

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held remotely using Microsoft Teams on Tuesday 20th April 2021 at 8pm. Please use the following link to join the meeting <https://bit.ly/31S0PBq>

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. All members of the public and press are invited and welcome to join the remote meeting using the link above, but may only participate during the Public Participation item. Should you require further assistance in joining this meeting please call 07860 405000.

Jo Murray, Clerk to the Council

Dated: 8th April 2021

To Cllr

BUSINESS TO BE TRANSACTED

1. **To receive and accept any apologies for absence**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of 9th March 2021**
4. **To take reports from these minutes for NOTE**
5. **Finance –**
 - a) To approve income and expenditure for March 2021
 - b) To consider Little Marlow Recreation Ground hire charges
 - c) To consider Cloudy IT Licence change to business essentials to increase mailbox size
6. **Planning -**
 - a) To consider report
 - b) To consider delegating consideration of planning applications to Planning Committee
7. **The Pavilion and Recreation Ground**
 - a) To consider report regarding security around The Pavilion & Recreation Ground
 - b) To consider report regarding Recreation Ground Gang Mowers
8. **Abbotsbrook Hall**
 - a) To consider quotes for soakaway at Abbotsbrook Hall to divert rainwater
 - b) To review an update regarding Abbotsbrook car park licence fee
 - c) To consider request from regular hirer of hall regarding stage
9. **Burial Ground**
 - a) To approve meeting minutes of the Burial Ground Committee of 18th March 2021
 - b) To consider quotes from Tree Surgeons to develop copse area & Plumber to move tap
 - c) To consider changes to current procedures and documentation to comply with legal requirements highlighted at ICCM training
 - d) To consider postage of burial certification via registered post
10. **COVID 19 update**
 - a) To receive an update from the COVID-19 Committee on implications for Council facilities and operations of Government roadmap
 - b) To consider how to manage return to physical Parish Council meetings
 - c) To consider input to the Government's Call for Evidence on remote meetings
11. **To consider amended Action Plan 2021/2022**
12. **To review Risk Assessments 2021/2022**
13. **To consider feedback regarding Thames Water Sewage Treatment**
14. **Reports from Meetings of Outside Bodies:**
 - a) Marlow Society, b) Marlow Town Council's sustainability strategy meeting, c) Thames Water Liaison Group
 - d) Community Board Meetings, e) Reflections on Community Boards, f) Planning policy meeting
15. **Parish Clerk's Report**
16. **Correspondence to the Council**
17. **Public participation – maximum 15 minutes**
18. **Confidential items:** That under the Public Bodies(Admission to Meetings)Act 1960, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
19. **Items to be included on the next Agenda**
20. **Dates of the next meetings:** Budget Committee Meeting 29th April 2021, Annual Council Meeting and Parish Council Meeting 18th May 2021