

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 13th March 2018 at
The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

UNCONFIRMED

Present: Cllr V Brownridge (VB) – Chairman Cllr V Morton (VM) Cllr J Downes (JD) Cllr P Emmett (PE)		Cllr G Fitchew (GF) Cllr R Randall (RR)
Mrs E Marsden Parish Clerk		Members of the public present
The Attendance Sheet was duly signed		
Minute Ref:	Agenda Item	Action
775/18	1. Apologies for Absence Apologies were received and accepted from Parish Councillors Acres, Falk and Mash, District Councillor-Johncock and Savage. County Councillor Watson.	
776/18	2. Declarations of interest – pecuniary or prejudicial Cllr V Brownridge Agenda Item 7a) as Chairman of the Little Marlow Amenities Committee and applicant.	
777/18	3. To approve Minutes of Annual Council Meeting held on 13th March 18 The Council RESOLVED to accept the minutes of the meeting and they were duly signed by the Chairman.	
778/18	4. To take Reports from those minutes for NOTE Posts on the Recreation Ground. Cllr Fitchew gave details of a slightly altered provision. The posts will be smaller and have an access gate. The Council AGREED for this revision. Permissive Path – The Clerk had not received any contact from the new owners of Spade Oak Lake. Cllr Downes gave information of the new owners and it was AGREED to write to them to open dialogue regarding the continuation of the permissive path. It was noted with disappointment that the local angling club had been served notice.	GF/PE
779/18	5. Finance To approve income and expenditure report from January and February 2018. The Council RESOLVED to accept the accounts for January 2018. In regards to February there was a discrepancy with Lloyds Bank where the statement did not match the paying book. The Clerk was due to visit the branch on 14 th March to resolve the situation. January 18 Current Account: £ 6507.30 Petty Cash: £ 376.12 Precept Account: £26046.09 Reserves Account: £44100.89 This report was RESOLVED	Clerk

	<p>b) VAT Legislation for LMPC The Clerk gave details of VAT considerations for LMPC. As LMPC is registered for VAT there may be circumstances where they need to charge VAT on previous VAT exempt services. To ensure that the Council is meeting all regulations correctly, the Clerk is seeking advice from the SLCC expert and will report back to Council. This was NOTED.</p>																					
780/18	<p>6. Planning Report a) Consideration of the report.</p> <table border="1" data-bbox="368 510 1225 1456"> <thead> <tr> <th>Case Ref</th> <th>Applicant</th> <th>Application for:</th> <th>LMPC Comment</th> </tr> </thead> <tbody> <tr> <td>18/05135/CTREE</td> <td>Garden Cottage School Lane Little Marlow Buckinghamshire SL7 3SA</td> <td>4 metre tip reduction to two Yew trees (T1 & T2), 3 metre tip reduction to a Holly tree (T3) & 2 metre tip reduction to Cherry trees (T4 & T5)</td> <td>Tree Comment</td> </tr> <tr> <td>18/05351/CTREE</td> <td>Priors Lea The Drive Bourne End Buckinghamshire SL8 5RE</td> <td>Fell to ground level 1 x Silver Birch (T1)</td> <td>Tree Comment</td> </tr> <tr> <td>18/05408/CTREE</td> <td>Withy Cottage Lockbridge Road Bourne End Buckinghamshire SL8 5QT</td> <td>Fell 1 x split Willow</td> <td>Tree Comment</td> </tr> <tr> <td>SCLARK/18/05529/CTREE</td> <td>Chant Cottage The Drive Bourne End Buckinghamshire SL8 5RE</td> <td>Fell 1 x Apple Tree (T1)</td> <td>Tree Comment</td> </tr> </tbody> </table> <p>Decisions Case 17/08200/TPO Decision: Application Permitted Date 23/01/2018 Address: The Manor House Church Road Little Marlow Buckinghamshire SL7 3RZ Proposal: Fell & grind Lime Tree (Tag 0631) leave wood cut into 8-10 in lengths and rings and chip prushwood & leave on site in designated area. Tree is diseased with very large hole at approx 7m which is hollow all the way up with holding wood of less than 2 in Applicant Mr Buckland Agent: South Bucks Tree Surgeons Limited Ward: Flackwell Heath And Little Parish: Little Marlow Parish Council</p> <p>Case 17/08462/CTR Decision: Not to make a Tree</p>	Case Ref	Applicant	Application for:	LMPC Comment	18/05135/CTREE	Garden Cottage School Lane Little Marlow Buckinghamshire SL7 3SA	4 metre tip reduction to two Yew trees (T1 & T2), 3 metre tip reduction to a Holly tree (T3) & 2 metre tip reduction to Cherry trees (T4 & T5)	Tree Comment	18/05351/CTREE	Priors Lea The Drive Bourne End Buckinghamshire SL8 5RE	Fell to ground level 1 x Silver Birch (T1)	Tree Comment	18/05408/CTREE	Withy Cottage Lockbridge Road Bourne End Buckinghamshire SL8 5QT	Fell 1 x split Willow	Tree Comment	SCLARK/18/05529/CTREE	Chant Cottage The Drive Bourne End Buckinghamshire SL8 5RE	Fell 1 x Apple Tree (T1)	Tree Comment	
Case Ref	Applicant	Application for:	LMPC Comment																			
18/05135/CTREE	Garden Cottage School Lane Little Marlow Buckinghamshire SL7 3SA	4 metre tip reduction to two Yew trees (T1 & T2), 3 metre tip reduction to a Holly tree (T3) & 2 metre tip reduction to Cherry trees (T4 & T5)	Tree Comment																			
18/05351/CTREE	Priors Lea The Drive Bourne End Buckinghamshire SL8 5RE	Fell to ground level 1 x Silver Birch (T1)	Tree Comment																			
18/05408/CTREE	Withy Cottage Lockbridge Road Bourne End Buckinghamshire SL8 5QT	Fell 1 x split Willow	Tree Comment																			
SCLARK/18/05529/CTREE	Chant Cottage The Drive Bourne End Buckinghamshire SL8 5RE	Fell 1 x Apple Tree (T1)	Tree Comment																			

	hire the car park for the day to alleviate the number of cars on the neighbouring roads. After discussion it was RESOLVED to allow parking that day for the hourly charge of the use of Abbotsbrook Hall. The Clerk would liaise with the organisers regarding the number of spaces but this is envisaged to be around 20 spaces. It was NOTED to the organisers that they needed to be mindful of the Well End Cottage residents who use the car park.	
783/18	9. The sale of land near the Athletics Track and to the west of Little Marlow for NOTE It was brought to the Council's attention that the Land Owner had put 93 acres of land for sale. This included the land where the Athletics Track is situated and some buildings. This was NOTED .	
784/18	10.. Little Marlow Parish Council Action Plan. a) Review of Action Plan for 2017/18 The Council reviewed the 2017/18 Plan and were delighted that the majority of projects have been completed. Those which haven't been fully completed will be added to the 2018/19 Action Plan. This was NOTED . b) Review of Action Plan for 2018/19 The Council considered the Plan for 2018/19 and RESOLVED to accept the Plan as the objectives for LMPC for the coming year.	
785/18	11. GDPR – General Data Protection Regulations The Council considered the following GDPR consent documents and policies. With some minor amendments it was RESOLVED to adopt the following polices and statements: Data Retention Policy Removable Media Policy LMPC Privacy Statement LMPC – Allotment Privacy Statement and Consent LMPC- Employee Privacy Statement and Consent LMPC – Cemetery Privacy Statement and Consent LMPC – Councillor Privacy Statement and Consent LMPC – Abbotsbrook Hall Car Park Licence Privacy Statement and consent	Clerk
786/18	12. Devolved Services a) Report of expenditure for NOTE. This report was accepted for NOTE.	
787/18	13. Burial Ground a) Consideration of cemetery Fees for 2018-19. The Council RESOLVED to increase the fees for 2018/19 by £10 per charge.	Clerk
788/18	14. Reports from Meetings a) SLCC Practitioners Conference. The Clerk attended another worthwhile conference. Particularly useful seminars were on VAT and GDPR. b) Marlow Society Cllr Morton was unable to make the meeting however on receipt of the minutes, concern was being expressed by the Society on the Secretary of State's minded decision to have a single unitary authority for Bucks. c) Abbey Barn North Liaison Group Outline planning permission for up to 550 homes and 120 apartment extra care facility on the Abbey Barn North site and a full planning application for the development of Phase 1 involving the construction of the first 131 of these homes has been submitted to WDC for	

	<p>consideration so there will be no further discussion at Liaison Group. Meeting was therefore devoted to presentation of the proposed development of the Abbey Barn South site. There is a mixture of flats, houses and the scheme has had sympathetic landscaping added. The overall scheme looked very attractive with interesting use of the land's natural slope.</p> <p>d) Globe Park Access Additional meeting has been undertaken. No further forward at the moment with still different options being discussed on how to improve the access in and out of Globe Park.</p> <p>e) WDC Planning Training Cllr Emmett attended the training and found it interesting and helpful.</p> <p>f) LMRA Meeting Cllr Downes attended LMRA meeting and was pleased to report that Enterprise Inn have a new landlord for The Kings Head. It is hoped that it will be open again in the summer. Work on the safe path along School Lane and the movement of the entrance at Little Marlow School will now have to be revisited as the secondary entrance is not viable due to the lack of space. Cllr Downes is to arrange a meeting of the LM School Working Party.</p>	JD
789/18	<p>15. Correspondence to the Council A request from the Little Marlow and Well End Women's Institute to install a screen for presentations etc. It was RESOLVED to allow the installation as part of the refurbishment. It was AGREED to use the same type of screen as the one installed in Abbotsbrook Hall.</p>	
790/18	<p>16. Public Participation – maximum 15 minutes None</p>	
791/18	<p>17. Confidential Items None</p>	
792/18	<p>18. Items to be included on the next Agenda LMPC Spring/Summer Newsletter – deadline for articles 20th April. Rose Bowl nominees Consideration of response to Bucks becoming a single unitary authority Heating controls for Pavilion Boiler – to have separate thermostat for Council Office.</p>	
793/18	<p>Dates of next meetings, 10th April Budget Meeting, 24th April Full Council</p>	
There being no further business to be transacted the meeting was closed at 9.10pm		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village	GDPR	General Data Protection Regulations

Signed:

Chairman

Date:

Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.