

**LITTLE MARLOW PARISH COUNCIL**  
**The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301**  
**Notice of the Meeting of Parish Council**  
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 12<sup>th</sup> December 2023 at 8pm.**

All members of the Committee are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to join the meeting and may only participate during the Public Participation item.

Jo Murray, Clerk to the Council

Dated: 6<sup>th</sup> December 2023

To Cllr

**BUSINESS TO BE TRANSACTED**

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 12<sup>th</sup> September 2023**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
7. **Public participation – maximum 15 minutes**
8. Items for consideration and resolution:
  1. **Planning-**
    - a. To receive a report of the Planning Committee meeting on 30<sup>th</sup> October 2023 & 5<sup>th</sup> December 2023
    - b. To consider Marlow Film Studio correspondence
    - c. To note objection letter from Wooburn & Bourne End Parish Council re Marlow Film Studio
    - d. To consider information request to Buckinghamshire Council on Strategic Sites Committee meeting
  2. **Finance-**
    - a. To consider draft Budget for 2024/2025 and agree Precept
    - b. To consider Budget Committee meeting minutes of 28<sup>th</sup> November 2023 and recommendations
    - c. To approve expenditure for July, August, September & October 2023
    - d. To consider bank balances
    - e. To consider feedback from plumber on heating pipework at Pavilion
    - f. To note Fern Lane Cemetery Chapel Roof Quote
    - g. To note implementation of new NJC pay-scales for staff 2023-2024
  3. **Abbotsbrook Hall**
    - a. To receive an update on heating system
  4. **The Pavilion and Recreation Ground-**
    - a. To receive an update on heating system
    - b. To receive an update on the Cricket Shed
    - c. To consider meeting minutes with LMCC & BEJSC
    - d. To review ARD playground inspection report
  5. **General-**
    - a. To review the Project List & Action Plan
    - b. To receive an update on the Street Lighting Project & review request for alternative fitting
    - c. To receive an update on Neighbourhood Plan
    - d. To consider Fern Lane Cemetery Apiary
    - e. To consider participation in a group planning to test the water quality in the Thames
    - f. To consider the protocol governing communication between LMPC members and external bodies
    - g. To note Buckinghamshire Council Devolution Policy
    - h. To review Land Registry documents – Spade Oak Car Park
    - i. To consider Parish Council Meeting Dates for 2024 & festive opening times
  6. **Burial Ground**
    - a. To receive an update from the Burial Ground Committee
  7. **Environment Committee**
    - a. To receive an update from the Environment Committee

9. **Items for information only:**
  1. **Reports from Meetings of Outside Bodies:**
    - 1.1. Marlow Society
    - 1.2. Community Board action groups: Economic regeneration, Community Engagement, Transport and Highways, Environment and Climate Change
  2. **Correspondence**

The above list is subject to any additional information which may be received following issue of this agenda
10. **Items to be included on the next Agenda**
11. **Dates of the next meetings 2024:** tbc