

# LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Annual Council Meeting held on Tuesday 21st May 2024  
at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 7.30pm

CONFIRMED

<b>Present:</b> Cllr K Acres (KA) – Chairman, Cllr A Crabtree (AC), Cllr J Downes (JD), Cllr P Emmett (PE), Cllr S Kershaw (SK), Cllr V Morton (VM), Cllr R Start (RS), Cllr S Goss (SG), Cllr Katie Cook (KC)														
Jennie Phenix Parish Clerk		Members of Public: Refer to attendance sheet												
The Attendance Sheet was completed by The Clerk														
Minute Ref:	Agenda Item	Action												
ACM57	<b>1. Election of Chairman</b> It was <b>RESOLVED</b> that Cllr K Acres would be elected as Chairman of the Council for 2024/2025.													
ACM58	<b>2.To receive and accept any apologies for absence</b> Cllr D Johncock not bold													
ACM59	<b>3. Declarations of interest – personal or prejudicial</b> None													
ACM60	<b>4. To approve the minutes of the Annual Council Meeting on 23<sup>rd</sup> May 2023</b> The Committee <b>RESOLVED</b> to accept the Minutes of the 2023 Annual Council Meeting and the Chairman duly signed the minutes. It was noted that this year’s minutes would be approved and signed at the next LMPC Meeting on 23 July 2024.													
ACM61	<b>5. Election of Vice Chairman</b> It was <b>RESOLVED</b> that Cllr P Emmett would be elected as Vice-Chairman of the Council for 2024/2025.													
ACM62	<b>6. Election of Councillors on Internal Committees</b> It was <b>RESOLVED</b> the following Councillors be appointed to the listed committees & sub-committees:  <div><b>LMPC COMMITTEE MEMBERSHIP 2024_25</b> <b>Chairman &amp; Vice Chairman</b></div> <table><tr><td>Chairman</td><td>Cllr K Acres</td></tr><tr><td>Vice Chairman</td><td>Cllr P Emmett</td></tr><tr><td>*Abbotsbrook Hall Working Group</td><td>Cllr K Acres Cllr P Emmett Cllr S Goss Cllr R Start</td></tr><tr><td>*Allotments Working Group</td><td>Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr K Cook</td></tr><tr><td>*Budget Committee</td><td>Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr R Start Cllr K Cook</td></tr><tr><td>*Burial Ground Working Group</td><td>Cllr A Crabtree Cllr J Downes Cllr S Goss</td></tr></table>		Chairman	Cllr K Acres	Vice Chairman	Cllr P Emmett	*Abbotsbrook Hall Working Group	Cllr K Acres Cllr P Emmett Cllr S Goss Cllr R Start	*Allotments Working Group	Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr K Cook	*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr R Start Cllr K Cook	*Burial Ground Working Group	Cllr A Crabtree Cllr J Downes Cllr S Goss
Chairman	Cllr K Acres													
Vice Chairman	Cllr P Emmett													
*Abbotsbrook Hall Working Group	Cllr K Acres Cllr P Emmett Cllr S Goss Cllr R Start													
*Allotments Working Group	Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr K Cook													
*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr R Start Cllr K Cook													
*Burial Ground Working Group	Cllr A Crabtree Cllr J Downes Cllr S Goss													

	Emergency Plan	All Councillors
	*Employment and HR Sub-committee of Budget Committee	Cllr K Acres Cllr J Downes Cllr P Emmett Cllr A Crabtree
	*Environment Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr V Morton Cllr R Start
	*Neighbourhood Plan Working Group	Cllr A Crabtree Cllr S Kershaw
	*Pavilion / Recreation Ground Working Group	Cllr J Downes Cllr P Emmett Cllr V Morton Cllr K Cook
	*Planning ** All Councillors may be asked to undertake site visits if local to the area of the application.	Cllr P Emmett Cllr S Goss Cllr S Kershaw Cllr V Morton Cllr R Start
	*Social Media Working Group	Cllr K Acres Cllr J Downes Cllr S Kershaw Cllr K Cook
	*Trees Working Group	Cllr P Emmett Cllr S Goss
* Chairman of Committees and Working Groups will be appointed at the first meeting		
ACM63	<b>7. Appointment of Councillors to represent LMPC on outside bodies</b>  <b>REPRESENTATIVES ON OUTSIDE BODIES 2024-25</b>	
	Globe Park Improvements	Cllr P Emmett
	Little Marlow Lakes Community Partnership Meet with Mike Overall to discuss future of partnership – Cllr S Kershaw & Cllr P Emmett request a meeting	Cllr P Emmett Cllr S Kershaw
	Marlow Bus Group	Cllr K Acres
	Marlow Society	Cllr V Morton Cllr K Cook
	Rural Forum	Cllr P Emmett
	Southwest Chilterns Community Board	Cllr K Cook

	Economic Recovery and Regeneration Action Group: Community Engagement: Environment and Climate Change: Transport and Highways:	Cllr S Kershaw Cllr K Acres Cllr S Kershaw Cllr A Crabtree	
	Thameside Preservation Trust Cllr K Acres confirmed that Mrs P Banfield had been added as a bank signatory. Cllr K Acres would brief the parish council with an update at a later parish council meeting.	Cllr K Acres Cllr S Kershaw Clerk	
	Thames Water Liaison Committee	Cllr S Kershaw Cllr J Downes Cllr P Emmett Cllr S Goss	
ACM64	<b>8. Review of Standing Orders and Financial Regulations</b> The Council <b>RESOLVED</b> to adopt to the Standing Orders and to review the Financial Regulations in line with the revised Financial Regulations Template issued by NALC in May 2024.		
There being no further business to be transacted the meeting was closed at <b>20.05 pm</b>			

Abbreviations:  
LMPC Little Marlow Parish Council

Signed: .....  
Chairman

Date: .....