LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 18th December 2018 at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

UNCONFIRMED

Present:						
Cllr V Brownridge (VB) – Chairman		Cllr R Randall (RR)				
Cllr A Falk (AF)		Cllr G Fitchew (GF)				
Cllr J Downes	(JD)	Cllr K Acres (KA)				
Cllr V Morton (VM)		Cllr P Emmett (PE)				
J Murray, Pari	ch Clark	1 Member of the public present, WD Cllr David Johncock & WD				
J Mullay, I all	SILCICIK	Cllr David Watson	K & WD			
	The Attendanc	e Sheet was duly signed				
Minute Ref:	Agenda Item		Action			
910/18						
911/18	2. Declarations of interest – pecuniary or prejudicial					
	None.					
912/18	3. To approve Minutes of Council Meeti	ng held on 13 th November 2018				
	The Council RESOLVED to accept the minutes of the meeting and they were duly signed by the Chairman.					
913/18	4. To take Reports from those minutes for NOTE					
	Re 878/18- Cllr Fitchew confirmed posts would be put in in the new year. 881/18-2 Two quotes received for playground equipment replacement, but too expensive.					
	Cllr Downes waiting for Third quote. V	Vill bring quotes to next meeting.	JD			
	884/18- replacement chain link fencing	at allotments. Cllr Fitchew to gather contractor	GF			
	quotes.		Clerk/			
	886/18- Cllr Emmett will consider repl	acement of memorial tree for the late Cllr Innocent.	PE			
	Clerk to email Cllr Emmett.					
	900/18 Cllr Emmett to look at recreation ground picnic table to ensure safe.					
	Still awaiting reply from Stuart Buckland, Fire Service. Clerk to contact Jason Thelwell,					
	Chief Fire Officer, to request assistance.					
	904/18 Clerk to visit Allotments with C	Cllr Falk.	AF			
914/18	5. Finance	46 N 1 2010				
	a)To approve income and expenditure r	eport for November 2018				
	It was RESOLVED to accept the financial reports for November 2018.					
	November 2018					
	Current Account: £ 43,141.71(incl £12,665.92 CIL)					
	Petty Cash: £ 281.12					
	Precept Account: £ 13,588.05 JD/I					
	Reserves Account: £ 44,119.23 (£5052.31 CIL)					

Chairman initials 1

b) To approve minutes of Budget meeting on 20th November 2018 The Council **RESOLVED** to accept the minutes and they were duly signed by the Chairman. c) Consideration of draft Budget 2019/20: The Chairman and the Chairman of the Budget KA/ Committee presented the draft budget and ran through the proposed allocations. The Budget Clerk Committee and Clerk were asked to look again at some of the allocations including open spaces/burial ground costs, bus costs, pavilion refurbishment, subscriptions, cleaning contract and to submit an updated draft to the next Parish Council Meeting. d) Consideration of Country Rider Bus Contribution: Council RESOLVED to ensure sufficient Clerk funding included in 2019/20 budget. e) Consideration of CIL funds: WDC have informed the Parish Council that we will be receiving two further CIL instalments relating to the Westhorpe Development in 2019. Clerk to ask for written Clerk confirmation. f) Donations to organisations: The council **RESOLVED** to donate £50 Target Magazine, £50 to Chiltern Conservation, £50 to Marlow Museum Clerk g) Consideration of adding fly tipping clearance to the insurance schedule: Zurich confirmed inability to add fly tipping clearance to current policy. Council **RESOLVED** that Cllr Randall should explore the possibility with NFU. RR 915/18 **Planning report:** report circulated – no objections. Cllr V Brownridge to check on planning training and report back. VB **Little Marlow Parish Council** Planning Report 18 December 2018 Council Meeting Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting - comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301. LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer. Planning Applications Received Flackwell Heath And Little Marlow Total: 3 Case Ref: 18/08022/FUL **Date Validated:** 27/11/2018 **Expiry** Date: 22/01/2019 Address: Coldharbour Cottage Winchbottom Lane Little Marlow Buckinghamshire HP10 9QE Proposal: Householder application for construction of detached single storey storage shed Applicant: Andy Gillman CAD Agent: Officer: Alexia Dodd Officer Tel: 01494 421462 Parish: Little Marlow Parish Council **Deadline for Members to comment:** 02/01/2019 18/08063/FUL Case Ref: Date Validated: 23/11/2018 **Expiry** Date: 18/01/2019 Address: 9 Abbey Road Bourne End Buckinghamshire SL8 5NZ Proposal: Householder application for construction of single storey rear extension Applicant: Mr & Mrs D Reid Agent: Design And Technical Management Officer: Taz Poptani Officer Tel: 0203 589 3987 Parish: Little Marlow Parish Council

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02/01/2019

Deadline for Members to comment:

	Case Ref: 18/08116/CLP Date Validated: 29/11/2018 Expiry Date: 24/01/2019 Address: Con Amore 67 Fennels Way Flackwell Heath Buckinghamshire HP10 9BX Certificate of lawfulness for proposed construction of single storey outbuilding for storage of gym equipment to south of dwelling					
	Applicant: Mr Tom Mann Agent: Officer: Miss Shama Hafiz Officer Tel: 01494 421586 Parish: Chepping Wycombe Parish Council Deadline for Members to comment: 02/01/2019					
	Planning Decisions Issued Flackwell Heath And Little Marlow Total: 1					
	Case Ref: 18/07754/FUL Validated: 11/10/2018 Little Marlow Parish Council					
	Address: Wilton Farm House Marlow Road Little Marlow Buckinghamshire SL7 3RR					
	Proposal Householder application for construction of single storey front extension, front porch canopy, single storey rear extension and fenestration alterations. Alterations to existing driveway and associated external alterations					
	Applicant: Mr & Mrs Mandeep Takhar Agent: Selsdon Consultancy					
	Officer: Alexia Dodd Tel: 01494 421462					
	Decision: Application Permitted Level: Delegated Decision Date: 05/12/2018					
018/10	 7. The Pavilion & Recreation Ground a) Refurbishment of Pavilion – Cllrs Fitchew and Downes updated the Council on plans and costs to refurbish The Pavilion. Cllrs discussed whether we should refurbish The Pavilion or consider a rebuild given the amount of CIL funding we now expect to receive in 2019. It was RESOLVED to appoint a structural surveyor to review: insulation, roof and life expectancy of the building. b) Consideration of bids for cleaning contracts: The Council RESOLVED to hire Yorkshires Cleaning to begin as soon as possible. c) Consideration of refurbishment of gang mowers. The quote which had been submitted was much higher than originally estimated. Council RESOLVED that Cllr Emmett should talk to Richard Tedham with a request that we ask the Cricket Club to consider co-funding. d) Consider the donation of new larger fridge. It was RESOLVED to confirm with Cricket Club that they could bid for a grant for a new fridge. e) Replacement of bins on recreation ground. Residents have requested fox proof bins on the Recreation Ground. The Amenities Committee AGM had agreed to provide some funding to provide fox proof bins. It was RESOLVED that the Clerk would follow up with waste disposal team at WDC to find out who empties and owns the bins. 					
917/18	8. Abbotsbrook Hall a) Emergency Exit update. Emergency exit has been done. Signage and ramp to be completed in the new year.					
918/18	9. Devolved Services a) Report of expenditure for NOTE. A report was not available due to the change of Clerks. This was NOTED and planned to be available at the next meeting.					
919/18	10. Burial Ground. Cllr Fitchew delivered a report with regards to the enlargement of the burial ground. It was RESOLVED to defer the discussion until the next Parish Council Meeting.					

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920/18	11. Open Spaces & Burial Ground Contract. a) Update on tender process for NOTE			
	b) Nomination of councillors to Tender Committee: Cllr Downes, Cllr Falk & Cllr Brownridge were nominated. The Committee would consider the tender documents on 16 th January 2019 and bring recommendations to the next full Council meeting.	JD/AF /VB		
921/18	12. Reports from Meetings at outside bodies: a) Marlow Society: M&S not moving into Marlow Shanley building			
	b) WDALC : Cllr Brownridge attended the WDALC AGM and quarterly meeting on 13 December. There was an update from Katrina Wood, Leader of Wycombe District Council and Kathy Whitehead, Head of Democratic, Legal and Policy Services at WDC on the work which has now started on the creation of a new single Unitary District Authority. The Secretary of State for Housing, Communities and Local Government (MHCLG) has stated that BCC and District Councils are to pursue "a non-continuing authority" which means that all existing Councils must be abolished and a new Council created.			
	BMKALC is in the process of organising meetings in the new year with Parish and Town Councils to get their views and feed them into the Shadow Authority. Dates already circulated. Closest one to Little Marlow is on Tuesday 19 February at WDC Council Chambers. MHCLG has agreed that there will not be any local elections in Bucks in 2019 so next Parish and Town Councils will take place at same time as elections for new Unitary Authority in May 2020.			
	c) Meeting on Unitary Authority: BMKALC had a first meeting with the Chairmen of the District Associations about the Unitary Authority on 14 December.			
922/18	13. Correspondence to the Council: Globe Business Park made contact requesting venue hire as part of the consultation exercise on the Westhorpe Interchange, before Christmas. The decision was made by Globe Business Park to defer until January 2019.			
923/18	14. Public participation			
924/18	15. Items to be included in next meeting - Out of Parish burials.	Clerk		
925/18	16. Dates of next meeting – Budget meeting 17 th January 2019 at 1.30pm, 29 th January 2019			
There being no further business to be transacted the meeting was closed at 9.40pm				

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council				
BCC	Bucks County Council	SLCC	Society of Local Council Clerks				
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils				
PCSO	Police Community Support	ROW	Rights of Way				
	Officers						
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils				
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme				
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership				
AVDC	Aylesbury Vale District Council	MK	Milton Keynes				
FoOV	Future of our Village	GDPR	General Data Protection Regulations				
Signed: Chairman							
Date:							
Please note Minutes become CONFIRMED following resolution at the following Full							
Council Meeting.							

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