

LITTLE MARLOW PARISH COUNCIL

Minutes of the Burial Ground Committee held on 23rd September 2015 at
The Pavilion, Church Road, Little Marlow, Bucks SL7 3RS commencing at 12.30pm

UNCONFIRMED

Present: Cllr G Fitchew Cllr K Acres Cllr V Morton		
Mrs E Marsden Parish Clerk		No Members of the public present
Minute Ref:	Agenda Item	Action
F01/15	1. Election of Chairman It was RESOLVED that Cllr Acres be elected as Chairman	
F02/15	2. Declarations of interest – personal or prejudicial Councillors all have an interest in terms of setting the budget as they are parishioners.	
F03/15	3. Apologies for Absence Apologies received and accepted from Cllr Downes & Cllr Emmett	
F04/15	4. Review of the Budget 2015/16 The Clerk presented RBS reports for the Committee. The year end budget 2014/15 and the Budget 2015/16 which demonstrated the income and expenditure for the first 5 months of the financial year. It was apparent that there needed to be some alterations to the current budget to reflect devolved services and unavoidable expenditure of the tree work on the Recreation Ground. Our income figures were also heavily inflated due to holding the S106 monies for Little Marlow Country Lakes Partnership. It was AGREED by the Committee for the Clerk to contact RBS about amending the budget for this financial year and bring that to Council for approval. In regards to overall expenditure the Council was currently under budget but it was acknowledged that there was significant expenditure due in the latter half of this year. Primarily the VAS, Memorial stone repair and the hedge work for the Bell Mouth.	Clerk
F05/15	5. Setting of the Budget 2016/17 The Clerk produced a detailed report on the level of income and expenditure for 2016/17. The Clerk gave information that the council shouldn't rely on Income from the Village Halls and Burial Ground, as should these fail for whatever reason it could compromise the Council's planned expenditure. It was AGREED for the Clerk to check insurance on whether income is covered. The Budget Committee considered the budget requests from Cllr Emmett & Brownridge and these requests have been incorporated. The Budget Committee went through all the cost centres and made alterations to the Budget proposals submitted by the Clerk This included increases to levels of income on the Village Halls and	Clerk

	<p>increases on expenditure for Telephone / Postage / AB Estate Licence fee / Allotments/ Pavilion.</p> <p>The Committee AGREED on the Clerks recommendations to create new cost codes for Playground New Equipment, Tree Survey, Memorial Stone Maintenance and the renaming of some 'Maintenance' cost codes to make them easier to understand. Admin Misc cost code will also be broken down further to make it more transparent for Councillors and the Electorate.</p> <p>It was AGREED to present this first Budget proposal to Council in October for comment.</p>	
F06/15	6. Items of Note None	
There being no further business to be transacted the meeting was closed at 13.40		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	TfB	Trans[port for Bucks
CDC	Chiltern District Council	RTR	RESOLVED to RECOMMEND
RBS	Rialtus Business Software (LMPC Accounts Software)		

Signed:

Chairman

Date: