

LITTLE MARLOW PARISH COUNCIL

Minutes of the Burial Ground Committee held on 18th March 2021 held remotely via Microsoft Teams, commencing at 1pm

CONFIRMED

Present: Cllr J Downes (JD) – Chairman, Cllr V Brownridge (VB), Mrs J Murray, Parish Clerk			No Members of the public present
Minute Ref:	Agenda Item	Action	
BG57/21	1. Apologies for Absence Cllr R Randall (RR)		
BG58/21	2. Declarations of Interest – personal or prejudicial None		
BG59/21	3. To review the CONFIRMED Minutes of the Burial Ground Committee meeting held on the 7th April 2020 -The minutes were reviewed – no notes taken		
BG60/21	4. To review works completed by Tree Surgeons & consider recommendations to clear copse The Committee RESOLVED to: -Organise three Tree Surgeon quotes to clear the copse to take to April parish council meeting -Mark area with tape and prepare works specification for Tree Surgeons -Plan to plant trees elsewhere in the burial ground and the parish to replace those removed & plant hedge around pond area. Clerk to consult MTC about the Releaf Marlow project.	Clerk JD VB/JD	
BG61/21	5. To review capacity of existing cemetery for burials and cremation plots – discuss with Keith Heybourne The Committee RESOLVED to: -Organise a separate meeting on site with Keith -Move children’s burial area -Relocate benches -Move the tap and fit with new iron surround to protect and hang watering cans on	Clerk JD JD Clerk/ JD	
BG62/21	6. To review proposed map for future burials & cremation plots – discuss with Keith Heybourne The Committee RESOLVED to: Update the proposed map	JD	
BG63/21	7. To review action plan items: topple testing, mapping of historical graves The Committee RESOLVED to: -Organise topple testing with local stonemason -Research mapping of graves and create a works specification	Clerk	
BG64/21	8. To review hedge planting The Committee RESOLVED to contact Verity West regarding hedge planting as previously she had offered to provide us with free whips	Clerk	
BG65/21	9. Items of NOTE		
BG66/21	10. Public participation – 15 minutes - None		
BG66/21	11. Date of next meeting – 17th June 2021		
There being no further business to be transacted the meeting was closed at 2.30pm			

Abbreviations:

LMPC Little Marlow Parish Council TfB Transport for Bucks
BC Buckinghamshire Council

Signed:
Chairman
Date: