

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 14th December 2021 at 8pm**. All members of the Committee are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. You will be required to wash or sanitise your hands on entering the Pavilion and to wear masks. Members of the public and press are welcome to join the meeting and may only participate during the Public Participation item.

Jo Murray, Clerk to the Council
To Cllr

Dated: 8th December 2021

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 9th November 2021**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded.
Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
7. **Public participation – maximum 15 minutes**
8. **Items for consideration and resolution:**
 1. **Planning-**
 - a. To approve the minutes and receive the report of the Planning Committee meeting on 6th December 2021
 - b. To review correspondence received regarding Marlow Studios Project
 - c. To consider how to promote Buckinghamshire Council's Questionnaire Survey on Local Plan
 2. **Finance-**
 - a. To approve income and expenditure for October 2021
 - b. To approve minutes of Budget Committee meeting on 2 December
 - c. To consider draft Budget for 2022/2023 and agree Precept
 - d. To consider amended Financial Regulations to include rules for use of a Parish Council Credit Card
 - e. To consider request from Wye Valley Volunteers for a donation
 3. **The Pavilion and Recreation Ground-**
 - a. To receive an update regarding Recreation Ground
 4. **Burial Ground**
 - a. To approve minutes of Burial Ground Committee on 9 December
 - b. To approve quote(s) for hedge
 5. **Environment**
 - a. To consider the Environment Committee's action plan and strategy
 - b. To consider response to Marlow Energy Group on declaring a Climate Change Emergency
 6. **General-**
 - a. To review COVID 19 risk assessment and COVID 19 guidance for hall hirers
 - b. To consider feedback from Buckinghamshire Council on Spade Oak Car Park mobile coffee horsebox proposal
 - c. To consider NALC ruling to change term chairman to chair
9. **Items for information only:**
 1. Reports from Meetings of Outside Bodies:
 - 1.1. Marlow Society
 - 1.2. Community Board
 - 1.3. Community Board Action Groups: Economic Regeneration, Community Engagement, Transport and Highways, Environment and Climate change
 - 1.4. LMPC Country Park Working Group
 2. Correspondence

The above list is subject to any additional information which may be received following issue of this agenda
10. **Items to be included on the next Agenda**
11. **Dates of the next meetings 2021:** Environment Committee Meeting 11th January 2022, Planning Committee Meeting 17th January 2022, Parish Council Meeting 25th January 2022, Budget Committee Meeting 8th February 2022