

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 26th July 2016 at
The Pavilion, Little Marlow commencing at 8.00pm

UNCONFIRMED

Present: Cllr V Brownridge (VB) – Chairman Cllr P Emmett (PE) Cllr V Morton (VM) Cllr G Fitchew (GF)		Cllr A Falk (AF) Cllr K Acres (KA) Cllr R Randall (RR)
Mrs E Marsden Parish Clerk		4 Members of the public present
The Attendance Sheet was duly signed		
Minute Ref:	Agenda Item	Action
451/16	1. Apologies for Absence Apologies were received and accepted for Councillors Downes and Mash, District Councillor John Savage and County Councillor Watson.	
452/16	2. Declarations of interest – pecuniary or prejudicial Cllr Fitchew – Planning Application Ivybridge & Barn Cottage 16/07008/FUL	
453/16	3. To approve Minutes of Full Council Meeting held on 28th June 2016 The Council RESOLVED to accept the minutes and they were duly signed by the Chairman.	
454/16	4. To take Reports from those minutes for NOTE Cllr Acres to liaise with Councillor Downes regarding the website. The Clerk had provided an update on Wilton Farm. The key safe at Abbotsbrook Hall has still to be organised. BCC – had confirmed that they were responsible for the grass triangle by Globe Park. The Clerk will be asking for some additional funding.	JD/KA Clerk Clerk
455/16	5. Finance To approve Income and expenditure for June 2016 It was RESOLVED to accept the financial report for June. Bank Accounts Totals – June 2016 Current Account: £2,120.53 Petty Cash: £184.53 Reserves Account: £39,451.56 Precept Account: £21,066.50 Full breakdown of each individual expenditure and income is available in Appendix 1 attached b) Lloyds Bank Closing The Clerk confirmed that the Lloyds Bank branch was closing in Bourne End. The nearest branch is now Marlow. The Post Office will take cheques and we will encourage BACS transfer for payments.	

456/16	<p>At the discretion of the Chairman this item on the Agenda was brought forward</p> <p>11. Chepping Wycombe Local Area Forum – consideration of any priorities for 2017/18 budget.</p> <p>A representative from Future of our Village (FoOV) committee presented their project to increase the safety of a crossing for children at Claytons School. The committee would like to provide a new school warning sign which flashes during school hours and warns traffic coming from Little Marlow that there is school around the bend – as you approach Well End. The Council asked questions regarding the project and RESOLVED to write in support this initiative. LMPC also confirmed that FoOV didn't require any funding from the Parish Council and didn't want to apply for LAF funding.</p>	Clerk																												
457/16	<p>6. Planning Report</p> <p style="text-align: center;">Applications Received</p> <table border="1" data-bbox="368 763 1214 1839"> <thead> <tr> <th>App. No.</th> <th>Location</th> <th>Description</th> <th>LMPC Response</th> </tr> </thead> <tbody> <tr> <td><u>16/06938</u> <u>/VCDN</u></td> <td>Site Of 2 Spade Oak Meadow Bourne End</td> <td>Application to vary condition 2 (plan numbers) on planning approval 14/07512/FUL to allow an amended list of approved drawings to comply with finished floor level stipulations and amendments to raised decking/steps/ramp</td> <td>No Objection</td> </tr> <tr> <td><u>16/06785</u> <u>/FUL</u></td> <td>Sheerwater Lockbridge Road Bourne End</td> <td>Householder application for single storey front & rear extensions, extensions to roof to facilitate creation of additional accommodation in roof space including rooftop terrace area to rear</td> <td>No Objection</td> </tr> <tr> <td><u>16/06562</u> <u>/ADV</u></td> <td>Land Adj Fire Station Parkway Marlow</td> <td>Display of 1 x non-illuminated free-standing signage</td> <td>No Objection</td> </tr> <tr> <td><u>16/06756</u> <u>/CTREE</u></td> <td>Leafdell Farm Road Bourne End</td> <td>Fell / remove T1 Apple</td> <td>Tree Comment</td> </tr> <tr> <td>16/07008 /FUL</td> <td>Ivybridge & Barn Cottage The Drive Bourne End</td> <td>Householder application for construction of first floor rear extension.</td> <td>No Objection</td> </tr> <tr> <td>16/07074 /TPO</td> <td>Newfields Coldmoorhol m Lane Bourne End</td> <td>Reduce two birch trees to 8 metres high and 5 metres wide (30% reduction)</td> <td>Tree Comment</td> </tr> </tbody> </table> <p>* note Cllr Fitchew didn't take part in the discussion or decision of application 16/07008/FUL</p> <p style="text-align: center;">Decisions</p> <p>Case Ref: 16/06183/FUL Decision Application Permitted</p>	App. No.	Location	Description	LMPC Response	<u>16/06938</u> <u>/VCDN</u>	Site Of 2 Spade Oak Meadow Bourne End	Application to vary condition 2 (plan numbers) on planning approval 14/07512/FUL to allow an amended list of approved drawings to comply with finished floor level stipulations and amendments to raised decking/steps/ramp	No Objection	<u>16/06785</u> <u>/FUL</u>	Sheerwater Lockbridge Road Bourne End	Householder application for single storey front & rear extensions, extensions to roof to facilitate creation of additional accommodation in roof space including rooftop terrace area to rear	No Objection	<u>16/06562</u> <u>/ADV</u>	Land Adj Fire Station Parkway Marlow	Display of 1 x non-illuminated free-standing signage	No Objection	<u>16/06756</u> <u>/CTREE</u>	Leafdell Farm Road Bourne End	Fell / remove T1 Apple	Tree Comment	16/07008 /FUL	Ivybridge & Barn Cottage The Drive Bourne End	Householder application for construction of first floor rear extension.	No Objection	16/07074 /TPO	Newfields Coldmoorhol m Lane Bourne End	Reduce two birch trees to 8 metres high and 5 metres wide (30% reduction)	Tree Comment	
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	<p style="text-align: center;"><i>Date:</i> 21/06/2016</p> <p><i>Address:</i> Copper Beech Marlow Road Bourne End Buckinghamshire SL8 5NU</p> <p><i>Proposal:</i> Householder application for removal of chimney, alterations of existing porch, conversion of existing garage, insertion of 3 x roof lights to front roof slope & construction of 2 x rear dormer windows in connection with loft conversion to create additional living accommodation & alter front facade to be painted in white/cream on ground floor & vertical, hanging tiles at first floor and rear elevation painted in white/cream.</p> <p><i>Case Ref:</i> 16/06021/FUL <i>Decision</i> Application Refused</p> <p><i>Address:</i> Chelton Electrostatics Pump Lane North Little Marlow Buckinghamshire SL7 3RD</p> <p><i>Proposal:</i> Demolition of existing structures in association with the use of the site by Cobham for research and development and erection of 2 x 5 bedroom dwellings with carports, defined curtilages and peripheral landscaping</p> <p><i>Case Ref:</i> 16/06426/CTR <i>Decision</i> To Make a Tree Preservation Order <i>Date:</i> 30/06/2016</p> <p><i>Address:</i> Hillside Sheepridge Lane Little Marlow Buckinghamshire SL7 3SG</p> <p><i>Proposal:</i> Remove 1 x Monterey Pine (T1)</p> <p><i>Case Ref:</i> 16/06392/CTR <i>Decision</i> Not to make a Tree Preservation Order <i>Date:</i> 27/06/2016</p> <p><i>Address:</i> Junction Of The Avenue And The Drive Bourne End Buckinghamshire</p> <p><i>Proposal:</i> Fell Alder located between the ramp and the footbridge crossing the Wye at the junction of the Avenue and the Drive.</p> <p><i>Case Ref:</i> 16/06310/FUL <i>Decision</i> Application Permitted</p> <p><i>Address:</i> 16 Burroughs Crescent Bourne End Buckinghamshire SL8 5NR</p> <p><i>Proposal:</i> Householder application for construction of a single storey front extension</p> <p>Cllr Randall gave information that land along the A4155 has been sold after North West Estates went into receivership. This was NOTED.</p> <p>b) Consideration of comments on Wycombe District Local Plan After discussion, it was RESOLVED to delegate the response to WDC to Cllr Brownridge.</p>	
458/16	<p>7. The Pavilion & Rec Grd.</p> <p>a) Consideration of awarding Cleaning Contract The Clerk confirmed that the first Cleaning Contractor had completed three weeks and the second Contractor will be starting w/c 1st August. It was RESOLVED to delegate the final decision on which Contractor to use to the Pavilion and Recreation Ground Committee.</p> <p>The Pavilion and Recreation Ground Committee had reviewed the</p>	<p>Clerk</p> <p>Clerk</p>

	LMCC agreement but it was felt that more input was required from other Councillors before a meeting was held with LMCC. It was AGREED that Cllrs Randall, Cllr Falk, Cllr Brownridge, Cllr Emmett & Cllr Fitchew would look at the Agreement and meeting will be arranged.	
459/16	8. Abbotsbrook Hall It was NOTED that there were still some residents of Well End Cottages have not paid the licence fee. It was AGREED to send a final reminder.	Clerk
460/16	9. Contract for Grass Cutting and Open Spaces – consideration of timescale for commencement of Contract. It was RESOLVED to start the new Contract from April 2017. The Clerk to issue a schedule.	
461/16	10. Contract for Burial Ground – consideration of timescale for commencement of Contract. It was RESOLVED to start the new Contract from April 2017. The Clerk to issue a schedule	
462/16	Consideration of remove the use of Standing Orders to pay Contractors. It was RESOLVED that Standing Orders would not be used for Contractors. Payment would be by Cheque or BACS.	
463/16	13. Athletics Tracks a) Consideration of number of recent complaints and any appropriate action from LMPC. The Clerk gave information regarding a number of complaints which had been received after an event. There had been communication with WDC and it was AGREED that a meeting with Richard Easton would be advantageous. The Clerk will organise a meeting. b) Large Charity Event in September at the track in association with Marlow Town Council. The Clerk gave information regarding a big event for Cancer Research. It is in the association with Marlow Town Council. The Clerk had a meeting with Marlow Town Council and we had let them know our concerns. MTC have invited LMPC to attend the next meeting with the organisers.	Clerk
464/16	14. Little Marlow Fete – consideration of LMPC having a stand at the Fete. It was AGREED to have a stand at the Fete. The Clerk will get the display organised and Cllr Acres will organise a rota for manning the stand. Cllrs Emmett and Cllr Fitchew will set the stand up. Cllr Acres will ask Cllr Downes on whether he will be able to provide a gazebo.	KA, GF, PE, JD
465/16	15. Provision of improved Broadband to Little Marlow Village This Agenda item was withdrawn as further information is required.	
466/16	16. Devolved Services a) Report on Expenditure for NOTE The report was duly NOTED .	Clerk
467/16	17. Reports from Meetings at Outside Bodies a) SLCC Code of Conduct Training The Clerk attended the training. It was very informative and it was recommend that it is good practice to have the same Code of Conduct as the District Council. Therefore should a complaint be referred to the Monitoring Officer there is a consistency of Councillor Conduct. b) Marlow Society No meeting to report.	

	<p>c) WDALC Cllrs Brownridge and Falk represented the Parish Council at the WDALC meeting on 29 June. There was much discussion about Bucks CC's intention to develop a business case for a single unitary authority in the County to replace Bucks CC and the 4 District Councils. Concern was expressed about the implications for Parish Councils. It was agreed that the Chairman of WDALC would write to WDC asking for a meeting to discuss WDC's approach to the proposed unitary authority. The new draft Local plan was also discussed</p> <p>d) BCC Pension Training The Clerk attended the Pension training. It was very technical and difficult to understand. The Clerk felt it was more suitable for larger government agencies such as the Police.</p> <p>e) Little Marlow Working Party Cllr Emmett, the Clerk and Mr Northcroft met with a representative of TfB to discuss the new path. Two options were considered and both were feasible though had very different budgets. A path which borders School Lane will cost approximately £140,000 and path inside the hedgeline will cost approximately £30-40,000. TfB will send through information on the options.</p>	
468/16	<p>18. Correspondence Bucks County Council Flood Management Consultation. It was AGREED to send comments through to the Clerk to collate and submit.</p>	
469/16	<p>19. Public Participation Cllr Johncock gave information regarding WDC working with BT to increase broadband capability within the District. It was AGREED to pass this information onto the LMRA regarding broadband provision to Little Marlow Village. Cllr Johncock acknowledged the concerns expressed by LMPC regarding the building of additional houses in Bourne End and the issues regarding pressures on road infrastructure, schools and doctor surgeries. Cllr Johncock gave information regarding BCC's consultation on becoming a unitary authority. The District Councils within Bucks have concerns regarding this consultation so they have collectively appointed an independent consultant to examine the feasibility of becoming a unitary authority.</p>	
47016	<p>20. Items to be added to next Agenda None brought forward</p>	
471/16	<p>21. Dates of Future Meetings, 6th September, 18th October, 6th December.</p>	
<p>There being no further business to be transacted the meeting was closed at 9.15pm</p>		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village		

Signed:
Chairman

Date: