

LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget/Finance Committee held on Tuesday 10th May 2022 held at the Pavilion starting at 13.00.

CONFIRMED

Present: Cllr K Acres – Chairman, Cllr J Downes, Cllr S Kershaw, [Cllr V Brownridge]		
		No members of the public present
Minute Ref:	Agenda Item	Action
F227/22	1. Apologies for absence Cllr A Crabtree, Cllr P Emmett,	
F228/22	2. Declarations of interest – personal or prejudicial None	
F229/22	3. To agree Minutes of the Budget Committee Meeting on 8th February 2022 The Committee RESOLVED to accept the minutes and the Chairman duly signed the minutes.	
F230/22	4. Public participation – maximum 15 minutes None	
F231/22	5. To review income and expenditure for March 2022 The Committee RESOLVED to accept the accounts for March 2022, which would be presented at the next parish council meeting.	
F232/22	6. To review expenditure: 4th Qtr 2021/2022 The Committee RESOLVED to ask the Clerk to: 2170 During next budgeting process breakdown charges and add further cost codes 2181 print out and circulate report to explain why the YTD figure did not seem to reflect that all but one of the residents had paid 3915 remove name of Utility company and replace by Utilities -gas 2113 circulate invoices for Abbotsbrook Estate licence fees for the past few years. The Clerk explained the charges made to: 1109, 2137, 3136, 3511, which were all approved.	
F233/22	7. To review un-audited figures 2021/22 The Committee RESOLVED that the clerk should provide a printout of the bank balances at each Budget Committee. Following queries about the year-end Income and Expenditure Account from Councillor Valerie Brownridge and Councillor Kath Acres, the Clerk agreed to make contact with RBS to establish what should be recorded under Transfers TO/FROM reserves in the General Fund Analysis section in the report, what the Closing Balance represented, how this related to the total balance in the Council's bank account and to circulate the RBS response and a revised report to the Committee.	
F234/22	8. To review CIL funds and Earmarked Reserves report The Committee RESOLVED to include CIL reports for each a/c code eg 324 EMR- Playground Pav Rec at every budget committee meeting. The Committee also RESOLVED to recommend to council that the CIL & Earmarked Reserves report be broken down further to show whether the funds were from CIL or the General Reserve and the year the CIL had been received, for example: EMR Burial Ground CIL 2019/2020 £800 EMR Burial Ground General Reserve £11,200 EMR Replacement street-lights CIL 2021/22	
F235/22	9. To review final Asset Register The Committee RESOLVED that Councillors Jason Downes, Sam Kershaw and the Clerk review the revised asset register to present to the parish council meeting on 5 th July 2022. The scope should include insurance values, insurance excess considerations and auditor input. The Clerk was asked to arrange a meeting in May.	
F236/22	10. Items of NOTE F229/22 Feedback from Everflow regarding water rebate to be chased.	

	Councillor Jason Downes asked that the council provide a watering can for volunteer gardener to water the Pavilion planters daily. The Committee RESOLVED to agree and asked the Clerk to provide a watering can.	
F237/22	11. Notice of next meeting: Tuesday 26th July 2022	
There being no further business to be transacted, the meeting was closed at 14.15.		

Abbreviations:

LMPC Little Marlow Parish Council

BC Buckinghamshire Council

RBS (LMPC Accounts Software)

TfB

Transport for Bucks

Signed:
Chairman

Date: