

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 18th May 2021 at 8pm.**

All members of the Council are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. You will be required to wash or sanitise your hands on entering the Pavilion, wear masks while in the Pavilion and maintain a 2-metre distance from one another.

In order to comply with current COVID-19 regulations, members of the public and press will not be permitted to attend the meeting physically as this would exceed the safe capacity of the Pavilion. Members of the public and press are, however, welcome to join the meeting remotely using the following link <https://bit.ly/3uE5PX6>. They may only participate during the Public Participation item. Should you require further information or assistance in joining this meeting, please call 07860 405000.

Jo Murray, Clerk to the Council

Dated: 12th May 2021

To Cllr

BUSINESS TO BE TRANSACTED

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 20th April 2021**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
7. **Public participation – maximum 15 minutes**
8. **Items for consideration and resolution:**
 1. **Planning-**
 - a. To consider report
 2. **Finance-**
 - a. To approve income and expenditure for April 2021
 - b. To review fixed asset register
 - c. To approve meeting minutes of Budget Committee meeting of 10th May 2021
 - d. To review and approve water utility supplier and insurance quotes and approve provider
 3. **The Pavilion and Recreation Ground-**
 - a. To consider request from LMCC Groundsman regarding rabbit holes around Recreation Ground
 - b. To review return to work risk assessment for Clerk at Pavilion
 - c. To consider siting of bug hotels around the Recreation Ground
 4. **Burial Ground-**
 - a. To receive a report from local Stonemason following topple testing
 - b. To approve revised and new Burial Ground documentation
 5. **Allotments-**
 - a. To consider request from Allotment holder to install boundary between field & allotment
 6. **General-**
 - a. To review recommended submission to Government on Call for Evidence on Remote Meetings
 - b. To review Little Marlow Parish Council's Standing Orders
9. **Items for information only:**
 1. To receive an update from the COVID-19 Committee
 2. To receive an update on Thames Water Sewage Treatment
 3. Reports from Meetings of Outside Bodies:
 - 3.1. Marlow Society
 - 3.2. Buckinghamshire Council's Town & Parish Council Clerk's Meeting
 - 3.3. BMKALC Executive Board
 4. Correspondence

The above list is subject to any additional information which may be received following issue of this agenda
10. **Items to be included on the next Agenda**
11. **Dates of the next meetings:** Burial Ground Committee 17th June 2021, Parish Council Meeting 6th July 2021, Budget Committee Meeting 29th July 2021