

**OLITTLE MARLOW PARISH COUNCIL**  
**The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301**  
**Notice of the Meeting of Parish Council**  
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 6<sup>th</sup> July 2021 at 8pm.**

All members of the Council are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. You will be required to wash or sanitise your hands on entering the Pavilion, wear masks while in the Pavilion and maintain a 2-metre distance from one another.

In order to comply with current COVID-19 regulations, members of the public and press will not be permitted to attend the meeting physically as this would exceed the safe capacity of the Pavilion. Members of the public and press are, however, welcome to join the meeting remotely using the following link <https://bit.ly/3h4JM7F> They may only participate during the Public Participation item. Should you require further information or assistance in joining this meeting, please call 07860 405000.

Jo Murray, Clerk to the Council

Dated: 30<sup>th</sup> June 2021

To Cllr

**BUSINESS TO BE TRANSACTED**

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of**
  - a. **Parish Council Meeting and Annual Council Meeting of the 18<sup>th</sup> May and**
  - b. **Extraordinary Meeting of 22<sup>nd</sup> June**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
7. **Public participation – maximum 15 minutes**
8. **Items for consideration and resolution:**
  1. **Planning-**
    - a. To review report from the Planning Committee & Planning Committee Terms of Reference
  2. **Finance-**
    - a. To approve income and expenditure for April & May 2021
  3. **Abbotsbrook Hall**
    - a. To consider a replacement noticeboard for Abbotsbrook Hall & Winchbottom Lane
  4. **The Pavilion and Recreation Ground-**
    - a. To consider quote to move recreation ground tap
  5. **Burial Ground-**
    - a. To approve the minutes of the Burial Ground Committee meeting of 17<sup>th</sup> June 2021
  6. **General-**
    - a. To approve Environment Committee meeting minutes & Terms of Reference
    - b. To review Little Marlow Parish Council's Standing Orders
    - c. To consider timetable for co-option of new Councillor
9. **Items for information only:**
  1. To receive an update from the COVID-19 Committee
  2. Reports from Meetings of Outside Bodies:
    - 2.1. Marlow Society
    - 2.2. WDALC
    - 2.3. Little Marlow Country Park Working Group
    - 2.4. Little Marlow Sewage Treatment Works Liaison Committee
  3. Correspondence

The above list is subject to any additional information which may be received following issue of this agenda
10. **Items to be included on the next Agenda**
11. **Dates of the next meetings:** Budget Committee Meeting 29<sup>th</sup> July 2021, Parish Council Meeting 17<sup>th</sup> August 2021, Burial Ground Committee 16<sup>th</sup> September 2021