



	<p>£5,398.74                      £6,610.18</p> <p><b>30<sup>th</sup> June 2015</b>  Current Account:                      £1,481.03  Petty Cash Account:                      £155.55  Reserves Account:                      £39,431.79  Precept account:                      £49,993.71 (<b>£16,535.71</b> - S106 removed)  (precept account is inflated by £33,458.00 as holding S106 payment on behalf of Country Park Partnership)</p> <p><b>b) To approve Cllr Falk, Cllr Randall, Cllr Morton as signatories on the Council Bank Accounts.</b>  It was <b>RESOLVED</b> to approve Cllrs as signatories/</p> <p><b>c) Approve lease of new printer/ photocopier/scanner.</b>  It was <b>RESOLVED</b> to approve Swift Digital Services as provider of new machine.</p> <p><b>d) Set a date for Finance Meeting in September.</b>  It was <b>AGREED</b> for the Clerk and Finance Committee to find a suitable date. The Clerk would also send out Budget request forms.</p> <p><b>e) WDALC Budgeting Course 3<sup>rd</sup> September</b>  The Clerk was already booked onto this course and it was <b>RESOLVED</b> that Cllr Morton would also attend,</p> <p><b>f) Office Refurbishment</b>  It was <b>RESOLVED</b> that the office would be refurbished as outlined in plan submitted by the Clerk. It was acknowledged there would be additional costs for paint; archiving; filing and etc.</p>	<p><b>Clerk Finance committ ee Clerk / VM</b></p> <p><b>Clerk</b></p>												
<p><b>263/15</b></p>	<p><b>6. Planning Report</b>  Cllr Fitchew presented the Planning report.</p> <table border="1" data-bbox="375 1339 1204 2027"> <tr> <td data-bbox="375 1339 534 1467"> <p><u>15/06742/C LP</u></p> </td> <td data-bbox="534 1339 694 1467"> <p>Kingly Cottage Abbey Road Bourne End</p> </td> <td data-bbox="694 1339 1204 1467"> <p>Certificate of lawfulness for proposed insertion of window to front in connection with garage conversion</p> </td> </tr> <tr> <td data-bbox="375 1467 534 1691"> <p><u>15/06612/C TREE</u></p> </td> <td data-bbox="534 1467 694 1691"> <p>Fir Trees 26 Oakfield Road Bourne End</p> </td> <td data-bbox="694 1467 1204 1691"> <p>Reduce T1 - 1 x Laburnham at the front to ground level; reduce T2 - 1 x Leaning conifer at the front to ground level; reduce T3 - 1 x Goat Willow at the rear to previous pollard points; reduce T4 - 1 x Conifer at the rear by 50%; crown lift T5 - 1 x Cedar at the rear to 5 metres, and thin canopy by 20%.</p> </td> </tr> <tr> <td data-bbox="375 1691 534 1915"> <p><u>15/06624/C LE</u></p> </td> <td data-bbox="534 1691 694 1915"> <p>Cottage South OfMoor Cottages The Moor Little Marlow</p> </td> <td data-bbox="694 1691 1204 1915"> <p>Certificate of Lawfulness for existing use of site as C3 residential dwelling with incidental outbuildings</p> </td> </tr> <tr> <td data-bbox="375 1915 534 2027"> <p><u>15/06581/C TREE</u></p> </td> <td data-bbox="534 1915 694 2027"> <p>River Thatch The Avenue Bourne End</p> </td> <td data-bbox="694 1915 1204 2027"> <p>Crown lift 1. Willow by front gate to 1.5 metres and reduce side branches to contain; reduce top and trim both sides of 2. Yew hedge at front boundary; reduce 3.</p> </td> </tr> </table>	<p><u>15/06742/C LP</u></p>	<p>Kingly Cottage Abbey Road Bourne End</p>	<p>Certificate of lawfulness for proposed insertion of window to front in connection with garage conversion</p>	<p><u>15/06612/C TREE</u></p>	<p>Fir Trees 26 Oakfield Road Bourne End</p>	<p>Reduce T1 - 1 x Laburnham at the front to ground level; reduce T2 - 1 x Leaning conifer at the front to ground level; reduce T3 - 1 x Goat Willow at the rear to previous pollard points; reduce T4 - 1 x Conifer at the rear by 50%; crown lift T5 - 1 x Cedar at the rear to 5 metres, and thin canopy by 20%.</p>	<p><u>15/06624/C LE</u></p>	<p>Cottage South OfMoor Cottages The Moor Little Marlow</p>	<p>Certificate of Lawfulness for existing use of site as C3 residential dwelling with incidental outbuildings</p>	<p><u>15/06581/C TREE</u></p>	<p>River Thatch The Avenue Bourne End</p>	<p>Crown lift 1. Willow by front gate to 1.5 metres and reduce side branches to contain; reduce top and trim both sides of 2. Yew hedge at front boundary; reduce 3.</p>	
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		<p>Laurel to front to old cuts approximately 0.5 - 1 metres all round; fell 5. dead shrub and dead tree on stream bank; reduce top and sides of 6. Yew hedge at side and rear boundary; crown thin by 15% 7. Cedar located in garden and remove deadwood; trim all round to remove new growth from 8. Laurel; fell 3 x dead Laurels (9.); reduce top and sides of 10. Hornbeam hedge at side and rear boundary</p>	
<p><u>15/06575/T</u> <u>PO</u></p>	<p>River Thatch The Avenue Bourne End</p>	<p>Lightly reduce tree 4. small Willow located on stream bank by 0.5 - 1 metres</p>	
<p><u>15/06557/C</u> <u>TREE</u></p>	<p>The Grove Marlow Road Bourne End</p>	<p>Reduce T1 Yew by 1.5 metres over the garage side and 1 metre off of the opposite side blending to nothing, reduce top by up to 1.5 metres where necessary, to balance shape and contain growth</p>	
<p><u>15/06529/C</u> <u>TREE</u></p>	<p>Woodstock Marlow Road Bourne End</p>	<p>Reduce by up to one third 2 no. Leylandii trees situated to the rear of property behind swimming pool</p>	
<p>Please note all applications with reference /CTREE or /TPO the Council resolved to submit the following comment: <b>The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer.</b></p>			
<p>The Council <b>RESOLVED</b> to make the following comments</p>			
<p><b>15/06968/FUL</b> Kingly Cottage Abbey Road Bourne End Buckinghamshire SL8 5NZ The Parish Council objects to this application as it considers it to be an overdevelopment of the site.</p>			
<p><b>15/06624/CLE</b> – Cottage South Of Moor Cottages The Moor Little Marlow Buckinghamshire The Parish Council has no objection.</p>			
<p>An additional application was considered to ensure the Consultation period was met.</p>			
<p>15/06941/FUL - Elmtrees Park Winchbottom Lane Little Marlow Buckinghamshire Application to allow an increase of number of pitches on site from 20 to 21 to allow the siting of one additional mobile home.</p>			
<p>It was <b>RESOLVED</b> to delegate the response to WDC to Cllr Mash following a site visit. * Cllr Emmett did not participate in the discussion or decision *</p>			
<p style="text-align: center;"><b>Decisions Received</b></p> <p><i>Case Ref:</i>        <b>15/06166/TPO</b>    <i>Decision</i> Application Permitted</p> <p><i>Address:</i>      Well End Farm (rear Of Well End Cottages) Marlow Road Bourne End</p> <p><i>Proposal:</i>      Re-pollard by approximately 7.5 metres T1/T2/T3/T4 Cricket</p>			
			<p>RM</p>

	<p>Bat Willows; fell T5</p> <p><i>Case Ref:</i> <b>15/05730/FUL</b> <i>Decision</i> Application Refused</p> <p><i>Address:</i> Land Rear Of Coldmoorholm Cottage Coldmoorholme Lane Bourne End</p> <p><i>Proposal:</i> Erection of 1 x 5 bed detached dwelling with basement garage, associated external works and landscaping</p> <p><b>LMPC Comment - The Parish Council has no objection.</b></p> <p><i>Case Ref:</i> <b>15/06258/FUL</b> <i>Decision</i> Application Permitted</p> <p><i>Address:</i> Monkton Farm Monkton Lane Little Marlow Buckinghamshire SL7 3RF</p> <p><i>Proposal:</i> Erection of 2 x grain silos adjoining existing grain store and farmyard</p> <p><b>LPMC Comment</b>  <b>The Parish Council objects to the need for additional grain silos as we believe them unnecessary based on the figures supplied on the application form.</b></p> <p><i>Case Ref:</i> <b>15/06488/CTR</b> <i>Decision</i> Not to make a Tree Preservation Order  <i>Date:</i> <b>10/07/201</b></p> <p><i>Address:</i> Orchard Croft The Drive Bourne End Buckinghamshire SL8 5RE</p> <p><i>Proposal:</i> Reduce height of row of 17 Fir to approximately 9 - 10.5 metres, and remove lower branches up to a height of approximately 3 metres</p> <p>Cllr Fitchew gave details on refusals . It was also <b>NOTED</b> that Appeal Decision for Westhorpe bunds had been allowed which was disappointing.  The Report was <b>NOTED</b></p> <p><b>b) Athletics Track - Issues with parking and noise</b>  There has been ongoing problems with noise and parking with a large Athletics meeting resulting in competitors parking in other roads. There has been a meeting with Cllr Julie Ade,-WDC Cabinet member for Communities and ALF. It was <b>AGREED</b> to write a letter to Amanda Foister at ALF, copied to Cllr Ade to express the Council’s concerns.</p>	Clerk
264/15	<p><b>7. Burial Ground</b>  <b>Topple Testing</b>  The Clerk, Cllr Downes, Cllr Brownridge – alongside a stone mason contractor - conducted a ‘topple test’ of the grave stones. A significant number gave cause for concern and some were taped off for safety reasons. It was <b>RESOLVED</b> by Council to get quotations for the repair of the memorials where relatives couldn’t be easily traced.</p>	Clerk
265/15	<p><b>8. The Pavilion &amp; Rec Grd.</b>  <b>Confirmation of new fees for Hire of The Pavilion for 2015/16 financial year</b>  It was <b>AGREED</b> to also consider <b>Agenda Item 9 – Abbotsbrook Hall</b> at the same time  After discussion it was <b>RESOLVED</b> to implement the new hire</p>	

	<p>charges from 1<sup>st</sup> September. 2015. Any booking which had pre-booked into September would be honoured at the previous rate. The Clerk will write to all the regular users advising them of the increase.</p> <p><b>b) Resignation of the Cleaner. Consideration of ongoing cleaning requirements.</b> It was <b>RESOLVED</b> to thank Mr Stokes for his services to the Council and to continue with the Contractor.</p> <p><b>c) Annual RoSPA safety report on the playground &amp; maintenance required</b> The playground is overall in good condition and the Council <b>RESOLVED</b> to approve the quotation for the repairs identified.</p>	Clerk																										
266/15	<p><b>9. Abbotsbrook Hall for 2015/2016 financial year.</b> <b>RESOLVED</b> – see minute 265/15</p>																											
267/15	<p><b>10. Sub committee / Working Party &amp; Outside bodies Membership</b> It was <b>RESOLVED</b> that the following Members be elected as representatives on the following committees:</p> <p style="text-align: center;"><b>SUBCOMMITTEE MEMBERSHIP 2015-2016</b></p> <table border="1" data-bbox="376 943 1225 1984"> <thead> <tr> <th data-bbox="376 943 794 976"><b>Finance and general business</b></th> <th data-bbox="794 943 1225 976"><b>All members of the Council</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="376 976 794 1043">Abbotsbrook Hall</td> <td data-bbox="794 976 1225 1043">Cllr G Fitchew Cllr K Acres</td> </tr> <tr> <td data-bbox="376 1043 794 1144">*Pavilion / Recreation Ground</td> <td data-bbox="794 1043 1225 1144">Cllr P Emmett Cllr A Falk Cllr V Brownridge</td> </tr> <tr> <td data-bbox="376 1144 794 1245">*Burial Ground</td> <td data-bbox="794 1144 1225 1245">Cllr V Brownridge Cllr J Downes Cllr R Randall</td> </tr> <tr> <td data-bbox="376 1245 794 1379">*Planning</td> <td data-bbox="794 1245 1225 1379">Cllr P Emmett Cllr G Fitchew Cllr R Mash Cllr V Brownridge</td> </tr> <tr> <td data-bbox="376 1379 794 1447">Social Media</td> <td data-bbox="794 1379 1225 1447">Cllr K Acres Cllr J Downes</td> </tr> <tr> <td data-bbox="376 1447 794 1480">Trees</td> <td data-bbox="794 1447 1225 1480">Cllr G Fitchew</td> </tr> <tr> <td data-bbox="376 1480 794 1648">*Budget Committee</td> <td data-bbox="794 1480 1225 1648">Cllr Fitchew Cllr P Emmett Cllr J Downes Cllr K Acres Cllr V Morton</td> </tr> <tr> <td data-bbox="376 1648 794 1749">Allotments</td> <td data-bbox="794 1648 1225 1749">Ms J Vincent – Warden Cllr A Falk Cllr P Emmett</td> </tr> <tr> <td data-bbox="376 1749 794 1861">*Employment and HR</td> <td data-bbox="794 1749 1225 1861">Cllr V Brownridge Cllr P Emmett Clerk</td> </tr> <tr> <td data-bbox="376 1861 794 1895">Parish Plan</td> <td data-bbox="794 1861 1225 1895">All Councillors</td> </tr> <tr> <td data-bbox="376 1895 794 1928">Subscriptions / donations</td> <td data-bbox="794 1895 1225 1928">All Councillors</td> </tr> <tr> <td data-bbox="376 1928 794 1984">Emergency Plan</td> <td data-bbox="794 1928 1225 1984">All Councillors</td> </tr> </tbody> </table>	<b>Finance and general business</b>	<b>All members of the Council</b>	Abbotsbrook Hall	Cllr G Fitchew Cllr K Acres	*Pavilion / Recreation Ground	Cllr P Emmett Cllr A Falk Cllr V Brownridge	*Burial Ground	Cllr V Brownridge Cllr J Downes Cllr R Randall	*Planning	Cllr P Emmett Cllr G Fitchew Cllr R Mash Cllr V Brownridge	Social Media	Cllr K Acres Cllr J Downes	Trees	Cllr G Fitchew	*Budget Committee	Cllr Fitchew Cllr P Emmett Cllr J Downes Cllr K Acres Cllr V Morton	Allotments	Ms J Vincent – Warden Cllr A Falk Cllr P Emmett	*Employment and HR	Cllr V Brownridge Cllr P Emmett Clerk	Parish Plan	All Councillors	Subscriptions / donations	All Councillors	Emergency Plan	All Councillors	
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<b>REPRESENTATIVES ON OUTSIDE BODIES 2015-2016</b>		
	Wycombe District Association of Local Councils	Cllr V Brownridge Cllr A Falk
	Marlow Society	Cllr V Morton
	Chepping Wycombe Local Area Forum	Cllr R Mash
	Neighbourhood Action Group	Any Councillor
	Little Marlow Lakes Community Partnership	Cllr P Emmett Cllr R Mash
	Spade Oak Lake Liaison Committee	Cllr G Fitchew Cllr R Mash
	Spade Oak Permissive Path	Cllr G Fitchew Clerk
	Thameside Preservation Trust	Cllr K Acres Clerk
	Thames Water Liaison Committee	Cllr P Emmett Cllr R Mash
	Marlow Bus Group	Cllr K Acres Cllr J Downes
	Rural Forum	Cllr R Randall Cllr P Emmett
	Riverside Users Meeting / River Thames Alliance	Cllr R Mash Cllr R Randall
	Marlow Community Forum	Cllr V Brownridge
	FooV (future of our village)	Cllr K Acres
	Wycombe District Council Reserve Sites Liaison Group	Cllr V Brownridge Cllr J Downes - Deputy
	Cllr Randall asked if he too could represent LMPC on the Little Marlow Lakes Country Park: Community Partnership. It was <b>RESOLVED</b> that the Clerk would write to the Chairman to ask if this would be possible.	
<b>268/15</b>	<b>11. Devolved Services</b> a) <b>Update on the Agreement and provision of the service.</b> LMPC now was in receipt of the money and will be moving forward with provision of the service. This was <b>NOTED</b> . b) The Expenditure report was <b>NOTED</b> .	Clerk
<b>269/15</b>	<b>12. Spade Oak Car Park – Consideration of new policy,</b> With a couple of amendments, the Council <b>RESOLVED</b> to accept the new policy.	Clerk to publish on website
<b>270/15</b>	<b>13. Reports from outside bodies</b>  a) <u>WDALC, 25 June</u>  Cllr Brownridge attended the meeting and reported that WDALC had discussed the Standards Committee. They had advised Parish Councils to have policies in place such as Grievance Procedures, Bullying and Harassment policy to deal with the issues which previously used to be handled by the old	

	<p>style Standards Committee as now many of the matters which come up before the Standards Committee are referred back to Parish Councils. The Parish Council is required to have such policies in place in order to move up to the next level of the Local Council Quality Awards. Mrs Marsden and Cllr Brownridge would be reviewing the Council's policies shortly.</p> <p>NALC was organising a lobbying exercise on Parliament on 30 June to draw attention to the impact the heavy devolution agenda will have on Town and Parish Councils.</p> <p>Cllr Falk attended the WDALC training for new Councillors which she found useful.</p> <p>b) <u>Abbey Barn South and North Liaison Group, 6 July</u></p> <p>Cllr Brownridge attended this meeting. She reported that WDC had produced an issues and objectives log which set out the main issues affecting the development at Abbey Barn South, such as delivering the optimum amount and mix of housing, delivering a sustainable and integrated transport strategy, sorting out the traffic issues on Abbey Barn lane and ensuring that the new development is supported by appropriate social infrastructure (Schools, doctors etc). The Group had spent a long time discussing the log.</p> <p>Berkeleys gave an update on the draft development brief for Abbey Barn South. The ABS brief was the first of the 5 reserve sites briefs to be produced. There was a public exhibition of the work-in-progress draft development brief at the Wycombe District Council offices on 20-22 July 2015. Cllr Brownridge would forward to Mrs Marsden the display material used in the exhibition to circulate to Councillors. The public had been asked to feed in their comments by Monday 3 August.</p> <p>Work on the development brief was being produced in parallel to the work on the infrastructure group and the work in progress on High Wycombe Transportation plan. Berkeleys were a bit frustrated at slowness of this work. It was holding up the production of the development brief as infrastructure was a key part of the brief.</p> <p>Cllr Brownridge had asked the developers what discussions they had had with Thames Water about the capacity of the sewage works at little Marlow. Thames Water had told them that they were confident that they had the capacity to deal with the additional housing on the reserve sites. She suggested it might be worth raising this at the next Thames Water liaison group meeting.</p>	
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	<p>c) <u>Planning Forum, 30 June</u></p> <p>Cllr Brownridge attended. She recommended that other Councillors might also consider attending in future as Forums provides an overview of what is happening in Wycombe District in terms of planning. The presentation slides are on WDC’s website under Planning.</p> <p>Issues covered included a day in the life of a development managing officer, planning for and managing our housing, the local plan, changes to the planning system, Building Controls, feedback on the Quality Counts Tour and funding the planning service.</p> <p>She reported that WDC Cabinet had agreed to have three plans: the main local plan and two area action plans: Princes Risborough and Saunderton. The area action plans were mini local plans led by the Council which allowed WDC to move faster in certain areas than local plans allowed them to do. Through area action plans and reserve sites WDC would be working on providing housing to meet housing requirements so covering one aspect of Local Plan.</p> <p>The forum also went over some of the changes to planning procedures introduced by the Government to make it easier to build.</p> <p>d) <u>Marlow Community Forum, 22 July</u></p> <p>Cllr Brownridge attended. There was nothing discussed of particular relevance to Little Marlow, other than that Marlow Town Council were also struggling to get members of public to attend meetings. Considering what they might do to encourage people to do so.</p> <p>e) <u>Little Marlow Lakes Country Park: Community Partnership</u> Cllr Emmett attended the meeting and had some concerns regarding the Partnership. He felt they need some a more cohesive approach on what they are trying to achieve, particularly given the amount of S106 money they had received from WDC.</p>	
271/15	<p><b>14. Correspondence to the Council</b></p> <p>a) WDC- promotion of events commemorating WW1 A website page has been dedicated to the promotion of events but it isn’t being utilised. WDC encouraging participation.</p> <p>b) Parishioner – Solar Farm – A parishioner providing comments on the impending solar farm application. This was <b>NOTED</b>.</p>	
272/15	<p><b>15. Chiltern Conservation Board – Confirmation of which candidate to nominate.</b></p>	



	After discussion the Council <b>RESOLVED</b> not to nominate a Councillor as they didn't believe it was appropriate as they didn't know any of the candidates and therefore were unable to make an informed decision.	
<b>273/15</b>	<b>16. Newsletter Autumn 2015</b> The Clerk requested copy for the newsletter and it was <b>AGREED</b> the Clerk would subsequently send an email with content required and a deadline date.	Clerk
<b>274/15</b>	<b>17. Approval of Meeting Calendar in 2016</b> It was <b>RESOLVED</b> to accept the calendar.	
<b>275/15</b>	<b>18. Public Participation</b> Cllr Johncock advised Council that the Govt had moved the deadline for the local plan to 2017, putting WDC under considerable pressure. Cllr Johncock was aware of the Molins Action group. There had been some misinterpretation regarding WDC acknowledging Chiltern Board Plan.	
<b>275/15</b>	<b>Dates of Future Meetings</b> 8 <sup>th</sup> September, 20 <sup>th</sup> October, 1 <sup>st</sup> December	
There being no further business to be transacted the meeting was closed at 9.38pm		

**Abbreviations:**

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils

Signed: .....

Chairman

Date: .....