

LITTLE MARLOW PARISH COUNCIL
Community Office, The Pavilion, Church Road, Little Marlow, Bucks. SL7 3RS
01628 890301

Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above named Parish will be held at THE PAVILION on **Tuesday 18th October 2016 at 8pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emma Marsden

Mrs E L Marsden - Clerk to the Council

Dated: 11th October 2016

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. To receive and accept any apologies for absence.
2. Declarations of Interest – personal or prejudicial
3. To approve the Minutes of Parish Council Meeting on the 6th September 2016
4. To take Reports from those Minutes for NOTE.
5. Finance: a) To approve Income and Expenditure report for September 2016
b) Annual Report 2015/16 completion of External Audit.
c) Budget Committee Meeting – consideration of 6 month 2016/17 review & Budget 2017/18
6. Planning Report- a) Consideration of report
b) WDC Q & A sessions on Local Plan – Update on meeting.
7. The Pavilion and Recreation Ground
 - a) LMCC Contract – an update for NOTE
 - b) Consideration of kitchen window quotations.
 - c) Break-ins – Preschool cupboard and LMCC shed
8. Abbotsbrook Hall
 - a) Car park Licences – update on non-payment
 - b) Consideration for request of a more powerful light to cover car park.
9. Green Path Program - a) Update on Green Paths in Sheepridge and C100 for NOTE.
10. Allotments a) Quotation for entrance of allotment site.
b) Update on allotment marking and numbering.
11. Review of Action Plan 2016/17 six monthly review,
12. Website - Update on LMPC Website provision.
13. Athletics Track - Feedback on Charity Event in September at the track in association with Marlow Town Council
14. Dog Waste Bins – consideration of parishioners request for Dog Bin provision.
15. Newsletter – Autumn 2016
16. Burial Ground - a) Consideration of Working Party b) Review of bell mouth project.
17. Devolved Services - a) Report of expenditure for NOTE
18. Reports from Meetings at Outside bodies: a) Marlow Society b) WDALC
19. Gas – consideration of new two year contract – The Pavilion & Abbotsbrook Hall
20. WDC CIL projects and priorities – consideration of future projects
21. Parishioner – Marlow Crushing & Screening Company Ltd – consideration of operation
22. Correspondence to the Council.
23. Public Participation – maximum 15 minutes
24. Items to be included on next Agenda
25. Dates of next meetings 6th December , 11th January 2017

Little Marlow Parish Council

Planning Report – 18th October 2016 Council Meeting

Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. The Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.

Applications Received

App. No.	Location	Description
<u>16/07589/CTREE</u>	The Poplars Farm Road Bourne End	Crown reduce whole crown of T1 Beech by up to 2 metres; tip reduce T2 Fir by 3 metres and reduce back long lateral limb by up to 3 metres; fell dead T3 Apple; fell T4 Elder
<u>16/07597/FUL</u>	The Ferns Fern Lane Little Marlow	Householder application for demolition of existing garage and construction of new single storey side extension comprising family annex/utility area/WC (alternative scheme to PP 12/07638/FUL)
<u>16/07426/LBC</u>	Fern House Fern Lane Little Marlow	Listed Building application for demolition of existing summer house and erection of replacement conservatory, insertion of one new dormer window to rear and internal alterations
<u>16/07425/FUL</u>	Fern House Fern Lane Little Marlow	Householder application for demolition of existing summer house and erection of replacement conservatory, insertion of one new dormer window to rear and internal alterations
<u>16/07516/ADV</u>	Wycombe District Athletics Complex Marlow Road Little Marlow	Display of 2 x non-illuminated signs (retrospective)
<u>16/07555/FUL</u>	Vine Leigh House Marlow Road Bourne End	Householder application for raising of front boundary wall from 1.6m / 1.75m to 2.4m
<u>16/07527/FUL</u>	Bungalow The Old Malt House Marlow Road Bourne End	Demolition of existing bungalow and erection of 1 x 2 bed replacement bungalow
<u>16/07502/FUL</u>	Winchbottom Farm Winchbottom Lane Little Marlow	Conversion of Barn 1 to residential use in conjunction with Barn 2 and 3 from garage/residential storage, construction of new glazed link between barn 1 and Barn 2 and associated fenestration alterations
<u>16/07334/CLE</u>	Land Between Valley View Barn And Horton Wood Winchbottom Lane Little Marlow	Certificate of Lawfulness existing for the continued use of land for the purposes of depositing, storing and collecting building materials, both in the open and in a number of shipping containers
<u>16/07447/CTREE</u>	Cherry Tree House The Drive Bourne End	Take down the large 3 x Silver Birch group (ID# 12) located at the next to tennis court in rear of property.
<u>16/07204/CTREE</u>	Copper Beech Marlow Road Bourne End	Lift canopy of T3 Beech over road to reach 6 metres and follow road over driveway and over to next door. Top thin by 20% removing crossing or rubbing branches and any major deadwood over 60mm. To reduce any of the lengthy limbs, concentrating on the two over the driveway and over the road. This action would not reduce the whole tree

Glossary:

WDC – Wycombe District Council
TPO – Tree Preservation Order

N/O - No Objections
CLP Certificate of Lawful Proposed Use

App. No.	Location	Description
<u>16/07193/TPO</u>	Copper Beech Marlow Road Bourne End	by height or size. Reduce branches of T1 Ash that over hang and touch the building, reduce stems to ground where necessary; remove dead wood over 60mm diameter from T2 Ash, and remove the lowest bough that comes over the driveway.
<u>16/07341/CTREE</u>	White Cottage The Avenue Bourne End	Reduce height of T1 Purple Plum by approximately 2.5 metres and shape tree in order to reduce the risk of failure as decay in base; re-pollard T2 Willow to reduce weight on the trunk

Decisions

Case Ref: **16/07008/FUL** *Decision* Application Permitted *Date:* **14/09/2016**
Address: Ivybridge & Barn Cottage The Drive Bourne End Buckinghamshire SL8 5RE
Proposal: Householder application for construction of first floor rear extensions

Case Ref: **16/06632/FUL** *Decision* Application Permitted *Date:* **20/09/2016**
Address: Saltings House Pound Lane Little Marlow Buckinghamshire SL7 3SR
Proposal: Householder application for construction of external and internal alterations to provide living accommodation in roof and to rear of garage ancillary to main dwelling (retrospective)

Case Ref: **16/06785/FUL** *Decision* Application Permitted *Date:* **20/09/2016**
Address: Sheerwater Lockbridge Road Bourne End Buckinghamshire SL8 5QT
Proposal: Householder application for single storey front & rear extensions, removal of roof and construction of first floor creating additional accommodation at first floor

Case Ref: **16/07047/TPO** *Decision* Split decision TPO Application *Date:* **19/09/2016**
Address: Newfields Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS
Proposal: Reduce two beech trees to 8 metres high and 5 metres wide (30% reduction)

Case Ref: **16/07061/FUL** *Decision* Application Permitted *Date:* **19/09/2016**
Address: Brooksedge House The Drive Bourne End Buckinghamshire SL8 5RE
Proposal: Householder application for alterations to existing raised patio and fenestration alterations

Case Ref: **16/07006/FUL** *Decision* Application Permitted *Date:* **21/09/2016**
Address: Timsah Riverside Bourne End Buckinghamshire SL8 5RF
Proposal: Householder application for erection of single storey front, single storey side extensions, construction of new veranda to front & new access steps to side following removal of existing greenhouse/shed/garden store

Case Ref: **16/07079/TPO** *Decision* Application Permitted *Date:* **19/09/2016**
Address: Greengates Church Road Little Marlow Buckinghamshire SL7 3RZ
Proposal: Reduce height of Cedar (ID# 1) up to 3 metres and reduce longer laterals up to 2 metres to reduce further risk of limb failure and maintain tree at a suitable size for its location.

Case Ref: **16/07204/CTR** *Decision* Not to make a Tree Preservation Order *Date:* **19/09/2016**

Address: Copper Beech Marlow Road Bourne End Buckinghamshire SL8 5NU

Proposal: Lift canopy of T3 Beech over road to reach 6 metres and follow road over driveway and over to next door. Top thin by 20% removing crossing or rubbing branches and any major deadwood over 60mm. To reduce any of the lengthy limbs, concentrating on the two over the driveway and over the road. This action would not reduce the whole tree by height or size.

**Bank Reconciliation Statement as at 30/09/2016
for Cashbook 1 - Bank Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	30/09/2017	58	26,849.96
			<u>26,849.96</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
22/07/2016 004012 Emma Marsden		205.52	
16/09/2016 004031 LMCC		148.50	
16/09/2016 004032 Robert Carington Estate		50.00	
23/09/2016 004037 C G Tree & Garden Services		120.00	
27/09/2016 0040358 Peter Fountain		1,248.00	
27/09/2016 004039 Swift Digital Services		32.39	
27/09/2016 004040 Thames Water		264.96	
			<u>2,069.37</u>
			24,780.59
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			24,780.59
		Balance per Cash Book is :-	24,780.59
		Difference is :-	0.00

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		4,515.33					4,515.33	
500219	Banked: 06/09/2016	1,170.00						
500219	Arnold Funeral Svs Loudwater	1,170.00			3580	305	1,170.00	Burial Water
AB Licence	Banked: 08/09/2016	150.00						
AB Licence	Grubb	150.00			2181	201	150.00	AB Parking Licence
500220	Banked: 20/09/2016	728.60						
500220	Nicholas	162.00			3980	309	162.00	Fitness at Rec Grd
500220	Sally Kitching	196.60			2180	201	144.00	Pilates AB
					3981	309	52.60	Pilates PAv
500220	Memorials Inscription	70.00			3581	305	70.00	Memorials Inscription
500220	Arnold Funeral Svs Marlow	300.00			3580	305	300.00	Ashes
Pav Bookin	Banked: 23/09/2016	58.75						
Pav Bookin	Leonie Fitzjohn	58.75			3981	309	58.75	Pav Hire booking
WDC	Banked: 30/09/2016	23,556.50						
50% precep	Wycombe District Council	23,556.50			1176	102	23,556.50	2nd 50% precept payment
Total Receipts for Month		25,663.85	0.00	0.00			25,663.85	
Cashbook Totals		30,179.18	0.00	0.00			30,179.18	

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2016	Yorshire Cleaning Company	004022	149.94		24.99	3905	309	124.95	Cleaning Pav
01/09/2016	Thames Water	004024	208.83			3915	309	208.83	water Rec Grd
01/09/2016	Techniclean	004023	90.51		15.08	3916	309	30.00	Pav supplies
						2116	201	45.43	AB supplies
06/09/2016	O2 (Telefonica)	004026	18.60		3.10	1121	101	15.50	Broadband
06/09/2016	SSE Energy	004027	95.36		4.54	3915	309	90.82	Pavilion electric
06/09/2016	SSE Energy	004028	160.29		26.71	5114	501	133.58	Street light electric
06/09/2016	SSE Energy	004029	26.94		4.49	3536	305	22.45	Electric for Chapel
06/09/2016	mh-p internet ltd	004030	180.00		30.00	1132	101	150.00	payment -Local Council Award
06/09/2016	Staples	DD	43.24		2.06	1123	101	41.18	Stationery
15/09/2016	Bucks County Council	DD	325.72			1101	101	325.72	Pension
16/09/2016	LMCC	004031	148.50			1170	101	148.50	Refund - cricket camp
16/09/2016	Robert Carington Estate	004032	50.00			3106	301	50.00	Allotment lease
16/09/2016	SSE Energy	004033	156.24		7.44	2115	201	148.80	Abbotsbrook Hall Electric
20/09/2016	Contract Natural Gas	DD	20.19		0.96	3915	309	19.23	Gas - Pavilion
20/09/2016	Contract Natural Gas	DD	22.55		1.07	2115	201	21.48	Gas - AB Hall
23/09/2016	SSE Maintenance	004034	433.82		72.30	5136	501	361.52	Street Light Maintenance
23/09/2016	Briants of Risborough	004035	124.32		20.72	3136	301	103.60	40 posts for allotments
23/09/2016	Briants of Risborough	004036	31.08		5.18	3136	301	25.90	10 further posts for allotment
23/09/2016	C G Tree & Garden Services	004037	120.00		20.00	3972	309	100.00	Crown lift on tree by playgrd
27/09/2016	Peter Fountain	0040358	1,248.00		208.00	3536	305	1,040.00	Repairs to BG path and drive
27/09/2016	Swift Digital Services	004039	32.39		5.40	1171	101	26.99	Paper copies 3 months
27/09/2016	Thames Water	004040	264.96			2115	201	95.68	Water AB
						3112	301	169.28	Water - Allotments
28/09/2016	Veolia Environmental Services	DD	250.38		41.73	2117	201	104.32	Refuse collection - AB
						3917	309	104.33	Refuse collection - Pavilion
28/09/2016	Peter Samuels (AB Caretaker)	SO	55.36			2101	201	55.36	Wages Sept 2016
28/09/2016	Christine Samuels (AB Admin)	SO	80.43			2101	201	80.43	Wages Sept 16
28/09/2016	Emma Marsden	SO	1,060.94			1101	101	1,060.94	Wages Sept 2016
Total Payments for Month			5,398.59	0.00	493.77			4,904.82	
Balance Carried Fwd			24,780.59						
Cashbook Totals			30,179.18	0.00	493.77			29,685.41	

at 13:19

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
101	<u>Administration</u>											
1177	CTS Grant	499	499	0	0	425	0	425	425	400	0	0
1180	Wayleave	0	4	0	0	4	0	4	0	4	0	0
1182	Miscellaneous Income	50	183	0	0	50	0	50	0	50	0	0
1190	Interest Received	20	39	0	0	20	0	20	14	20	0	0
Total Income		569	725	0	0	499	0	499	438	474	0	0
1101	Staff Salaries/NIC/Pension	17,000	15,328	0	0	18,500	0	18,500	9,132	19,200	0	0
1108	Training	500	497	0	0	500	0	500	239	500	0	0
1109	Travel	300	77	0	0	100	0	100	43	100	0	0
1110	Allowances	100	0	0	0	50	0	50	0	50	0	0
1121	Telephone /Fax & Internet	550	558	0	0	570	0	570	290	1,100	0	0
1122	Postage	150	189	0	0	300	0	300	27	250	0	0
1123	Stationery	520	528	0	0	550	0	550	120	550	0	0
1124	Subscriptions/Membership Fees	600	711	0	0	600	0	600	538	600	0	0
1125	Insurance	3,000	1,491	0	0	1,700	0	1,700	1,518	1,700	0	0
1131	Advertising	100	126	0	0	100	0	100	0	100	0	0
1132	Newsletter/Website	2,000	1,979	0	0	2,000	0	2,000	1,721	2,300	0	0
1133	Planning	1,000	0	0	0	300	0	300	0	300	0	0
1140	Town Bus	2,300	2,356	0	0	2,450	0	2,450	0	2,450	0	0
1156	Bank Charges	300	0	0	0	0	0	0	0	0	0	0
1157	Audit Internal/External	450	849	0	0	800	0	800	887	900	0	0
1170	Miscellaneous Admin Costs	2,000	1,770	0	0	200	0	200	662	200	0	0
1171	Printer costs	0	0	0	0	400	0	400	136	400	0	0

Continued on next page

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1172	New office equipment	0	0	0	0	300	0	300	0	300	0	0
1173	Tree Survey	0	0	0	0	750	0	750	1,718	0	0	0
1200	Peppercorn Rent	1	0	0	0	1	0	1	0	1	0	0
1201	Defibrillator	0	100	0	0	0	0	0	0	0	0	0
1202	Spade Oak Car park	250	0	0	0	100	0	100	0	100	0	0
1563	Green Path projects	0	4,500	0	0	0	0	0	0	500	0	0
1581	Road Safety	10,000	10,000	0	0	400	0	400	0	400	0	0
Overhead Expenditure		41,121	41,058	0	0	30,671	0	30,671	17,032	32,001	0	0
Movement to/(from) Gen Reserve		(40,552)	(40,334)			(30,172)		(30,172)	(16,593)	(31,527)		
102	<u>Precept</u>											
1176	Precept	42,065	42,065	0	0	47,113	0	47,113	47,113	48,055	0	0
Total Income		42,065	42,065	0	0	47,113	0	47,113	47,113	48,055	0	0
Movement to/(from) Gen Reserve		42,065	42,065			47,113		47,113	47,113	48,055		
105	<u>Grants</u>											
1580	Grants/Donations Received	0	8,075	0	0	100	0	100	0	100	0	0
1582	CIL Revenue from WDC	0	0	0	0	0	0	0	2,273	0	0	0
Total Income		0	8,075	0	0	100	0	100	2,273	100	0	0
1560	Grants Empowered	100	0	0	0	100	0	100	0	100	0	0
1561	Grants Section 137	0	37	0	0	0	0	0	0	0	0	0
1562	Donations	500	50	0	0	300	0	300	50	300	0	0
Overhead Expenditure		600	87	0	0	400	0	400	50	400	0	0

Continued on next page

at 13:19

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(600)</u>	<u>7,988</u>			<u>(300)</u>		<u>(300)</u>	<u>2,222</u>	<u>(300)</u>		
201	<u>Abbotsbrook Hall</u>											
2180	Income-Hall Hire	10,000	11,716	0	0	9,700	0	9,700	3,463	7,655	0	0
2181	Income-Car Park	500	300	0	0	300	0	300	450	450	0	0
	Total Income	10,500	12,016	0	0	10,000	0	10,000	3,913	8,105	0	0
2101	Wages	1,900	1,813	0	0	1,900	0	1,900	828	1,900	0	0
2105	Sub-contractors - Grounds	1,700	1,134	0	0	1,414	0	1,414	604	1,500	0	0
2111	Rates	75	0	0	0	0	0	0	0	0	0	0
2113	Estate Licence Fee	400	421	0	0	430	0	430	0	430	0	0
2115	Utilities	3,000	1,873	0	0	1,850	0	1,850	854	1,850	0	0
2116	Cleaning Materials	400	420	0	0	400	0	400	126	300	0	0
2117	Refuse Removal	1,300	1,291	0	0	1,300	0	1,300	665	1,200	0	0
2136	General Maint -elect/plumber	2,000	950	0	0	1,500	0	1,500	3,519	2,500	0	0
2137	Maintenance Contracts	500	0	0	0	0	0	0	2,100	0	0	0
2139	Tree Works	500	0	0	0	800	0	800	0	300	0	0
2141	Building Refurbs	800	0	0	0	700	0	700	0	0	0	0
2170	Miscellaneous	0	28	0	0	30	0	30	50	30	0	0
	Overhead Expenditure	12,575	7,929	0	0	10,324	0	10,324	8,747	10,010	0	0
Movement to/(from) Gen Reserve		<u>(2,075)</u>	<u>4,087</u>			<u>(324)</u>		<u>(324)</u>	<u>(4,834)</u>	<u>(1,905)</u>		
301	<u>Allotments</u>											
3180	Income-Allotments RENT	350	470	0	0	350	0	350	0	300	0	0

Continued on next page

at 13:19

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income		350	470	0	0	350	0	350	0	300	0	0
3105	Sub-contractors	375	220	0	0	400	0	400	0	400	0	0
3106	Carrington Rental charge	0	0	0	0	50	0	50	50	50	0	0
3112	Water Charges	458	468	0	0	300	0	300	169	300	0	0
3113	Allotment Rents do not use	50	0	0	0	0	0	0	0	0	0	0
3136	Allotment Maintenance	0	400	0	0	100	0	100	515	200	0	0
Overhead Expenditure		883	1,088	0	0	850	0	850	734	950	0	0
Movement to/(from) Gen Reserve		(533)	(618)			(500)		(500)	(734)	(650)		
305 Burial Ground												
3580	Income-Burial Fees	15,000	10,010	0	0	11,500	0	11,500	8,240	11,500	0	0
3581	Income Memorial Fees	5,000	7,415	0	0	4,250	0	4,250	105	3,000	0	0
3582	Income-Sexton's Fees	350	60	0	0	150	0	150	0	150	0	0
Total Income		20,350	17,485	0	0	15,900	0	15,900	8,345	14,650	0	0
3114	Electricity	100	0	0	0	100	0	100	0	100	0	0
3505	Sub-contractor - Grounds	7,000	6,447	0	0	6,800	0	6,800	3,163	7,000	0	0
3506	Sexton Fees	350	90	0	0	200	0	200	70	200	0	0
3511	Rates Burial Ground	300	259	0	0	300	0	300	261	300	0	0
3512	Water Charge	90	41	0	0	90	0	90	0	90	0	0
3536	Cemetery Maint & electric	750	1,221	0	0	750	0	750	1,062	500	0	0
3570	Miscellaneous	100	31	0	0	100	0	100	0	100	0	0
3571	Burial Ground Bell Mouth	4,000	1,600	0	0	5,000	0	5,000	0	0	0	0
3572	Grave Digger	200	160	0	0	200	0	200	75	200	0	0

Continued on next page

at 13:19

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
3573	Burial Ground Trees	1,000	5,550	0	0	2,000	0	2,000	0	2,000	0	0
3574	Memorial stones repairs	0	0	0	0	2,000	0	2,000	0	2,000	0	0
3575	Burial Ground Survey	0	0	0	0	400	0	400	0	400	0	0
Overhead Expenditure		13,890	15,399	0	0	17,940	0	17,940	4,632	12,890	0	0
Movement to/(from) Gen Reserve		6,460	2,086			(2,040)		(2,040)	3,713	1,760		
309	<u>Pavilion/Recreation Ground</u>											
3980	Income-Recreation Ground	1,500	2,091	0	0	1,500	0	1,500	1,833	1,600	0	0
3981	Income-Pavilion	3,200	3,557	0	0	3,200	0	3,200	989	3,000	0	0
3985	Miscellaneous Income	0	0	0	0	0	0	0	14	50	0	0
Total Income		4,700	5,648	0	0	4,700	0	4,700	2,836	4,650	0	0
3901	Wages	780	156	0	0	0	0	0	0	0	0	0
3905	Sub-Contractor - cleaner	1,200	1,000	0	0	800	0	800	824	1,000	0	0
3915	Utilities	2,000	2,145	0	0	2,000	0	2,000	821	1,700	0	0
3916	Cleaning Materials	200	157	0	0	150	0	150	75	150	0	0
3917	Refuse Removal	1,200	1,291	0	0	1,300	0	1,300	665	1,300	0	0
3936	General Maint elec/plumber etc	5,500	1,582	0	0	200	0	200	400	300	0	0
3937	Maintenance Contracts	300	0	0	0	0	0	0	0	0	0	0
3959	Grounds Maint - grass/hedges	2,000	1,768	0	0	1,800	0	1,800	837	1,800	0	0
3970	Miscellaneous	0	0	0	0	0	0	0	76	0	0	0
3971	Pavilion Trees	5,500	0	0	0	3,000	0	3,000	0	3,000	0	0
3972	Playground Maintenance	2,000	3,363	0	0	1,700	0	1,700	300	1,700	0	0
3973	Playground equip - new	0	0	0	0	900	0	900	0	900	0	0

Continued on next page

at 13:19

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure		20,680	11,462	0	0	11,850	0	11,850	3,999	11,850	0	0
Movement to/(from) Gen Reserve		(15,980)	(5,815)			(7,150)		(7,150)	(1,163)	(7,200)		
501	<u>Street Lighting</u>											
5114	Street Lights Energy	2,000	1,917	0	0	2,100	0	2,100	1,107	2,100	0	0
5136	Street Light Maintenance	1,700	1,165	0	0	1,700	0	1,700	1,209	1,700	0	0
5150	Street Light Replacement	1,000	760	0	0	1,000	0	1,000	1,160	1,500	0	0
Overhead Expenditure		4,700	3,843	0	0	4,800	0	4,800	3,476	5,300	0	0
Movement to/(from) Gen Reserve		(4,700)	(3,843)			(4,800)		(4,800)	(3,476)	(5,300)		
505	<u>Devolved Services</u>											
5580	Devolved Svs income	6,000	4,837	0	0	1,700	0	1,700	1,767	1,767	0	0
Total Income		6,000	4,837	0	0	1,700	0	1,700	1,767	1,767	0	0
5550	Sign Cleaning & removal	4,800	200	0	0	1,000	0	1,000	0	1,000	0	0
5551	Slip Cutting	0	264	0	0	174	0	174	0	300	0	0
5552	Bus Shelter	0	66	0	0	100	0	100	0	100	0	0
5553	Grass	0	1,165	0	0	1,000	0	1,000	1,010	2,000	0	0
5554	Footpaths / ROW	0	1,236	0	0	600	0	600	0	600	0	0
5555	Hedges/Weed control	0	0	0	0	653	0	653	0	700	0	0
Overhead Expenditure		4,800	2,931	0	0	3,527	0	3,527	1,010	4,700	0	0
Movement to/(from) Gen Reserve		1,200	1,907			(1,827)		(1,827)	757	(2,933)		

Continued on next page

Annual Budget - By Centre

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	84,534	91,320	0	0	80,362	0	80,362	66,684	78,101	0	0
Expenditure	99,249	83,796	0	0	80,362	0	80,362	39,680	78,101	0	0
Movement to/(from) Gen Reserve	<u>(14,715)</u>	<u>7,524</u>			<u>0</u>		<u>0</u>	<u>27,004</u>	<u>0</u>		

LITTLE MARLOW PARISH COUNCIL



ACTION PLAN OF OBJECTIVES FOR 2016/17 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in October '16
Improve the management of the trees on Council owned land by carrying out a tree survey.	<ul style="list-style-type: none"> • Alleviate community's concerns that trees are not being properly managed • Ensure safety of public areas • Enable Council to budget more effectively 	£750 survey	Start April 2016	Survey has been completed. 1 st phase of work to be undertaken Dec 2016	Ongoing
Improve access to burial ground for officials and funeral corteges by creating a bell-mouth onto Sheepridge Lane.	<ul style="list-style-type: none"> • Current access via Fern Lane difficult for hearses with limited parking for cortege • Entrance on Sheepridge Lane provides easier access and more parking but currently dangerous to exit onto Lane 	Initial £5000	Hedgerow removed November 2015 & January 16 Review bell mouth specification in May Complete bell mouth Summer /Autumn 16	Under review	Oct 2016 Council Mtg

ACTION PLAN OF OBJECTIVES FOR 2016/17 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in October '16
Ensure safety of visitors to Burial Ground by arranging repair of any loose Memorial Stones	<ul style="list-style-type: none"> Topple test showed that a number of memorial stones were loose 	£2000	Continue with efforts to contact relatives of affected memorials Carry out remedial work in old part of Cemetery by Mar 17	Work due to commence over the winter	Starting Dec 2016
Improve safety of pupils at Little Marlow School and ease congestion on School Lane by participating in School Working Party and supporting its efforts to find solutions	<ul style="list-style-type: none"> Parents concerned that pupils are at risk when walking to school School Lane congested when children are being dropped off at/collected from school Solutions need to be acceptable to residents, school and Parish Council 	£0	Consider Working Party's proposals at 5 th April 2016 meeting Regularly monitor progress at future PC meetings	TfB have visited the site and made recommendations. The next phase will be the commitment to spend £15,000 on a full feasibility study	Ongoing

ACTION PLAN OF OBJECTIVES FOR 2016/17 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in October '16
Improve Street Lighting in Winchbottom Lane	<ul style="list-style-type: none"> Two old concrete street lights are old and not working. Parts are now obsolete. Replace with LED to give improved energy efficiency. Reduce maintenance costs as new lights guaranteed for three years. 	£1000	To be completed by May 16	New street lights installed	Completed
Improvements to Car park at Abbotsbrook Hall	<ul style="list-style-type: none"> Potholes have appeared Needs levelling as it is uneven. Install a soak away as an area floods after heavy rain. Better car parking for users of Abbotsbrook Hall. 	£1500 approx	All works to be completed by May 16	The car park has been repaired	Completed
Improvements to lighting at Abbotsbrook Hall	<ul style="list-style-type: none"> Old fluorescent lighting which is not energy efficient. Different lights sizes – difficult to source replacements. Replace with LED. More efficient and standardise light size. 	£700	To be completed by Summer 16	The internal lights have been replaced.	Completed

ACTION PLAN OF OBJECTIVES FOR 2016/17 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in October 16
Reduce number of complaints from residents about the Athletics Track by developing good working relations with ALF (the Track managers), the Athletics Club and WDC with the aim of resolving issues causing friction including outstanding planning obligations	<ul style="list-style-type: none"> Residents are concerned that operators of track have not yet met all planning obligations Residents have complained to WDC and PC about noise and lighting from Athletics Track Improving communication between users / operators of the track and the community could help resolve some of problems 	£0	<p>Invite ALF to put details of forthcoming events in Spring 2016 Newsletter</p> <p>Invite Athletic Club to Annual Parish Meeting in May 2016</p> <p>Encourage WDC to resolve outstanding planning issues by July 2016</p>	Continue to participate in building relations with ALF through increased communication. A better summer for residents. Cllr Eaton has given assurances on the outstanding planning issues.	Ongoing

ACTION PLAN OF OBJECTIVES FOR 2016/17 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in Oct '16
To ensure local community is kept informed and that their views are taken into account about any appeal to WDC's decision to refuse planning permission to establish a solar farm in Little Marlow.	<ul style="list-style-type: none"> Community wishes to have their say about this important local planning development 	£0	Monitor the application. Liaise with WDC and residents regarding the possible appeal	Planning application refused. No appeal submitted	Completed
Improve safety of pedestrians by developing Green Path C100	<ul style="list-style-type: none"> Risk of accident on Wycombe Road due to lack of footpath Provide safe footpath for residents of Marlow Bottom and residents of Pump Lane North. 	£10000 of CIL funding.	Project completed by Autumn 16	C100 Project completed	Completed
Improve grass cutting, sign cleaning and other devolved services taken on from Bucks CC	<ul style="list-style-type: none"> Desire to provide a high quality service to parishioners 	£1767.01 for 2016/17	Ongoing commitment to provide this service	Considerable over spend on grass cutting. Problems with BCC not cutting their grass.	Ongoing.

ACTION PLAN OF OBJECTIVES FOR 2016/17 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in October '16
To improve local public transport by supporting the provision of a Community Bus in association with Marlow TC & MBPC.	<ul style="list-style-type: none"> To provide parishioners who don't have transport with a local bus to Marlow 	£2,350	Ongoing commitment to provide this service	Ongoing commitment	Ongoing
To improve communication with the local community by revamping the website and making greater use of social media	<ul style="list-style-type: none"> To enable PC to better engage with the Community To share information about Council activities and other activities in the parish with as many parishioners as possible 		Increase number of Councillors using Twitter by Sept 2016 Revamp PC Website by October 2016	Re-vamp of website is being considered by Councillors. Twitter usage has increased	Ongoing.