

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 19th March 2024 at 8pm.**

All members of the Committee are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to join the meeting and may only participate during the Public Participation item.

Jo Murray, Clerk to the Council

Dated: 12th March 2024

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 23rd January 2024**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded.

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

7. **Public participation – maximum 15 minutes**

8. Items for consideration and resolution:

- 1. Planning-**

- a. To receive a report of the Planning Committee meeting on 11th March 2024
- b. To consider response to Marlow Film Studios revised Planning Application

- 2. Finance-**

- a. To consider Budget Committee Meeting minutes of 20th February 2024 and recommendations
- b. To review Clerks prepared response to Financial regulations query
- c. To approve income and expenditure for January and February 2024
- d. To consider bank balances
- e. To approve 2024/25 Highways Devolution Agreement
- f. To approve LMPC hire and burial charges 2024-2025
- g. To note the report of the Interim Internal Audit
- h. To consider utility contract for Electricity Abbotsbrook Hall and The Pavilion
- i. To consider renewal of Community Building Service 2024 with Community Impact Bucks

- 3. Parish Clerk Contract of Employment**

- a. To approve the contract of employment for the Parish Clerk
- b. To consider (i) LMPC expenses policy (ii) grievance policy (iii) disciplinary policy

- 4. Abbotsbrook Hall**

- a. To receive an update on car park access licences and residents meeting
- b. To receive a recommendation re car park re-surfacing and signage
- c. To receive a report re rat infestation

- 5. The Pavilion and Recreation Ground-**

- a. To receive an update on the Cricket Shed
- b. To approve agreement with BEJSC re junior football
- c. To note ARD Quarterly Play Area Inspection January 2024
- d. To note installation of Green waste bin for Little Marlow Cricket Club

- 6. Burial Ground**

- a. To note installation of new memorial bench
- b. To consider bee maintenance
- c. To note progress re chapel roof
- d. To note burial ground queries and activity

- 7. Allotments**

- a. To review allotment occupancy

- 8. General**

- a. To review Terms of reference for new committee structure
- b. To review the Project List & Action Plan
- c. To receive an update on the Street Lighting Project
- d. To receive an update on Neighbourhood Plan
- e. To consider participation in a group planning to test the water quality in the Thames
- f. To consider (i) LMPC communication policy (ii) code of conduct policy (iii) data protection policy

g. To consider nominations for Geoffrey Moss Bowl

9. **Items for information only:**

1. Reports from Meetings of Outside Bodies:

- 1.1. Marlow Society
- 1.2. Community Board action groups: Economic regeneration, Community Engagement, Transport and Highways, Environment and Climate Change
- 1.3. Report from Little Marlow Sewage Liaison Committee 22 March 2024

2. Correspondence

- 2.1 Email from Cllr David Watson RE: Little Marlow Sewage Spill Incident - 09/02/2024

The above list is subject to any additional information which may be received following issue of this agenda

10. **Items to be included on the next Agenda**

11. **Date of the next meeting: 21st May 2024 at 8pm (preceded by Annual Council Meeting 2024 at 7.30pm)**