

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 17th August 2021 at 8pm.**

All members of the Council are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. You will be required to wash or sanitise your hands on entering the Pavilion.

Jo Murray, Clerk to the Council

Dated: 27th July 2021

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 6th July 2021**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
7. **Public participation – maximum 15 minutes**
8. Items for consideration and resolution:
 1. **Planning-**
 - a. To approve the minutes and receive the report of the Planning Committee meeting on 16th August 2021
 - b. To review correspondence received regarding Marlow Studios Project
 2. **Finance-**
 - a. To approve income and expenditure for June 2021
 - b. To consider rate reduction requested by BEJSC & LMCC
 3. **Abbotsbrook Hall**
 - a. To consider quotes to replace noticeboards for Abbotsbrook Hall & Winchbottom Lane
 4. **The Pavilion and Recreation Ground-**
 - a. To consider quote to move recreation ground tap
 - b. To review Quarterly Play Area Inspection Report from ARD
 5. **General-**
 - a. To review co-option of new Councillor
 - b. To review Health & Safety Policy
 - c. To review Terms of Reference for the Employment & HR Committee
 - d. To review COVID 19 Terms and Conditions for Hirers & Risk Assessment
 - e. To receive a report from Cllr V Brownridge following Internal Council Communications Training
 - f. To consider All Council Charter and whether to sign up
 - g. To consider request regarding verge up towards The Three Horseshoes
9. **Items for information only:**
 1. To receive an update from the COVID-19 Committee
 2. Reports from Meetings of Outside Bodies:
 - 2.1. Marlow Society
 - 2.2. Little Marlow Sewage Treatment Works Liaison Committee & response from Environment Agency
 - 2.3. South West Chilterns Community Board & South West Chilterns Community Board – Regeneration Group
 - 2.4. Parish Planning Forum
 - 2.5. Parish Liaison
 - 2.6. Marlow Studio Community Liaison Group
 - 2.7. Buckinghamshire Council/BMKALC Executive Liaison
 - 2.8. BMKALC Management Committee
 3. Correspondence

The above list is subject to any additional information which may be received following issue of this agenda
10. **Items to be included on the next Agenda**
11. **Dates of the next meetings 2021:** Budget Committee Meeting 26th August, Burial Ground Committee 16th September, Planning Committee Meeting 20th September, Parish Council Meeting 28th September