



	<p><b>f) To consider draft Budget for 2020/2021 and agree precept</b>  The Council <b>RESOLVED</b> to approve the draft budget subject to two amendments:</p> <ul style="list-style-type: none"> <li>- Allocate £200 to subhead 2137 Abbotsbrook Hall maintenance.</li> <li>- Allocate £400 to subhead 2138 Pavilion Refurbishment and to approve a 3% precept.</li> </ul>	Clerk
1067/19	<p><b>6. Planning</b>  a) To consider report</p> <p style="text-align: center;"><b><u>Little Marlow Parish Council</u></b>  <b><u>Planning December 2019 Council Meeting</u></b></p> <p>Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301. LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer.</p> <hr/> <p>Reminder from Wycombe District Council: Delegated List</p> <p>As part of a drive to improve efficiency, and therefore capacity, within the department we have been reviewing our processes and procedures. As a result of this we will no longer be sending out a delegated list.</p> <p>Our planning register has for some time been held “on-line” and can be searched using Public Access. <a href="https://publicaccess.wycombe.gov.uk/idoxpa-web/search.do?action=weeklyList">https://publicaccess.wycombe.gov.uk/idoxpa-web/search.do?action=weeklyList</a></p> <p>To get the delegated list, click on the above link and it will look like the image below and then click on ‘decided in this week’, then hit search.</p> <hr/> <p style="text-align: center;"><b>Wycombe District Council</b>  <b>WEEKLY LIST OF PLANNING APPLICATIONS up to</b>  <b>WEEKLY LIST OF PLANNING APPLICATIONS up to 13.12.2019</b></p> <p>Householder application for demolition of existing garden room and construction of single storey side extension  River Thatch The Avenue Bourne End Buckinghamshire SL8 5QU  Ref. No: 19/07864/FUL   Received: Fri 29 Nov 2019   Validated: Mon 02 Dec 2019   Status: Pending Consideration  LMPC Comment No objection</p> <p>Fell 1 x Walnut tree and 1 x Holly tree  Abbots Mead 18 Oakfield Road Bourne End Buckinghamshire SL8 5QN  Ref. No: 19/07832/CTREE   Received: Tue 26 Nov 2019   Validated: Tue 26 Nov 2019   Status: Pending Consideration  LMPC Comment Tree comment</p> <p>Creation of compound with 2.5 high boundary fence housing 7 x battery containers, 1 x substation, 1 x Inverter and T x Skid, 1 x client container, CCTV camera and stand; bund and security fencing to provide energy balancing services to the national grid.  Land North Weest Of Coldmoorholme Cottage Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS  Ref. No: 19/07718/FUL   Received: Sat 16 Nov 2019   Validated: Thu 05 Dec 2019   Status: Pending Consideration</p>	

LMPC Comment The Chairman invited the public to participate in 15 minutes discussion.

Public participation: Brief comments were invited to allow residents to have a say. Envirotech have agreed to host attend a meeting organised by the Parish Council to answer questions from residents: they had suggested 21, 22, 23 January. WDC initially agreed an extension to the deadline for comments to 15th January and in view of the proposed public meeting were now considering an extension to end of January.

It was agreed that Cllr V Brownridge should go back to Envirotech and accept Tuesday 21st January 2019 at from 7pm at Little Marlow Pavilion. The Clerk would put details on the council website once agreed.

Initial residents input:

Sam Kershaw - Objections down to few factors. Not suitable for character of area, industrial facility, security fencing, CCTV cameras, lighting; none of which fit in with look and feel of Lane. Recognise plans for screening – not sufficient enough. Above are main concerns. Second concern is that situation is on green belt land. No requirement for battery energy, no benefit to local residents – into local grid. Commercial enterprise – argument does not hold ground. Major issue design appearance, health and safety issue – technology lithium iron. Incidence of fires and damage. Light pollution, noise pollution  
Kath Acres – concern application for temporary 25 years – how will they be decommissioned. Will they last. Batteries last around 10 years.

Jenny MacGilvary – concerned about access to site. Bad enough having substation with lorries adding new generators. Road is dangerous. Lane does not have sufficient access.

Verity West – what stage – has planning application been submitted? Has Ecological report been completed?

District Cllr David Johncock – Similar application elsewhere in the District associated with solar farm in north, was accepted, battery storage – deemed temporary. Will be restored back. If the planning officer approves the application and if it is then called in to the Planning Committee, residents will have the opportunity to speak at the Planning Committee meeting -they will have 3 minutes to voice concerns. If the application is then refused the applicant can appeal. Bear in mind pressure from central government to establish this type of policy.

Martin Drew – ask questions at public meeting which are not covered in application.

Sam Kershaw – is it better to wait until public meeting to feedback objections? Cllr Johncock suggested that local people add issues to planning portal to add to report. Flag concerns you have now.

Cllr Downes – has researched into implications. Bottom line – it's a commercial project. Units can go anywhere. Concerns: Noise – cooling fans etc. Low level hum. From experience noise from Thames Water Sewage impacted entire village. Planning documents need to be cast iron. Lighting issue. Impact on country park and plans impact wildlife. Unique location of lake. Country Park is now in local plan – huge step forward.

Reduce 1x Bay tree by approx 3m height and spread to rear of house and reduce 1x Horse Chestnut by approx 3m height and spread to front of house

Quay House Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Ref. No: 19/07697/CTREE | Received: Wed 13 Nov 2019 | Validated: Thu 21 Nov 2019 | Status: Pending Decision

LMPC Comment Tree Comment

Fell 1 x Silver Birch (T1) and fell 1 x Goat Willow (T2)

1 Red Cottages Marlow Road Bourne End Buckinghamshire SL8 5PN

Ref. No: 19/07691/CTREE | Received: Tue 12 Nov 2019 | Validated: Tue 12 Nov 2019 | Status: Pending Decision

LMPC Comment Tree comment

#### **Delegated Decisions Issued**

Remove broken branch to 1 x Cedar (T1) and prune including crown thinning by 30% and crown reduction to 6 metres in height to 1 x Cornus (T2)

	<p><b>Birchdale &amp; The Poplars Farm Road Bourne End Buckinghamshire SL8 5RB</b>  Ref. No: 19/07663/CTREE   Received: Tue 05 Nov 2019   Validated: Mon 11 Nov 2019   Status: Not to make a Tree Preservation Order</p> <p>Change of use of tractor shed for creation of additional winery space, to include visitor's reception, staff area &amp; toilets with creation of access ramp &amp; alterations  <b>Marlow Winery Pump Lane North Little Marlow Buckinghamshire SL7 3RD</b>  Ref. No: 19/07266/FUL   Received: Fri 20 Sep 2019   Validated: Tue 01 Oct 2019   Status: Application Permitted</p> <p>Householder application for construction of home office in rear garden  <b>The Ferns Fern Lane Little Marlow Buckinghamshire SL7 3SD</b>  Ref. No: 19/06992/FUL   Received: Fri 16 Aug 2019   Validated: Wed 23 Oct 2019   Status: Application Permitted</p>	
<b>1068/19</b>	<p><b>7. The Pavilion and Recreation Ground –</b>  <b>a) To review tender process for The Pavilion refurbishment and consider revised tender documents and timetable</b>  No responses to tender. Cllr Fitchew had now suggested that we hive off west gable work to a cabinet maker and leave the rest of the work as is, redraft the specification and go out to tender again. Cllr Brownridge suggested a timetable for a new tender process which involved going out to tender in February January with a view to taking a decision at the March meeting. The Council <b>RESOLVED</b> to go back out to tender and follow proposed timetable.</p> <p><b>b) To consider feedback from Preschool &amp; Pilates relating to The Pavilion floor</b>  The Council <b>RESOLVED</b> to gather some quotes and bring to next meeting and in the meantime to notify Preschool and Pilates.</p>	<p>Clerk</p> <p>Clerk</p>
<b>1069/19</b>	<p><b>8. To consider Clerk Appraisal and salary review</b>  Due to the personal information regarding the Parish Clerk the Chairman took a vote regarding this item and moved it into Confidential Items.</p>	
<b>1070/19</b>	<p><b>9. To review Parish Clerk's hours and consider hours for January to March 2020</b>  Due to the personal information regarding the Parish Clerk the Chairman took a vote regarding this item and moved it into Confidential Items.</p>	
<b>1071/19</b>	<p><b>10. To consider request to review road safety around Little Marlow School</b>  A parent had contacted the chairman as a car had been badly damaged by another car during school drop off. Cllr V Brownridge and District Cllr Watson had met with parent and school headteacher, Mrs Healey, and it was agreed that the working group should be re-established. A number of possible solutions were discussed: including the possibility of some cars parking on Muschallick Road, some at the King's Head with the children then walking across the recreation ground thus leaving a smaller number to park on School Lane, appointing a traffic officer to monitor parking, making the unofficial one way system official (this would require discussions with highways). School undertook to talk to Kings Head and other schools. Cllr Brownridge to follow up with WDC and Thames Water re Muschallick Road option. School will contact PCSOs to invite them to talk to children about road safety, Mrs Healey will send out letter on road safety to parents. Mrs Healy will ask for parents and Parish Council to join working party.</p> <p>It was <b>RESOLVED</b> that the Council would participate in the working group but we should request an upfront commitment from school governors to take road safety seriously and invest or adopt positive plans.</p>	<p>School/ VB</p> <p>VB</p>
<b>1072/19</b>	<p><b>11. To receive update on developments relating to Little Marlow Lakes Country Park</b>  Cllr Brownridge reported that WDC (Charles Brocklehurst) had written to her to inform Council that WDC are likely to install – on a temporary basis – a re-purposed shipping container office and amenity unit on the old Weighbridge site in Muschallick Road. This will enable them to let it and nearby parking / yard space to a landscaping contractor, on a short-term basis - the intention is to grant a lease with a six month 'rolling break' - so as to 'animate' the road and provide on-site maintenance capacity. This would</p>	

	<p>hopefully put an end to travellers / fly-tipping. WDC need to carry out a competitive procurement process, before they can commit to a contractor for on-site works. The same is likely to apply to any other off-site works (he mentioned the Sn. 106 obligated footpath / cycleway linking to Westhorpe Farm Lane). New signage is to be put around the Lake (both safety-based and notifying permissive use / own risk) and in due course, there will be some site clearance/tree surgery work (following a tree safety report). He asked for a copy of the Permissive Path Agreement between Lafarge and the Parish Council. He plans to come to the Parish Council meeting on 28 January to brief Council on the 'bigger picture' and share WDC's emerging thoughts/plans following their initial survey work and stakeholder engagement.</p>	
1073/19	<p><b>12. Reports from Meetings of Outside Bodies:</b></p> <p><b>a) Marlow Society</b>          Bisham, Green Lane – problems antisocial behaviour. CCTV being installed.          Roundabout – clutter from accidents          Marlow Town – discussing car free day in Marlow          Rugby Club Parking – 5 year parking to support Globe Park businesses          Marlow Society – looking at enforcement of peace re builders</p> <p><b>b) BMKALC AGM</b>          Cllr Brownridge attended the BMKALC AGM on 15 November. Main business of interest to the PC is that they agreed that the membership per elector should be increased from 11.4p to 12.4p and BMKALC have been invited by the new Buckinghamshire Council CEO to attend meetings of a newly formed Strategic Partnership Board. This will give Town and Parish Councils a voice on the Board</p> <p><b>c) Buckinghamshire Council – planning update for Town and Parish Councils</b>          Cllr Brownridge represented the Parish Council at a meeting on 5 December to update Town and Parish Councils on planning services under the new Buckinghamshire Council. It was both an opportunity for Cllr Nick Taylor, the Shadow portfolio holder for planning to brief Town and Parish Councils on the new structures and for Town and Parish Councils to voice their concerns and make suggestions about what could be improved. Reassuringly he recognised the importance of planning officers having good local knowledge and acknowledged that it did not make sense to move the planning officers from the areas like Wycombe which have a good planning service to areas with poorer planning services. Wycombe planning officers will continue to operate from the current WDC offices. The new Council is trying to take the best practice from everywhere and it looks as if much of this will come from Wycombe so we will hopefully not see much change to the way planning works.</p> <p><b>d) WDALC</b>          Cllrs Brownridge and Falk represented the Parish Council at the WDALC meeting on 12 December. Cllr Brownridge was elected as the new Chairman. WDC planning officers gave a presentation on their understanding of what was going to happen to planning under the new Authority, the future of the Wycombe Local Plan and the Planning Community Panel. Key points of interest for us included the fact that CIL will continue to exist after 1 April but only in areas like Wycombe which currently operate CIL. It will be for the new Council to decide what to do longer term about CIL. With reference to the Local Plan there was still one legal challenge which has yet to be decided and that is the one mounted by Keep Bourne End Green. The Wycombe Local Plan will remain in place and carry weight until the new Bucks Council Local plan is prepared which has to be within 5 years. In terms of planning applications, they thought that it would be pretty much business as usual.</p>	
1074/19	<p><b>13. To consider festive opening times</b>          The Council <b>RESOLVED</b> to agree to the opening times recommended by the Parish Clerk. To be communicated via the usual methods.</p>	Clerk
1075/19	<p><b>14. Parish Clerk's Report</b>          The Clerk reported an update on CIL and payments of £7,500. The Playdale play equipment is due to be installed week commencing 20<sup>th</sup> January 2020.</p>	
1076/19	<p><b>15. Correspondence to the Council</b>          William North – village triangle, agenda for next meeting          Dilys &amp; Michael Barratt – proposed Battery Storage          David Brown – requesting a public meeting on Battery storage facility</p>	

1077/19	<b>16. Public participation – maximum 15 minutes</b> Verity West requested whether a tree could be planted on the green where the phone box is – no cost or maintenance to the council, beneficial to community. Rowan or wild cherry. The Council <b>RESOLVED</b> to review and get back to Verity as the Triangle will be discussed at the next Parish Council Meeting. Mrs West was requested to consider other village sites in the meantime.	Clerk
1078/19	<b>17. Confidential items</b> That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. <i>The Clerk left the room during this discussion.</i> After a discussion of the Clerk’s Appraisal it was <b>RESOLVED</b> to review whether the Clerk should receive an incremental salary increase after the six month performance review in June 2020. The Council <b>RESOLVED</b> to retain the Parish Clerk’s hours at 25 hours per week up until March. Hours would be reviewed at the Parish Council meeting on 21 <sup>st</sup> April 2020. Cllr V Brownridge to email D Malley regarding payroll.	VB
1079/19	<b>18. Items to be included on the next Agenda-</b> - Grass triangle, School Lane, Little Marlow - Burial Ground Hedge - Allotments - Abbotsbrook Hall Fire Exit	Clerk
1080/19	<b>19. Dates of the next meetings:</b> Budget Meeting 16 <sup>th</sup> January 2020, Parish Council Meetings: 28 <sup>th</sup> January 2019	
There being no further business to be transacted the meeting was closed at 9.58pm		

**Abbreviations:**

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents’ Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
		GDPR	General Data Protection Regulations

Signed: .....  
 Chairman

Date: .....  
 Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.