

LITTLE MARLOW PARISH COUNCIL

UNCONFIRMED Minutes of the Annual Council Meeting held on Tuesday 20th May 2025
at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 7.30pm

UNCONFIRMED

Present: Cllr K Acres (KA) – Chairman, Cllr A Crabtree (AC), Cllr P Emmett (PE), Cllr S Kershaw (SK), Cllr V Morton (VM), Cllr R Start (RS), Cllr Katie Cook (KC)																		
Jennie Phenix Parish Clerk	Members of Public: Refer to attendance sheet																	
The Attendance Sheet was completed by The Clerk																		
Minute Ref:	Agenda Item	Action																
ACM65	1. Election of Chairman It was RESOLVED that Cllr K Acres would be elected as Chairman of the Council for 2025/26.																	
ACM66	2.To receive and accept any apologies for absence Jason Downes (JD)																	
ACM67	3. Declarations of interest – personal or prejudicial None																	
ACM68	4. Election of Vice Chairman It was RESOLVED that Cllr P Emmett would be elected as Vice-Chairman of the Council for 2025/2026.																	
ACM69	5. Election of Councillors on Internal Committees It was RESOLVED the following Councillors be appointed to the listed committees & sub-committees: <div><div>LMPC COMMITTEE MEMBERSHIP 2025_26</div><div>Chairman & Vice Chairman</div><table><tr><td>Chairman</td><td>Cllr K Acres</td></tr><tr><td>Vice Chairman</td><td>Cllr P Emmett</td></tr><tr><td>*Abbotsbrook Hall Working Group</td><td>Cllr K Acres Cllr P Emmett Cllr R Start</td></tr><tr><td>*Allotments Working Group</td><td>Cllr S Kershaw Cllr R Start Cllr P Emmett Cllr K Cook</td></tr><tr><td>*Budget Committee</td><td>Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr R Start</td></tr><tr><td>*Burial Ground Working Group</td><td>Cllr A Crabtree Cllr J Downes Cllr K Cook</td></tr><tr><td>Emergency Plan</td><td>All Councillors</td></tr><tr><td>*Employment and HR Sub-committee of Budget Committee</td><td>Cllr K Acres Cllr J Downes</td></tr></table></div>		Chairman	Cllr K Acres	Vice Chairman	Cllr P Emmett	*Abbotsbrook Hall Working Group	Cllr K Acres Cllr P Emmett Cllr R Start	*Allotments Working Group	Cllr S Kershaw Cllr R Start Cllr P Emmett Cllr K Cook	*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr R Start	*Burial Ground Working Group	Cllr A Crabtree Cllr J Downes Cllr K Cook	Emergency Plan	All Councillors	*Employment and HR Sub-committee of Budget Committee	Cllr K Acres Cllr J Downes
Chairman	Cllr K Acres																	
Vice Chairman	Cllr P Emmett																	
*Abbotsbrook Hall Working Group	Cllr K Acres Cllr P Emmett Cllr R Start																	
*Allotments Working Group	Cllr S Kershaw Cllr R Start Cllr P Emmett Cllr K Cook																	
*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr R Start																	
*Burial Ground Working Group	Cllr A Crabtree Cllr J Downes Cllr K Cook																	
Emergency Plan	All Councillors																	
*Employment and HR Sub-committee of Budget Committee	Cllr K Acres Cllr J Downes																	

		Cllr P Emmett Cllr A Crabtree													
	*Amenities & Environment Committee	Cllr K Acres Cllr K Cook Cllr J Downes Cllr S Kershaw Cllr V Morton Cllr R Start													
	*Neighbourhood Plan Working Group It was noted that it would be good to get some interested local residents involved in the Neighbourhood Plan.	Cllr A Crabtree Cllr S Kershaw													
	*Pavilion / Recreation Ground Working Group	Cllr J Downes Cllr P Emmett Cllr V Morton Cllr K Acres													
	*Planning ** All Councillors may be asked to undertake site visits if local to the area of the application.	Cllr P Emmett Cllr S Kershaw Cllr V Morton Cllr R Start													
	*Social Media Working Group	Cllr K Acres Cllr J Downes Cllr S Kershaw Cllr K Cook													
	Trees Working Group	Cllr P Emmett													
* Chairman of Committees and Working Groups will be appointed at the first meeting															
ACM70	6. Appointment of Councillors to represent LMPC on outside bodies REPRESENTATIVES ON OUTSIDE BODIES 2025-26 <table><tr><td></td><td></td></tr><tr><td>Little Marlow Lakes Community Partnership</td><td>Cllr P Emmett Cllr S Kershaw</td></tr><tr><td>Marlow Bus Group</td><td>Cllr K Acres</td></tr><tr><td>Marlow Society</td><td>Cllr V Morton Cllr K Cook</td></tr><tr><td>Rural Forum</td><td>Cllr P Emmett</td></tr><tr><td>Western Chilterns Community Board It was noted that the Community Boards are going through a transition and change of format. There is currently no information about the different sub boards so Councillors will be allocated to them when the information is available.</td><td>Cllr S Kershaw</td></tr></table>				Little Marlow Lakes Community Partnership	Cllr P Emmett Cllr S Kershaw	Marlow Bus Group	Cllr K Acres	Marlow Society	Cllr V Morton Cllr K Cook	Rural Forum	Cllr P Emmett	Western Chilterns Community Board It was noted that the Community Boards are going through a transition and change of format. There is currently no information about the different sub boards so Councillors will be allocated to them when the information is available.	Cllr S Kershaw	
Little Marlow Lakes Community Partnership	Cllr P Emmett Cllr S Kershaw														
Marlow Bus Group	Cllr K Acres														
Marlow Society	Cllr V Morton Cllr K Cook														
Rural Forum	Cllr P Emmett														
Western Chilterns Community Board It was noted that the Community Boards are going through a transition and change of format. There is currently no information about the different sub boards so Councillors will be allocated to them when the information is available.	Cllr S Kershaw														

	Thameside Preservation Trust	Cllr K Acres Cllr S Kershaw Clerk	
	Thames Water Liaison Committee	Cllr S Kershaw Cllr J Downes Cllr P Emmett	
ACM71	7. Review of Standing Orders and Financial Regulations The Council RESOLVED to adopt to the Standing Orders and the Financial Regulations which have been updated and are now based on NALC’s latest model versions from March 2025. Clerk to update website and filing system with new versions		Clerk
ACM72	8. Review of the Code of Conduct The Council reviewed the current Code of Conduct and RESOLVED to continue to adopt and adhere to it.		
There being no further business to be transacted the meeting was closed at 20.00 pm			

Abbreviations:
LMPC Little Marlow Parish Council

Signed:
Chairman

Date: