

LITTLE MARLOW PARISH COUNCIL

Minutes of the Burial Ground Committee held on 19th September 2023 held at Little Marlow Cemetery, Fern Lane, SL7 3SF commencing at 11am

CONFIRMED

Present: Cllr J Downes (JD), Cllr A Crabtree (AC),		
		No members of the public present.
Minute Ref:	Agenda Item	Action
BG131/22	1. To receive and accept any apologies Cllr S Goss (SG),	
BG132/22	2. Declarations of Interest – personal or prejudicial None	
BG133/22	3. To approve minutes of meeting held on 9th February 2023 The Committee RESOLVED to approve the meeting minutes and the Chairman would sign at the next parish council meeting.	JD/ Clerk
BG134/22	4. Public participation – 15 minutes – None	
BG135/22	5. To review and prioritise LMPC Project List 2023 The Committee RESOLVED to email the burial ground contractor to outline and agree the next set of works to be carried out. The project list would be updated with actions following the meeting, including the reset of the wooden gate and post on Fern Lane entrance.	Clerk
BG136/22	6. To consider further burial ground development & review map of new area The Committee RESOLVED to approach a representative of Wild Marlow to request a quote to carry out environmental consultancy work at the burial ground. Cllr J Downes provided an updated map of the burial ground development, which was reviewed and would be uploaded to Teams for the next full council meeting. The Clerk would contact Wooburn & Boure End Parish Council and request to visit to understand the variety of plots/memorial opportunities offered to residents and non-residents. The Clerk would prepare a report to detail burial figures and cremation figures to input into long term development plans.	AC JD/ Clerk Clerk Clerk
BG137/22	7. To consider cemetery boundaries and hedges The Committee RESOLVED to ask the contractor to cut the hedges around the cemetery boundaries to a level of three metres maximum and ensure that trees growing from graves are removed.	JD
BG138/22	8. To consider boundary information received from Land Registry The Committee RESOLVED to gain a quote from a contractor to replace the iron fence stakes which had been removed and secure those left.	JD/ Clerk
BG139/22	9. To consider Cemetery Regulations The Committee RESOLVED to enforce cemetery regulations and ensure that solar powered lights are removed from grave plots and communicate that unattended candles are not to be used at grave sides.	Clerk
BG140/22	10. To consider Burial Ground Working Party date	

	The Committee RESOLVED to arrange a working party on Sunday 26 th November 2023. Cllr A Crabtree would discuss with Wild Marlow and the Clerk would add the date to the parish council calendar. The arrangements would be circulated via the website and posters at the end of October.	AC/ Clerk
BG141/22	11. Items of NOTE The Committee NOTED	
BG142/22	12. Date of next meeting – tbc	
There being no further business to be transacted the meeting was closed at 12.10		

Abbreviations:

LMPC Little Marlow Parish Council TfB Transport for Bucks
BC Buckinghamshire Council

Signed:
Chairman
Date: