

## LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Council Meeting held on Tuesday 23<sup>rd</sup> April 2019 at  
The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

### UNCONFIRMED

<b>Present:</b>												
Cllr V Brownridge (VB) – Chairman												
Cllr K Acres (KA), Cllr J Downes (JD), Cllr A Falk (AF), Cllr G Fitchew (GF), Cllr V Morton (VM), Cllr R Randall (RR)												
		1 member of the public present										
<b>The Attendance Sheet was duly signed</b>												
Minute Ref:	Agenda Item	Action										
960/19	<b>1. Apologies for Absence</b> J Murray – Parish Clerk, Cllr P Emmett (PE), Cllr R Mash (RM)											
961/19	<b>2. Declarations of interest – pecuniary or prejudicial</b> Cllr R Mash											
962/19	<b>3. To approve Minutes of Council Meeting held on 12<sup>th</sup> March 2019</b> The Council <b>RESOLVED</b> to accept the minutes of the meeting and they were duly signed by the Chairman.	<b>GF/ JD</b>										
963/19	<b>4. To take reports from theses minutes for NOTE:</b> 913/18 replacement chain link for allotments. Cllr G Fitchew reported that quotes for this were c£2,040k and the Council <b>RESOLVED</b> that this was not justifiable. Approach Bucklands to suggest a solution and quote. 913/18 Cllr P Emmett to chase planting of memorial tree in memory of Cllr Innocent.	<b>GF/ Clerk  PE</b>										
964/19	<b>5. Finance</b> <b>a) To approve income and expenditure report for March 2019.</b> It was <b>RESOLVED</b> to accept the following financial reports: <table border="1" style="margin-left: 20px; width: 60%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: right;">March 2019</th> </tr> </thead> <tbody> <tr> <td>Current Account (incl £12,665.92 CIL)</td> <td style="text-align: right;">£36,000.06</td> </tr> <tr> <td>Petty Cash:</td> <td style="text-align: right;">£281.12</td> </tr> <tr> <td>Precept Account:</td> <td style="text-align: right;">£13,590.32</td> </tr> <tr> <td>Reserves Account:</td> <td style="text-align: right;">£44,126.59</td> </tr> </tbody> </table> <p>b) It was noted that all councillors were having problems using their gmail accounts. Councillors considered the proposal from 123 -Reg to set up new e-mail accounts to replace the gmail accounts at a cost of £14.99 per month. Cllr Downes pointed out that this would still be a webmail account and would therefore still cause Councillors the same difficulties as the gmail account. Council <b>RESOLVED</b> that Cllr J Downes would look into the feasibility of setting up outlook on the gmail accounts and would then arrange a training session.</p> <p>c) The Council <b>RESOLVED</b> to adopt the new pay scales recommended by NALC. Cllr Brownridge to notify the payroll clerk.</p> <p>d) Cost of emptying dog bins had increased from £24 to £32 a month. It was noted that this was the first increase the company had made for several years and the dog bins had been well used. It was <b>RESOLVED</b> that LMPC should continue to provide this facility.</p> <p>e) The Council <b>RESOLVED</b> to set up Standing Orders/Direct Debits to regular payees in the list submitted by the Parish Clerk.</p> <p>f) The Council <b>RESOLVED</b> that councillors would perform a monthly accounting spot check. The Parish Clerk was asked to provide a check list and to prepare a rota.</p> <p>g) The Council <b>RESOLVED</b> to accept the minutes of the budget meeting on 10<sup>th</sup> April 2019.</p>		March 2019	Current Account (incl £12,665.92 CIL)	£36,000.06	Petty Cash:	£281.12	Precept Account:	£13,590.32	Reserves Account:	£44,126.59	<b>JD          Clerk  Clerk  Clerk</b>
	March 2019											
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Chairman initials ]

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	<b>b) To approve the minutes of the Burial Ground Committee meeting on 26<sup>th</sup> March 2019.</b> The Council <b>RESOLVED</b> to accept the minutes. The Clerk would arrange a date for the next Burial Ground Committee Meeting.	<b>Clerk</b>
<b>968/19</b>	<b>9. Allotments</b> <b>a) To consider preparing vacant plots for new tenants -</b> Allotment holders coffee mornings were well attended. The Council <b>RESOLVED</b> to turn down the request for a skip. The Council also <b>RESOLVED</b> to offer vacant allotments rent free for a year in return for the new allotment holders clearing their new plots themselves. Clerk to ask Bucklands to quote for clearing the vacant plots.	<b>Clerk</b>
<b>969/19</b>	<b>10. Annual Parish Meeting Friday 17<sup>th</sup> May 7.30pm AB .</b> <b>a) Draft Agenda</b> approved. Number of councillors unable to attend. <b>b) Rose bowl nominees.</b> No nominations were received from Councillors. Cllr V Brownridge to ask Vicar Sarah Fitzgerald and Barbara Wallis, WI for suggestions which she would circulate to Councillors for consideration. The Council <b>RESOLVED</b> not to award the Bowl if there were no suitable candidates and to introduce a new system for seeking nominations in 2020.	<b>VB</b>
<b>970/19</b>	<b>11. Annual Parish Council Meeting 28<sup>th</sup> May 7.30pm</b> <b>Little Marlow Parish Council Spring Newsletter 2019</b> It was agreed that content should be gathered for the newsletter by mid-April, to be distributed early May. Cllr K Acres to write a piece regarding sewage works report to WDC.	<b>Clerk</b> <b>KA</b>
<b>971/19</b>	<b>12. Fly tipping</b> a) Cllr V Brownridge gave an update on the flytipping issue and confirmed that LMPC will carry on applying pressure to the landowner, Bucks CC, WDC and Thames Water to manage the clear up. Cllr V Brownridge to go back to Bucks CC and Thames Water regarding securing the entrance to Muschalik Road and the gate. Cllr V Brownridge reported grab lorry and skip attracting more waste. Court case 3/4/19 but defendant didn't turn up, he will be arrested without bail.	<b>VB</b>
<b>972/19</b>	<b>13. Reports from outside bodies -</b> <b>a) WDALC -</b> Guest presenters will be encouraged. <b>b) Marlow Community -</b> Cllr V Brownridge attended: topics discussed were bollard on bridge to be replaced with something more substantial and country park access from Marlow. <b>c) Marlow Society -</b> Alley way through Shanly Homes, Portland Alley development noted as right of way.	
<b>973/19</b>	<b>15. Clerk's report</b> n/a	
<b>974/19</b>	<b>16. Correspondence to the Council -</b> Two enquiries were received regarding request for benches in cemetery. The Council <b>RESOLVED</b> in principle to agree to the benches but to make a charge because there would be a maintenance cost to the Council. Clerk to investigate. Guidelines would also need to drawn up on suitable materials, size and sustainability. Email about Abbotsbrook Bridge Club discount due to move from AH to The Pavilion to allow APM to take place at AH. If Councillors receive correspondence please pass on to the Clerk to respond on the council's behalf	<b>Clerk</b> <b>Clerk</b> <b>All</b>
<b>975/19</b>	<b>18. Items to be included in next meeting -</b> Fire Brigade chase up, PITP car parking	
<b>976/19</b>	<b>19. Dates of next meeting –</b> Annual Parish Meeting – 17 <sup>th</sup> May 2019 Abbotsbrook Hall 8pm, Annual Council & Parish Meeting 28 <sup>th</sup> May 2019 from 7.30pm	
There being no further business to be transacted the meeting was closed at 9.55pm		

**Abbreviations:**

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership

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AVDC Aylesbury Vale District Council MK Milton Keynes  
FoOV Future of our Village GDPR General Data Protection Regulations

Signed: .....  
Chairman

Date: .....

Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.