

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS
01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held remotely using Microsoft Teams on Tuesday 7th July 2020 at 8pm. Please use the following link to join the meeting <https://bit.ly/LMPC70720>. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public are welcome to join the remote meeting using the link above but may only participate during the Public Participation item. Should you require further assistance in joining this meeting, please call the on 07860 405000.

Jo Murray, Clerk to the Council

Dated: 30th June 2020

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. **To receive and accept any apologies for absence**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 26th May 2020**
4. **To take reports from these minutes for NOTE**
5. **Finance –**
 - a) To approve income and expenditure for May & June 2020
 - b) To consider confirmation of Year End Accounts 2019/2020
 - c) Annual Governance and Accountability Return
 - a. To consider Internal Audit report 2019/2020
 - b. To approve Section 1 & 2 – Annual Governance Statement & Accounting Statement 2019/2020
6. **Planning -**
 - a) To consider report b) To review Little Mell planning application
7. **The Pavilion and Recreation Ground -**
 - a) To consider quote for extra work to complete Pavilion external refurbishment
 - b) To consider quotes for Pavilion internal refurbishment
 - c) To consider policy on reopening of playground and request to use recreation ground for football coaching
 - d) To review opening of Pavilion to other users
8. **Abbotsbrook Hall –**
 - a) To review opening of Abbotsbrook Hall to other users
9. **COVID-19 Risk Assessment**
 - a) To consider COVID-19 risk assessment
10. **Burial Ground -**
 - a) To consider request to include headstone monolith fixing method in Cemetery LMPC Regulations
 - b) To consider preparation of new area for burial plots
 - c) To consider arrangement for Sexton Fees
11. **Remote working & remote meetings**
 - a) To review continuation of remote Parish Council meetings following recent guidance
12. **Casual Vacancy and Co-option of New Councillor**
 - a) To consider process for co-option of new Councillor
13. **Fire Hydrants on Marlow Road**
 - a) To consider concerns raised about Hydrants along Little Marlow Road
14. **Review of Promotional Advertising Signs along Parish Roads**
 - a) To review signs around parish following request from Marlow Society
15. **Increase of visitors to the Parish, particularly Coldmoorholm Lane and Little Marlow Village**
 - a) To consider implications such as: parking, traffic, rubbish, gatherings, safety in the water
16. **Reports from Meetings of Outside Bodies:**
 - a) Marlow Society b) Council Clerk's meeting
17. **Parish Clerk's Report**
18. **Correspondence to the Council**

19. **Public participation – maximum 15 minutes**
20. **Confidential items:** That under the Public Bodies(Admission to Meetings)Act 1960, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
21. **Items to be included on the next Agenda**
22. **Dates of the next meetings:** Budget Meeting 23rd July 2020 & Parish Council Meeting 18th August 2020