

LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget/Finance Committee held on Tuesday 20th February 2024
held at the Pavilion starting at 13.00.

CONFIRMED

Present: Cllr K Acres, (KA), Cllr K Cook (KC), Cllr A Crabtree (AC), Cllr P Emmett (PE), Cllr S Kershaw (SK), Cllr R Start (RS),		
Mrs J Murray, Parish Clerk		No members of the public present
Minute Ref:	Agenda Item	Action
F360/24	1. Apologies for absence	
F361/24	2. Declarations of interest – personal or prejudicial None	
F362/24	<p>3. To agree Minutes of the Budget Committee Meeting on 28th November 2023 The Committee RESOLVED to accept the minutes and the Chairman duly signed the minutes.</p> <p>No progress had been made on the parish council manual to date due to workload.</p> <p>The Committee would ask full council to resolve upon whether the parish signs should be cleaned every 2 or 3 years.</p> <p>The Committee RESOLVED to ask the Clerk to update the EMR report, excluding VAT and to set up a file within Teams with CIL reports.</p> <p>The Committee RESOLVED to recommend to full council that dog waste bins are installed at Coldmoorholme Lane Car Park, on the Recreation Ground in Little Marlow and at Abbotsbrook Hall. Installation would be allocated to CIL.</p> <p>Cllr K Acres agreed to visit the remainder of street lights to be upgraded on Winchbottom Lane and Wendover Road to ensure SSE works had been carried out by 14th December 2023.</p> <p>Cllr S Kershaw queried Financial Regulations and whether all Cricket Shed works quotes had followed guidelines. The Clerk was tasked with responding to the query.</p>	
F363/24	4. Public participation – maximum 15 minutes None	
F364/24	<p>5. To review bank balances and interest The Committee noted the bank balances and checked cashflow to allow for future Sparkx invoices.</p>	
F365/24	<p>6. To consider cashflow The Committee RESOLVED to email queries a week in advance of a Budget Committee meeting to enable the Clerk to respond at each meeting.</p> <p>Clerk to contact Newleaf regarding tree works.</p>	<p>Cmte</p> <p>Clerk</p>
F366/24	<p>7. To consider EMR report The Committee RESOLVED to approve the income and expenditure accounts.</p>	Clerk
F367/24	<p>8. To review expenditure report for January 2024 The Committee RESOLVED to ask the Clerk to make several noted changes.</p>	Clerk
F368/24	<p>9. To review year end timetable The Committee RESOLVED that Cllr K Acres would review Cllr A Crabtree’s rate review spreadsheet from last year and make a recommendation to full council for rate increases for 2024. The preschool rate increase in line with CPI would be added to the Clerk’s calendar for 2024.</p>	KA/ Clerk
F369/24	10. To review LMPC hall hire and burial ground rates	

Chairman initials]

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	The Committee RESOLVED to recommend to full council a 3% increase in the Precept for 2024/2025.	Clerk
F370/24	11. Notice of next meetings: 7th May 2024	
There being no further business to be transacted, the meeting was closed at 14.41		

Abbreviations:

LMPC Little Marlow Parish Council
 BC Buckinghamshire Council TfB Transport for Bucks
 RBS (LMPC Accounts Software)

Signed:
 Chairman

Date: