

LITTLE MARLOW PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 1ST APRIL 2014.

Present: Councillors: D.D. Banfield, Chairman
Mrs. K.M. Acres
Mrs. V. Brownridge
P.C. Emmett
H. Midgley
Mrs. R.R. Taylor
Mrs. B.K. Wallis

Mrs. G.J. Barclay, Clerk

Also present were C.Cllr. D. Watson, D. Cllr. J. Savage, one member of the public and one member of the Press.

33/14 APOLOGIES FOR ABSENCE

Apologies were received and accepted from D.Cllr. D. Johncock, and Parish Councillors, G. Fitchew and R. Mash.

34/14 DECLARATIONS OF INTEREST

There were none.

35/14 MINUTES OF THE LAST MEETING

The Minutes of the Meeting held on Tuesday 18th February 2014 were approved.

Proposed: P.C. Emmett

Seconded: H. Midgley

36/14 REPORTS ARISING

a. BCC Spade Oak Car Park

There was nothing further to report.

b. Felling of Trees at Westhorpe Farm Lane

A response was received from Wycombe District Council.

37/14 FINANCE

a. Income and Expenditure Report for February 2014.

Income: £4378.75

Expenditure: £7844.75

Proposed: P.C. Emmett
Seconded: Mrs. R.R. Taylor

It was noted that the safe for the office has now been purchased and that the notice boards had been repaired thanks to Mr Fitchew.

b. Donation to Target Magazine

It was agreed to make a donation of £100

Proposed: P.C. Emmett
Seconded: Mrs. V. Brownridge

c. Appointment of D. Timms as Internal Auditor

Approved

Proposed: P.C. Emmett
Seconded; Mrs. V. Brownridge

38/14 PLANNING

a. Planning Report

Wycombe District Council Decisions

1. 14/05331/CTREE 1, Manor Cottage, Church Road
Fell one Willow
To make a TPO
2. 14/05332/CTREE The Manor Farmhouse, Church Road
Fell group of 3 Limes
Not to make TPO
3. 14/05103/FUL Mole End, Coldmoorholm Lane
Side and rear extensions, conversion of existing garage and erection of garage to side.
Application withdrawn
4. 13/08147/FUL Wood Barn Farmhouse, Pump Lane North
Insertion of roof lights and windows to convert first floor to living accommodation
Application permitted
5. 13/08042/FUL Little Marlow c of E School
Conversion of Headteacher's flat to D1 (Provision of Education)
Application permitted

New Applications

1. 14/05554/FUL White Friars, Farm Road
Extensions and insertion of fenestration in roof
Comment: No objections but have concerns that the balcony and fenestration may cause loss of privacy to neighbouring properties.

2. 14/05536/FUL The Old Vicarage, Church Road
Conversion of coach house to 2-bed dwelling
Comment: No objection
3. 14/05499/VCDN Summer Cottage, Church Road
Removal of condition to restrict occupation to employed staff of Summer Cottage
Comments: Recommend change of condition to be used as ancillary accommodation in conjunction with occupation of Summer Cottage
4. 14/05447/FUL Valley View Cottage, Winchbottom Lane
Construction part two storey, part single storey side/rear extension.
Comments: no objection
5. 14/05413/FUL Marchfield House, Church Road
Insertion of dormer windows, roof lights and window in roof in connection with loft conversion. Erection of detached 4 bay garage.
Comments: Object - the dormer windows would have a detrimental affect on the residents of surrounding properties due to their properties being overlooked.
6. 14/05373/FUL Nissen Huts, Pump Lane North
Erection of single storey B1 industrial x 6 units following demolition of 2 Nissen huts
Comment: No objection
7. 14/05141/FUL The Grove, Marlow Road
Construction of 2 dormer windows in conversion of loft to habitable accommodation.
Comments: No objection

b. Appeal

Spade Oak Quarry

We have received a copy of the Appeal Decision. The Appeal was dismissed.

c. WDC Local Plan

Our response was approved by all councillors and will be submitted to WDC.

Mr Banfield thanked Mrs Wallis for her work on this.

d. Bourne End and Wooburn Neighbourhood Plan

Mrs Wallis has responded to Bourne End and Wooburn's invitation to be involved in their proposed Neighbourhood Plan and has offered the assistance of Little Marlow Parish Council if required.

We will await further information and definition of the area they intend to cover. Once this is known, we can make a decision on degree of involvement.

39/14 ABBOTSBROOK HALL

We have received the Energy Audit report from Low-Carbon Chilterns, which overall was good for the type of building. As the light bulbs go, we will replace them with low energy ones, and look to increase the double glazing. Any larger works will be considered in the budget for 2015/16.

The cleanliness of the hall is still a cause for concern.

40/14 BURIAL GROUND

The track preparation works are now done with clearance of small saplings and shrubs where necessary.

41/14 PAVILION/RECREATION GROUND

The Energy Audit report for the Pavilion has also been received, which was also good for the type and age of the building. It was decided that we would hold a working party later in the year to undertake some of the issues.

We will contact the tree surgeon to see if any further works are required on the trees.

42/14 SPADE OAK CAR PARK

There was nothing further to report from BCC. The hedge has been trimmed, but this was not done by BCC.

43/14 RISK ASSESSMENT – ANNUAL REVIEW

Mrs Brownridge had undertaken this and presented her findings to the Parish Council.

44/14 BUCKINGHAMSHIRE BEST KEPT VILLAGE

It was agreed that we would enter the competition again this year

45/14 UNOFFICIAL LORRY PARK AT WINCHBOTTOM LANE

A petition to install a bund will be considered by the Chepping Wye Valley Local Area Forum on 8th April.

46/14 RIGHTS OF WAY MAINTENANCE FROM BCC AND CHILTERN SOCIETY

Footpaths LMA4 and LMA18 are on the BCC Annual Clearance list and need doing at least once a year. BCC are transferring responsibility of paths but are offering a sum of money to undertake the work. The works can be undertaken by the Chiltern Society.

We will therefore take up BCC's offer for 1 year.

The Chiltern Society footpaths representatives issue reports on footpaths in their areas.

Proposed: Mrs. B.K. Wallis

Seconded: H.Midgley

47/14 SOCIAL MEDIA POLICY

As we now use Twitter, it was agreed that there should be a policy for this. The clerk has found a suitable policy used by another council and it was agreed that we would use this.

Proposed: P.C. Emmett

Seconded: Mrs V. Brownridge

48/14 DATES OF FUTURE MEETINGS

The next meeting of the Parish Council will held at 8pm at The Pavilion on Tuesday 13th May 2014.

The Annual Parish Meeting will be held at 8pm at Abbotsbrook Hall on Friday 9th May 2014.

49/14 REPORTS AND CORRESPONDENCE

a. Employment Law Training

Mr Emmett attended this training session. We need to have a risk assessment for each job and also one for working parties.

b. Rural Forum

Mr Emmett attended this meeting. There are changes in planning law relating to agricultural buildings.

c. WDALC

Mrs Brownridge attended the recent meeting. A new training officer has been appointed and also a new secretary.

The next meeting of WDALC is 3rd July.

d. Chilterns Conservation Board

Mrs Wallis reported that there will be a vacancy for a Parish Council representative on the board due to the resignation of Mrs Judges.

e. Clerks' Meeting with BCC and WDC

The clerk attended this meeting on 20th March 2014 and had circulated a report.

f. Rose Bowl Nominees

The clerk asked that councillors could be considering possible nominations for receipt of the Rose Bowl this year.

50/14 CLOSURE OF MEETING FOR PUBLIC PARTICIPATION

a. D.Cllr. J. Savage

Cllr Savage pointed out that the LGA Rural Commission no longer exists.

e. C.Cllr D. Watson

Cllr Watson asked that a copy of our response to the Local Plan should be copied to him.

BCC are undertaking the long-term transference of budgets to Parish Councils and urged that the Parish Council should consider all suggestions.

Cllr Watson also told the meeting that he has been chairing the parking committee for the Local Area Forum. Any comments from the Parish Council would be welcomed.

Chairman