

LITTLE MARLOW PARISH COUNCIL

Minutes of the Burial Ground Committee held on 4th September 2015 at
The Chapel, Little Marlow Cemetery, Fern Lane commencing at 11.15am

UNCONFIRMED

Present: Cllr V Brownridge (VB) Cllr J Downes (JD) Cllr R Randall (RR)		
Mrs E Marsden Parish Clerk		No Members of the public present
Minute Ref:	Agenda Item	Action
BG01/15	1. Election of Chairman It was RESOLVED that Cllr Brownridge be elected as Chairman.	
BG02/15	2. Declarations of interest – personal or prejudicial Cllr Brownridge & Cllr Emmett gave information that they both have relatives buried in the Cemetery.	
BG03/15	3. Anonymous Letter. The Clerk gave details of the letter which had been previously circulated to the Council. The Committee expressed disappointment that the letter was unsigned. The comments raised in the letter were taken into consideration and it RESOLVED to RECOMMEND to Council that no further action is taken	RTR
BG04/15	4. Bell Mouth Project Cllr Brownridge gave information that she and the Clerk had met with TfB. Condition of the planning permission given by WDC was to use BCC approved contractors. The Clerk contacted two organisations – one for the removal of hedgeline and the second to create the Bell Mouth entrance. The Committee RESOLVED to RECOMMEND to Council to accept the hedge quotation but more quotations where needed for the entrance. The information supplied from the quotations gave an indication that this project could potentially cost £18,000 and careful budgeting and possible increase in precept could be needed. It was AGREED to see if there any fund raising initiatives which can help assist with the cost.	RTR
BG05/15	5. Dealing with waste The waste has built up considerably over 18 months. After much discussion, the Committee RESOLVED to RECOMMEND to Council to get a mini skip and ask Burial Ground Contractor to remove the waste.	RTR

BG06/15	<p>6. Memorial stone repairs. Council had already RESOLVED to repair the stones. After discussion it was AGREED that this would be an ongoing project and the older part of the Cemetery would be the best place to start the necessary repairs. It was AGREED that the Clerk would take advice on repairing stones where relatives can not be traced. In the new Cemetery it was AGREED to purchase some water proof paper and put this on the stones to notify relatives that their Memorial Stone needs repair.</p> <p>It was RESOLVED to RECOMMEND to Council that other quotes are received to mend the stones for Council approval at October / December meeting and to start this process as soon as practically possible.</p> <p>It was also AGREED to try and undertake an inspection of new memorial stones on a quarterly basis to identify early any potential problems.</p>	RTR
BG07/15	<p>7. Trees at Burial Ground The Clerk gave information that the final Lime trees will be cut in the Autumn. As Full Council has already RESOLVED to undertake a Arboriculturist survey. No further tree work would be undertaken until this report has been received and approved by Council.</p>	
BG08/15	<p>8. Items of NOTE Cllr Randall gave information that he was concerned that that Cemetery was filling up and should it be closed to non-parishioners.</p> <p>After discussion it was felt that some research was needed to establish the numbers of interments per year and how many were non parishioners. When this was completed, it was AGREED to ask Full Council to reconsider its Cemetery Policy.</p> <p>Other areas were also discussed such as the scattering of ashes in a designated spot and then having a small memorial plaque mounted on a wall. It was AGREED that more information would be needed before putting forward this suggestion to Council for consideration.</p>	
There being no further business to be transacted the meeting was closed at 12.15pm		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	TfB	Trans[port for Bucks
CDC	Chiltern District Council	RTR	RESOLVED to RECOMMEND

Signed:

Chairman

Date: