

LITTLE MARLOW PARISH COUNCIL

Minutes of the Annual Council Meeting held on Tuesday 23rd May 2023
at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 7.30pm

CONFIRMED

Present: Cllr K Acres (KA) – Chairman, Cllr A Crabtree (AC), Cllr J Downes (JD), Cllr P Emmett (PE), Cllr S Kershaw (SK), Cllr V Morton (VM), Cllr R Start (RS), Mrs J Murray Parish Clerk No members of the public present																		
The Attendance Sheet was completed by The Clerk																		
Minute Ref:	Agenda Item	Action																
ACM51	1. Election of Chairman It was RESOLVED that Cllr K Acres would be elected as Chairman of the Council for 2023/2024.																	
ACM52	2.To receive and accept any apologies for absence Cllr S Goss																	
ACM53	3. Declarations of interest – personal or prejudicial None																	
ACM54	4. Election of Vice Chairman It was RESOLVED that Cllr P Emmett would be elected as Vice-Chairman of the Council for 2023/2024.																	
ACM55	5. Election of Councillors on Internal Committees It was RESOLVED the following Councillors be appointed to the listed committees & sub-committees: <div style="text-align: center;">LITTLE COMMITTEE MEMBERSHIP 2023_24 Chairman & Vice Chairman</div> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 60%;">Chairman</td> <td>Cllr K Acres</td> </tr> <tr> <td>Vice Chairman</td> <td>Cllr P Emmett</td> </tr> <tr> <td>Abbotsbrook Hall Clerk suggested Working Group</td> <td>Cllr K Acres Cllr P Emmett Cllr S Goss</td> </tr> <tr> <td>Allotments Clerk suggested Working Group</td> <td>Cllr A Crabtree Cllr J Downes Cllr P Emmett</td> </tr> <tr> <td>*Budget Committee</td> <td>Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw Cllr R Start Cllr S Goss</td> </tr> <tr> <td>*Burial Ground</td> <td>Cllr A Crabtree Cllr J Downes Cllr S Goss</td> </tr> <tr> <td>*COVID-19 Contingency Committee Committee to be removed from the list</td> <td>Cllr K Acres Cllr J Downes Cllr V Morton</td> </tr> <tr> <td>Emergency Plan</td> <td>All Councillors</td> </tr> </table>	Chairman	Cllr K Acres	Vice Chairman	Cllr P Emmett	Abbotsbrook Hall Clerk suggested Working Group	Cllr K Acres Cllr P Emmett Cllr S Goss	Allotments Clerk suggested Working Group	Cllr A Crabtree Cllr J Downes Cllr P Emmett	*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw Cllr R Start Cllr S Goss	*Burial Ground	Cllr A Crabtree Cllr J Downes Cllr S Goss	*COVID-19 Contingency Committee Committee to be removed from the list	Cllr K Acres Cllr J Downes Cllr V Morton	Emergency Plan	All Councillors	
Chairman	Cllr K Acres																	
Vice Chairman	Cllr P Emmett																	
Abbotsbrook Hall Clerk suggested Working Group	Cllr K Acres Cllr P Emmett Cllr S Goss																	
Allotments Clerk suggested Working Group	Cllr A Crabtree Cllr J Downes Cllr P Emmett																	
*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw Cllr R Start Cllr S Goss																	
*Burial Ground	Cllr A Crabtree Cllr J Downes Cllr S Goss																	
*COVID-19 Contingency Committee Committee to be removed from the list	Cllr K Acres Cllr J Downes Cllr V Morton																	
Emergency Plan	All Councillors																	

*Employment and HR Sub-committee of Budget Committee + 1	Cllr K Acres Cllr J Downes Cllr P Emmett Cllr A Crabtree
Environment Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr V Morton Cllr R Start
Neighbourhood Plan	All Councillors
*Pavilion / Recreation Ground Clerk suggested Working Group	Cllr J Downes Cllr P Emmett Cllr V Morton Cllr S Goss
*Planning ** All Councillors may be asked to undertake site visits if local to the area of the application.	Cllr P Emmett Cllr S Goss Cllr S Kershaw Cllr V Morton Cllr R Start
Social Media Clerk suggested Working Group	Cllr K Acres Cllr J Downes Cllr S Kershaw
Trees Clerk suggested Working Group	Cllr K Acres Cllr P Emmett Cllr A Crabtree
Working Party - Vision Group Little Marlow Lakes Country Park & Spade Oak Nature Park Clerk suggested Working Group	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw

* Chairman of Committees will be appointed at the first meeting

6. Appointment of Councillors to represent LMPC on outside bodies

REPRESENTATIVES ON OUTSIDE BODIES 2023_24

Globe Park Improvements	Cllr P Emmett
Little Marlow Lakes Community Partnership Meet with Mike Overall to discuss future of partnership – Cllr S Kershaw & Cllr P Emmett request a meeting	Cllr P Emmett Cllr S Kershaw
Marlow Bus Group	Cllr K Acres
Marlow Society	Cllr V Morton
Rural Forum	Cllr P Emmett
Southwest Chilterns Community Board	Cllr A Crabtree
Economic Recovery and Regeneration Action Group: Community Engagement:	Cllr S Kershaw Cllr K Acres

	Environment and Climate Change: Transport and Highways:	Cllr S Kershaw Cllr A Crabtree		
	Thameside Preservation Trust Cllr K Acres confirmed that P Banfield had been added as a bank signatory. Cllr K Acres would brief the parish council with an update at a later parish council meeting.	Cllr K Acres Clerk		
	Thames Water Liaison Committee	Cllr K Acres Cllr J Downes Cllr P Emmett Cllr S Goss		
ACM56	7. Review of Standing Orders and Financial Regulations The Council RESOLVED to adopt to the Standing Orders and Financial Regulations.			
There being no further business to be transacted the meeting was closed at 7.58pm				

Abbreviations:

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|-------|---|--------|---|
| LMPC | Little Marlow Parish Council | GDPR | General Data Protection Regulations |
| BC | Buckinghamshire Council | SLCC | Society of Local Council Clerks |
| LMRA | Little Marlow Residents' Assoc | ROW | Rights of Way |
| VAS | Vehicle Activated Sign | BMKALC | Bucks Milton Keynes Association of Local Councils |
| PCSO | Police Community Support Officers | LGPS | Local Government Pension Scheme |
| LMLCP | Little Marlow Lakes Country Partnership | | |

Signed:

Chairman

Date: