branches and any major deadwood over 60mm. To reduce any of the lengthy limbs, concentrating on the two over the driveway and over the road. This action would not reduce the whole tree by height or size.
<u>16/07193/TPO</u>	Copper Beech Marlow Road Bourne End	Reduce branches of T1 Ash that over hang and touch the building, reduce stems to ground where necessary; remove dead wood over 60mm diameter from T2 Ash, and remove the lowest bough that comes over the driveway.
<u>16/07061/FUL</u>	Brooksedge House The Drive Bourne End	Householder application for alterations to existing raised patio and fenestration alterations
<u>16/07079/TPO</u>	Greengates Church Road Little Marlow	Reduce height of Cedar (ID# 1) up to 3 metres and reduce longer laterals up to 2 metres to reduce further risk of limb failure and maintain tree at a suitable size for its location.
<u>16/06957/FUL</u>	Old Thatch Coldmoorholme Lane Bourne End	Householder application for widening of existing access, construction of new brick piers and sliding iron gate, creation of car parking area and replacement of existing hedge with beech hedge
<u>16/06958/LBC</u>	Old Thatch Coldmoorholme Lane Bourne End	Listed building application for widening of existing access, construction of new brick piers and sliding iron gate, creation of car parking area and replacement of existing hedge with beech hedge
<u>16/07082/FUL</u>	3 Fairfield Close Bourne End	Householder application for construction of single storey rear extension
<u>16/07047/TPO</u>	Newfields Coldmoorholme Lane Bourne End	Reduce two birch trees to 8 metres high and 5 metres wide (30% reduction)
<u>16/07006/FUL</u>	Timsah Riverside Bourne End	Householder application for erection of single storey front, single storey side extensions, construction of new veranda to front & new access steps to side following removal of existing greenhouse/shed/garden store
<u>16/07008/FUL</u>	Ivybridge & Barn Cottage The Drive Bourne End	Householder application for construction of first floor rear extensions

Glossary:

WDC – Wycombe District Council
TPO – Tree Preservation Order

N/O - No Objections
CLP Certificate of Lawful Proposed Use

Please note all applications with reference /CTREE/ CTR or /TPO the Council resolved to submit the following comment: **The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer. The Council is not re-consulted on /MIN applications**
Press Ctrl and click to access applications

Decisions

Case Ref: **16/06847/CO** *Decision* No Objection *Date:* **19/07/2016**

Address: Little Marlow Sewage Treatment Works Marlow Road Little Marlow

Proposal: Retention of existing composting building by Variation of Conditions 4, 5, 9 and 10 attached to Consent W/98/6313 at Little Marlow Sewage Treatment Works.

Case Ref: **16/06430/AD** *Decision* Application Refused *Date:* **22/07/2016**

Address: Land Between A404 And Pump Lane South Little Marlow Buckinghamshire

Proposal: Display of 1 x non-illuminated directional sign

Case Ref: **16/06423/FUL** *Decision* Application Refused *Date:* **01/08/2016**

Address: Hillside House Sheepridge Lane Little Marlow Buckinghamshire SL7 3SG

Proposal: Householder application for construction of single storey rear extension; linking the house and garage.

Case Ref: **16/06756/CTR** *Decision* Not to make a Tree Preservation Order *Date:* **04/08/2016**

Address: Leafdell Farm Road Bourne End Buckinghamshire

Proposal: Fell / remove T1 Apple

Case Ref: **16/06578/LBC** *Decision* Application Permitted *Date:* **01/08/2016**

Address: Apple Tree Lodge Church Road Little Marlow Buckinghamshire SL7 3RZ

Proposal: Listed building application for construction of single storey rear extension to provide enclosed swimming pool and gym with basement plant room served by external staircase (alternative scheme to 15/05238/LBC)

Case Ref: **16/06579/FUL** *Decision* Application Permitted *Date:* **01/08/2016**

Address: Apple Tree Lodge Church Road Little Marlow Buckinghamshire SL7 3RZ

Proposal: Householder application for construction of single storey rear extension to provide enclosed swimming pool and gym with basement plant room served by external staircase (alternative scheme to 15/06325/MINAMD, 09/07054/REN &

Case Ref: **16/06581/FUL** *Decision* Application Permitted *Date:* **15/08/2016**

Address: Heronsgate The Avenue Bourne End Buckinghamshire SL8 5RD

Proposal: Householder application for construction of first floor extension to existing dwelling, 1 x dormer window and 1 x roof light, re-roofing of existing detached garage adding roof lights to existing games room, change of access to existing garage with relocation of drive and addition of gates

Devolved Services Budget – 2016/17

By Month 2016/17	Hedges	Siding out	Grass Cutting	ROW	Weed killing	Maintenance (signs & removal of signage)	Budget for -2016 2019
	£373.93	£163.28	£147.03	£591.55	£255.05	£234.67	£1765.52
April			£35.00				
May			£35.00				
June			£130.00				
July			£110.00				
Aug							
Sept							
Oct							
Nov							
Dec							
Jan							
Feb							
March							

Additional – Devolved Services Cost which LMPC resolved to continue – outside BCC Devolved Services Agreement

Month	Grass cut LM Village	Month	Grass Cut LM Village
April	£100	November	
May	£100	December	
June	£100	January	
July	£100	December	
August	£100		
September			
October			
Running Total			

LITTLE MARLOW PARISH COUNCIL

Clerk to the Council: Mrs Emma Marsden MILCM
Community Office, The Pavilion, Church Road, Little Marlow, Bucks, SL7 3RS
Telephone: 01628 890301
e-mail: clerk@littlemarlowparishcouncil.org.uk



2017 COUNCIL MEETINGS

Budget Meeting	11 th January at 13.00
Parish Council Meeting	17 th January
Parish Council Meeting	28 th February
Budget Meeting	5 th April at 13.00
Parish Council Meeting	11 th April
Annual Parish Meeting	19 th May at <u>Abbotsbrook Hall</u>
Annual Council Meeting	23 rd May <u>start at 7.30pm</u>
Parish Council Meeting	23 rd May (follows on from ACM)
Parish Council Meeting	4 th July
Budget Meeting	19 th July at 13.00
Parish Council Meeting	15 th August
Parish Council Meeting	26 th September
Budget Meeting	11 th October at 13.00
Parish Council Meeting	7 th November
Parish Council Meeting	19 th December

JULY ACCOUNTS 2016

Date: 03/08/2016

Little Marlow Parish Council 2015/16

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Time: 14:38

Cash Book 1

User : ELM

Bank Current Account

For Month No : 4

Payments for Month 4

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>E V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/07/2016	Wycombe District Council	DD	52.00			3511 305	52.00	Rates for Chapel
05/07/2016	Petty Cash Account	Cash trans	150.00			201	150.00	Cash Transfer
05/07/2016	SSE Maintenance	004003	433.82		72.30	5136 501	361.52	1st Qtr Street Light Maintenan
05/07/2016	River Thames Alliance	004004	25.00			1124 101	25.00	Annual Membershi
07/07/2016	Staples	DD	15.37		2.56	1123 101	12.81	Stationery
12/07/2016	Wycombe District Council	004005	2,061.61		343.60	1173 101	1,718.01	Tree Survey
12/07/2016	SSE Energy	004006	158.15		26.36	2115 201	131.79	electric AB Hall
15/07/2016	Bucks County Council	SO	325.72			1101 101	325.72	Pension - Clerk
20/07/2016	Contract Natural Gas	DD	27.95		1.33	3915 309	26.62	Gas PAvilion
20/07/2016	Contract Natural Gas	DD	31.27		1.49	2115 201	29.78	Gas AB Hall
22/07/2016	Techniclean	004007	68.40		11.40	3916 309	30.00	Cleaning materials Pav
						2116 201	27.00	Cleaning materials AB
22/07/2016	O2 (Telefonica)	004008	18.60		3.10	1121 101	15.50	Broadband July 16
22/07/2016	SSE Energy	004009	160.29		26.71	5114 501	133.58	Street lights energy
22/07/2016	mh-p internet ltd	004010	19.18		3.20	1132 101	15.98	Domain renewal until 11/08/18
22/07/2016	Gregg Taylor	004011	180.00			3959 309	70.00	Recreation Grd
						5553 505	110.00	Devolved Svcs
22/07/2016	Emma Marsden	004012	205.52			1109 101	38.13	Mileage
						1170 101	69.91	Flowers x2, engrave rose bowl
						1122 101	27.48	Postage
						3506 305	70.00	Sexton fee x2
28/07/2016	Veolia Environmental Services	DD	249.91		41.65	3917 309	104.13	Refuse collection Pav
						2117 201	104.13	Refuse collection AB
28/07/2016	(AB Caretaker)	SO	58.15			2101 201	58.15	Wages July 2016
28/07/2016	Emma Marsden	SO	1,110.23			1101 101	1,110.23	Wages July 2016
Total Payments for Month			5,351.17	0.00	533.70		4,817.47	
Balance Carried Fwd			4,287.08					
Cash Book Totals			9,638.25	0.00	533.70		9,104.55	

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	512.05				512.05	
	Banked on : 05/07/2016	5,000.00					
	Precept Account	5,000.00			201	5,000.00	Cash transfer
	Banked on : 08/07/2016	800.00					
Elections	Wycombe District Council	800.00			2180 201	500.00	Hire of AB for elections x2
					3980 309	300.00	Hire of Pav for elections x2
	Banked on : 13/07/2016	1,307.30					
500215	Abbotsbrook Bridge Club	216.00			2180 201	216.00	1st Qtr payment
500215	Little Marlow Pre-school	353.80			3981 309	353.80	Summer Term 2016
500215	Beacon Funeral Service	570.00			3580 305	570.00	1 Funeral
500215	Abbotsbrook Hire Income	167.50			2180 201	167.50	June 2016 revenue
	Banked on : 18/07/2016	2,018.90					
VAT	HMRC Vat Return	2,018.90			105	2,018.90	1st Qtr VAT return
Total Receipts for Month		9,126.20	0.00	0.00		9,126.20	
Cash Book Totals		9,638.25	0.00	0.00		9,638.25	

Bank Reconciliation Statement as at: 31/07/2016 for Cash Book 1 Bank Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	31/07/2016	54	7,000.68
			<u>7,000.68</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
12/07/2016 004005	Wycombe District Council	2,061.61	
22/07/2016 004007	Techniclean	68.40	
22/07/2016 004008	O2 (Telefonica)	18.60	
22/07/2016 004009	SSE Energy	160.29	
22/07/2016 004010	mh-p internet ltd	19.18	
22/07/2016 004011	Gregg Taylor	180.00	
22/07/2016 004012	Emma Marsden	205.52	
			<u>2,713.60</u>
			4,287.08
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			4,287.08
		Balance per Cash Book is :-	4,287.08
		Difference is :-	0.00