

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 2nd October 2018 at
The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

UNCONFIRMED

Present: Cllr V Brownridge (VB) – Chairman Cllr A Falk Cllr J Downes (JD) Cllr V Morton (VM)	Cllr R Randall (RR) Cllr R Mash (RM) Cllr G Fitchew (GF) Cllr K Acres	
Mrs E Marsden Parish Clerk	1 Members of the public present	
The Attendance Sheet was duly signed		
Minute Ref:	Agenda Item	Action
875/18	1. Apologies for Absence Apologies were received and accepted from Parish Councillor Cllr Emmett, District Councillor Johncock and Savage and County Councillor Watson.	
876/18	2. Declarations of interest – pecuniary or prejudicial Cllr Falk and Cllr Brownridge – planning application 18/07333/FUL Salting Barn	
877/18	3. To approve Minutes of Annual Council Meeting held on 21st August 2018 The Council RESOLVED to accept the minutes of the meeting and they were duly signed by the Chairman.	
878/18	4. To take Reports from those minutes for NOTE The posts will be put in week commencing 22 nd October. ROW officer reported that they couldn't find any problem with the new entrance. Letter from Elaine Jewell regarding Athletics Track, not further information. There is still no news on the sale of this land.	GF/PE
879/18	5. Finance To approve income and expenditure report from August 2018 August 2018 Current Account: £ 33,728.76 Petty Cash: £ 281.12 Precept Account: £ 13,586.93 Reserves Account: £ 44,115.61 (£5052.31 CIL)	Clerk
	b) Completion of External Audit The Annual Return has come back from the external auditor. There have been no issues reported and this will be put on the website	Clerk
880/18	6. Planning Report Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer.	

Chairman initials]

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Case Ref	Applicant	Application for:	LMPC Comment
18/06944/CLP	Red Roofs Abbotsbrook Bourne End Buckinghamshire SL8 5RF	Certificate of lawfulness for proposed detached annexe	
18/07068/FUL	Skyview Marlow Road Bourne End Buckinghamshire SL8 5PN	Householder application for construction of new staircase and double-glazed door on side elevation of existing garage and fenestration alterations	No Objection
18/07296/TPO	1 Manor Cottages Church Road Little Marlow Buckinghamshire SL7 3RU	Fell 1 x Weeping Willow and replace with a native broad leaf tree as the weeping willow is dangerously close to the nearest house and sewage pipes	Tree comment
18/07300/CTRE E	Walnut Tree Cottage Marlow Road Bourne End Buckinghamshire SL8 5PN	Reduce crown back 2m to original pruning points to 1 x Walnut Tree (T1), reduce crown by approximately 1.5m and removal of deadwood to 1 x Sargent Cherry (T2) and reduce crown by up to 1.5-2m to 2 x Wild Cherry Trees (T3 & T4	Tree Comment
18/07333/FUL	Saltings House Pound Lane Little Marlow SL7 3SR	Subdivision of existing residential curtilage and change of use of outbuilding with existing ancillary residential use to independent dwelling and associated works	Objection, it will create an independent dwelling, when all previous planning applications have been granted on the basis of it being an ancillary to the main dwelling
18/07473/CTRE E	The Poplars Farm Rd, Bourne End SL8 5RB	Tree works as per schedule	Tree comment

Decisions

Case **18/05775/FUL** *Decision:* **Application Permitted** *Date* **14/08/2018**
Address: Annexe Coldharbour Cottage Winchbottom Lane Little Marlow Buckinghamshire
Proposal: Householder application for raising of roof, roof extensions/alterations,
construction of 2 x dormer windows to side and 2 x roof lights in connection with loft conversion
Applicant Mr J Curtis *Agent:* Hexon Planning Consultants
Ward: Flackwell Heath And Little *Parish:* Little Marlow Parish Council

Case **18/06380/FUL** *Decision:* **Application Permitted** *Date* **13/08/2018**
Address: Heronsgate The Avenue Bourne End Buckinghamshire SL8 5RD

Proposal: Householder application for replacement of rear conservatory and patio with decking area (retrospective)
Applicant Mr Roger Grant *Agent:*
Ward: Flackwell Heath And Little *Parish:* Little Marlow Parish Council

Case **18/06628/FUL** *Decision:* **Application Permitted** *Date* **23/08/2018**

Address: Old Thatch Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Proposal: Householder application for erection of deer proof vehicular access gate and pedestrian gate

Applicant Mr & Mrs R Johnston *Agent:* Wolff Architects
Ward: Flackwell Heath And Little *Parish:* Little Marlow Parish Council

Case **18/06876/CTR** *Decision:* **Not to make a Tree Preservation Order** *Date* **24/08/2018**

Address: Little Mell Lockbridge Road Bourne End Buckinghamshire SL8 5QT

Proposal: Fell 2 x Apple (T1 & T5), fell 1 x Yew (T4) and fell 1 x Cherry (T6)

Applicant Ms Carol Finch *Agent:*
Ward: Flackwell Heath And Little *Parish:* Little Marlow Parish Council

Case Ref: **18/06781/TPO** *Decision* Application Permitted *Date:* **28/08/2018**

Address: Old Thatch Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Proposal: Prune copper beech located at the right side of house according to the following specifications: Clean to remove all dead, diseased and broken branches 2 centimetres in diameter and larger throughout crown to improve health & appearance and reduce risk of branch failure, raise lower branches to a height of 5 -6 metres to improve clearance over building roof. Thin crown to remove approximately 10% of live branches to improve light & air penetration through crown. Most thinning cuts will be between 2 and 3 centimetres in diameter. Reduce crown height & spread by approximately 2-3 metres to provide clearance to house roof. The objective of the pruning work is to increase air flow around the thatched roof by increasing clearance & allowing air flow under the canopy of the tree while maintaining a high amenity value tree. Reducing the trees canopy over the house and allowing an amount from the top shall give room to create a natural flowing canopy following the pruning work, crown raising shall be achieved by removing several of the secondary branches from the main stem on the house side providing a long term effect, the pub side of the tree shall be raised by the reduction of those remaining secondary branches. The branches that extend from the canopy on the pub side of the tree shall be pruned to bring them into line with the tree canopy.

Case Ref: **18/06901/CTR** *Decision* Not to make a Tree Preservation Order *Date:* **28/08/2018**

Address: Spinney View House The Drive Bourne End Buckinghamshire SL8 5RE

Proposal: Fell 1 x pair of Crack Willow

Case **18/06982/CTR** *Decision:* **Not to make a Tree Preservation Order** *Date* **07/09/2018**

	<p><i>Address:</i> Chant Cottage The Drive Bourne End Buckinghamshire SL8 5RE</p> <p><i>Proposal:</i> Crown reduction by 1 metre to 4 x Crabb Apples (T1, T2, T3 & T4), crown reduce by 1 metre to 1 x Magnolia (T5), lift of small group of Silver Birch Trees (T6), removal of lower lateral limbs to 1 x Silver Birch (T7), crown reduce by 2m 1 x Purple Leaf Plum (T8), lightly prune by 0.5m to 1 x Willow Pear (T9), crown lift to 2.5m to 1 x Gladitsia (T10) and thin of 10%-15% 1 x Pear Tree (T11)</p> <p><i>Case</i> 18/07034/CTR <i>Decision:</i> Not to make a Tree Preservation Order <i>Date</i> 05/09/2018</p> <p><i>Address:</i> Creek Cottage The Drive Bourne End Buckinghamshire SL8 5RE</p> <p><i>Proposal:</i> Canopy reduction to 10ft to 1 x False Acacia (T1)</p> <p><i>Applican</i> Mrs Gillian Dible <i>Agent:</i> Twigger Trees Ltd</p> <p><i>Ward:</i> Flackwell Heath And Little <i>Parish:</i> Little Marlow Parish Council</p> <p>The Council RESOLVED to accept the report.</p>	
881/18	<p>7. The Pavilion & Rec Grd.</p> <p>a) Update on the refurbishment of Pavilion. Cllr Fitchew and Cllr Downes to meet and finish survey of necessary works.</p> <p>b) Consideration of quote for playground play equipment replacement. After discussion, it was RESOLVED to delegate this decision to Pavilion And Recreation Committee with a budget of £1600</p>	
881/18	<p>8. Abbotsbrook Hall</p> <p>a) Emergency Exit update This work is still outstanding. Cllr Fitchew will look into progressing this further.</p>	GF
882/18	<p>9. Devolved Services</p> <p>a) Report of expenditure for NOTE. A report was not available to the change of Clerks. This was NOTED.</p>	
883/18	<p>10. Open Spaces & Burial Ground Contract. This contracts expire on the 31st March. The Council RESOLVED to retender for these Contracts. There were no amendments for the Burial Ground, the Open Spaces Contract would include additional grass cutting of the corner in Chapman Lane. It would also include the strip of grass (on both sides of the road) on Wendover Road, from the junction of Chapman Lane to the sub-station on the corner.</p>	Clerk
884/18	<p>11. Consideration of replacing the Chain Link Fencing at the Allotments The chain link fence bordering the field with the allotments is badly damaged and despite the efforts of the neighbouring plot holder, it needs replacing. The Council RESOLVED to replace the fence. Cllr Fitchew will look at the damage fence and advise on the most suitable fencing material.</p>	GF
885/18	<p>12. Clerk's Resignation The Staffing Committee had undertaken interviews and were delighted to report that they had selected a candidate and offered the position which has been accepted. The new Clerk was working their notice but hoped to be in post by the beginning of November. The Locum Clerk will be staying and will support the Council until the new Clerk takes up their position. The Locum Clerk will support with a full handover. This was NOTED.</p>	
886/18	<p>13. Consideration of replacement memorial tree for the late Cllr Innocent The Council RESOLVED to replace the tree. Making sure the variety chosen complementing other trees on the recreation ground. It was NOTED that the tree must be watered in its first year. The</p>	PE

	implementation of sourcing the tree and arranging its planting was delegated to Cllr Emmett. The budget for the new tree was £100.	
887/18	14. Consideration of WDC to undertake Tree Survey The Council RESOLVED to accept the proposal, but it was noted that Abbotsbrook Hall had been missed off and this needs to be communicated back to WDC for amendment.	Clerk
888/18	15. Meetings from outside bodies a) Marlow Society – Cllr Morton Consideration whether membership of the River Thames Alliance is worth continuing. This will be reviewed at the 2019 ACM. There is problems with a ROW through the Portland Way onto the High Street. Developers are trying to have this changed to private access only. Marlow is supportive of the Local Plan and the 57 houses which are allocated to the Marlow area. b) WDALC – Cllr Brownridge & Cllr Falk Cllrs Brownridge and Falk attended the WDALC meeting on 27 September. Yet again the meeting was inquorate. Part of the problem is that Secretary has resigned, Chairman has been ill so agenda went out late, but also there is nothing for WDALC to get its teeth into at the moment. Still waiting for a decision on unitary authority and Local Plan Inspection not yet completed. It was agreed that Chairman would send out a statement of intent setting out WDALC’s purpose and plans for the future well in advance of next meeting with the aim of encouraging more Councils to come back to WDALC.	
889/18	16. Correspondence The Clerk has circulated the response from Thames Water in regard to the problems with water supply during the field fire. The response was very poor and did not address any of the concerns raised.	
890/18	17. Meetings calendar 2019 The Council RESOLVED to accept the proposed meeting dates for 2019.	
891/18	18. Public Participation A Member of the public gave information that the Coldmoorholm Lane Resident Association had agreed to increase their annual subscription so the hedges would be cut along this road. They advised that the Wharf was currently fenced off due to some maintenance work. It was also confirmed that the Parish Council isn’t responsible for trees at the Wharf. This was NOTED . There is street light out on Pound Lane. Email to the Locum Clerk to report. The new broad band has been upgraded and it is delivering better performance in Little Marlow village. A number of residents have upgraded their broadband.	
892/18	19. Items to be added to next Agenda Council to consider upgrading their broadband. Ask WDC to under a tree survey in the copse area as this is to be the new burial area for the cemetery to expand into. Remembrance Sunday – 11 th November at 10.45 at St Johns Church. All Councillors are invited and LMPC will be laying a Poppy Wreath.	
893/18	20. Dates of next meeting – 16th October Budget meeting is to be moved to the 30th October. Full Council 13th November, 18th December	
There being no further business to be transacted the meeting was closed at 9.10pm		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents’ Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership

Chairman initials5

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AVDC Aylesbury Vale District
Council

MK Milton Keynes

FoOV Future of our Village

GDPR General Data Protection Regulations

Signed:
Chairman

Date:

Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.