

## LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Burial Ground Committee held on 17 June 2021 held at Little Marlow Cemetery, Fern Lane, SL7 3SF commencing at 1pm

### UNCONFIRMED

<b>Present:</b> Cllr J Downes (JD) – Chairman, Cllr V Brownridge (VB), Cllr A Crabtree (AC)		
Mrs J Murray, Parish Clerk		No Members of the public present
<b>Minute Ref:</b>	<b>Agenda Item</b>	<b>Action</b>
BG67/21	<b>1. Apologies for Absence</b> None	
BG68/21	<b>2. Declarations of Interest – personal or prejudicial</b> None	
BG69/21	<b>3. To review the CONFIRMED Minutes of the Burial Ground Committee meeting held on the 18<sup>th</sup> March 2021</b> -The minutes were reviewed.	
BG70/21	<b>4. To consider feedback from Wooburn &amp; Bourne End Cemetery visit</b> - Cllr Jason Downes and Jo Murray visited and met Mark Ellis, Deputy Clerk, who manages the Burial Ground and open spaces on behalf of Wooburn & Bourne End Parish Council. Cllr Jason Downes reported useful findings to the committee. It was recommended that Cllr Valerie Brownridge and Anna Crabtree visit the cemetery to view burial plots, ashes plots and memorial gardens.	VB/ AC
BG71/21	<b>5. To review amended Tree Surgeon quotes and plan works calendar</b> The Committee <b>RESOLVED</b> to appoint Dickinson to carry out the tree works in October. Clerk to confirm and plan into parish calendar.	Clerk
BG72/21	<b>6. To consider the timetable for preparation of the new full burial plots in existing cemetery</b> The Committee <b>RESOLVED</b> to ask the grave digger, Keith Heybourne to meet with Cllr Jason Downes to map the new burial plots and to discuss moving the children’s burial area and the benches Clerk to plan a meeting date in August. The Committee <b>RESOLVED</b> to discuss with the Burial Ground Contractor, Steve Rogers, the removal of the existing pile of wood from behind the new burial area and the creation of a new site for wood cuttings with a view to eventually creating a new turning circle in that area.	JD/ Clerk
BG73/21	<b>7. To review hedge planting</b> The Committee <b>RESOLVED</b> to agree to a variegated hedge of different species in the new area of the burial ground. A hedge specification (opposite chapel) is to be drawn up to discuss at the next committee meeting for planting Sept/Oct.	JD
BG74/21	<b>8. To review topple test report</b> Letters had been sent to those families whose headstones had been laid down. The Committee <b>RESOLVED</b> to add a notice regarding regular three yearly topple testings to the noticeboard as well as to flag this up in future correspondence with families.	Clerk
BG75/21	<b>9. To review cemetery digital mapping companies and consider mapping of historial graves.</b> The Committee <b>RESOLVED</b> to arrange demonstrations with both companies which had submitted quotes.	Clerk
BG76/21	<b>10. Items of NOTE</b> - check cemetery bin collection day and time with Biffa. Discuss bins and boxing in at next meeting.	Clerk
BG76/21	<b>10. Public participation – 15 minutes</b> - None	
BG77/21	<b>11. Date of next meeting – 16<sup>th</sup> September 2021</b>	
There being no further business to be transacted the meeting was closed at 1.55pm		

**Abbreviations:**

LMPC Little Marlow Parish Council      TfB      Transport for Bucks  
BC Buckinghamshire Council

Signed: .....  
Chairman  
Date: .....